

FRELINGHUYSEN TOWNSHIP PTO
Meeting Minutes
(Meeting was held via Google Meet)
September 13, 2022

CALL TO ORDER

The Zoom meeting was called to order at 7:03pm

QUORUM CHECK OF EXECUTIVE BOARD

Nicole Wladich - present
Anthony Alleyne- present
Michele Lohman – present
Cynthia Mardin - present
Tammy Arfken - not present

APPROVAL OF MINUTES - June

1st Motion: Cynthia Mardin 2nd Motion: Michele Lohman

APPROVAL OF TREASURER'S REPORT -April (updated to include name of scholarship recipient), June, July, & August

1st Motion: Anthony Alleyne 2nd Motion: Nicole Wladich

CSA REPORT - Nothing to report

FUNDRAISERS / EVENTS UPDATES

- **Completed - Orientation for PreK & K.** PTO provided Hungry Caterpillar pouches, crayons, water and goldfish crackers
- **Completed - Welcome Back Luncheon for Teachers and Staff.** PTO provided Cesco's lunch and water. Cynthia Mardin donated soda
- **Completed - Welcome back gifts for the students.** PTO provided Scholastic book for each child along with a 'kindness' bookmark
- **Spirit Wear** - Chair Lenore Hicok - vendor: 24ink- Online store available all year
- **Box Top\$** - Changed Coordinator to Nicole Wladich - we get paid 2x per year
- **Amazon Smile** - Coordinator is Michele Lohman - 9/2022 deposited \$39.37
We need more people to sign up for Box Top\$ and Amazon Smile - Nicole will create a flyer with instructions
- **Back to School Night 9/15** - PTO Table - Executive Board will work table in shifts - we will be giving away the Staples supply boxes - we will have PTO membership forms for those who haven't signed up yet & copies of the spiritwear flyer
- **Chess Club** - TBD usually begins in October

- **Fall Book Fair** - In person 10/12, 10/13, 10/14 - Chairs Lisa Naomi, Eleni Peterson & Lori Naomi - Nicole will type up parent letter to distribute. Per Scholastic guidelines, we must charge sales tax this year.
- **Halloween Treat Trail** - 10/21 - PTO Exec Board will chair since it is the 1st time for this event. Plan for a table for PTO, teachers, and each grade.
- **Poppin Popcorn/Holiday Fundraiser** - Online 10/28 thru 11/28 - Chair Nicole Wladich
- **Winter Wonderland Tree Lighting** - Chair Eleni Peterson
- **Ideas for additional new Fundraisers**
 - ****Ski Club** (Cynthia Mardin) - need more information regarding pricing and potential profit for PTO, also need stamp of approval from CSA/Jenny to move forward
 - ****Family Photo Mini sessions** (Jamie Alleyne) - need more info and a photographer to work with
 - ****Kids Stuff Coupon Books** - Eleni Peterson brought up the idea since it was profitable in the past for us - 2017 we made \$1100 - Michele Lohman to get more info
 - ****You have been Egged** - Louise Neate brought idea to table - we will talk more next year to do around Easter

UPCOMING EVENTS - ON THE PTO HORIZON

- Gertrude Hawk Sale** - Runs 1/30/23 thru 2/24/23 (Delivery 3/27/23) - Anthony & Jamie Alleyne will chair
- Spring Book Fair** - In person March 8, 9, 10, 2023 - Chairs Lisa Naomi & Eleni Peterson & Lori Naomi
- Spring Clubs** - Usually begin in March
- Read-A-Thon** - Michele Lohman will chair - looking to run during Spring Break
- Beefsteak TT** - Date TBD - Chair Cynthia Mardin - working on a venue, still waiting on Brookhollow no response yet, will look into Knowlton Lions & Fredon, Green and Blairstown Fire Depts - Pricing from JCs Beefsteak \$36.95 per person - \$300 deposit (need to know if refundable) includes salad, pasta, beef, french fries, coffee & tea, paper products & servers - has dates available 3/4/23 or 3/11/23 - Chef's Catering \$50 per person only included food
- Color Run** - Date TBD - Will need someone to Chair - Waiting for response from last year's Chairs Abbi Gurba & Angela Marziaz - Jamie Alleyne will let us know
- Teacher Appreciation Week** - 5/1/23 thru 5/5/23 - Chair Cynthia Mardin
- Mother's Day Plant Sale** - 5/5/23 - Chair Raelyn Kempinski
- Display My Art** - Chair Shannon Maza- need to confirm
- Field Day** - Chair Mr. V (PTO to provide lunches/dessert this year and t-shirts (Lenore Hicok will coordinate). Will consider lunches through Maschio's, as in the past

-Miner's Night - Chair Eleni Peterson - Pattie VanValkenburg offered to help via email

-Graduation - PTO to provide tent (already reserved through Grand Rental)

BUSINESS

- Final Budget for 2021-2022 - \$1.36 under budget
- Audit Committee for Treasurer's Books - Shannon Maza / Shauna Shea - All in attendance in Agreeance
- Proposed Budget for 2022-2023 - to be voted on in October
- Membership 2022-2023 update - we have received 33 memberships to date

CORRESPONDENCE – We received thank you's from Mrs. Toronzi, Mrs. Kempinski & Mrs. Wagner for the Welcome Back to School Staff Luncheon. We also received a thank you from Peter Lubrecht, the scholarship recipient

OPEN PUBLIC DISCUSSION

ADJOURNMENT - Meeting was adjourned at 8:31pm

IN ATTENDANCE : Jamie Alleyne, Louise Neate, Eleni Peterson, Erica Cardenas, Tornelle Simon

Respectfully submitted by: Cynthia Mardin, Vice President for Tammy Arfken, Secretary

****NEXT PTO MEETING VIA GOOGLE MEET 10/4/22 @ 7pm****