

**FRELINGHUYSEN TOWNSHIP PTO**  
**Meeting Minutes**  
**(Meeting was held via Google Meet)**  
**January 10, 2023**

**CALL TO ORDER**

The Zoom meeting was called to order at 7:01pm.

**QUORUM CHECK OF EXECUTIVE BOARD**

Nicole Wladich - present  
Anthony Alleyne - late arrival at 8:05pm  
Michele Lohman - present  
Cynthia Mardin - present  
Tammy Arfken - present

**APPROVAL OF MINUTES**

1st Motion: Nicole Wladich                      2nd Motion: Cynthia Mardin

**APPROVAL OF TREASURER'S REPORT**

1st Motion: Nicole Wladich                      2nd Motion: Tammy Arfken

**CSA REPORT** - Nothing to report

**FUNDRAISER / EVENT UPDATES**

- **Spirit Wear** - Chair Lenore Hicok. Vendor is 24ink. No new updates.
- **Box Top\$** - Coordinator is Nicole Wladich. No new updates except current profit is \$282.70.
- **Amazon Smile** - Coordinator is Michele Lohman. No new updates except current profit is \$86.80.
- **Chess Club** - Teacher is Mrs. Fowles. Ongoing. No new updates.
- **Ski Club** - Chair Cynthia Mardin. First trip canceled as a group due to warm weather conditions. Make up date is January 22nd.
- **Save Around Coupon Books** - Chair is Michele. Books were shipped back to the company. \$815 total profit. Michele is waiting on a \$40 check from the vendor. Michele has two additional books that were returned after the deadline. She recommended using them in a PTO basket for the beefsteak. Voted on at the meeting and the board and members were all in agreement.

**UPCOMING EVENTS - ON THE PTO HORIZON**

-**Gertrude Hawk Sale** - Chairs are Anthony and Jamie Alleyne. Runs 1/30/23 thru 2/28/23 (Delivery 3/27/23). A Fundraising Cover Letter was sent to us by

Gertrude Hawk. Michele recommended some revisions such as including chairperson name and contact information, changing who the check is made out to, and including its a PTO sponsored event for the students. Board all in agreement with the recommendations and Nicole will speak to the vendor about same.

**-Spring Book Fair** - Chairs are now Lisa Naomi and Eleni Peterson. Lisa reconfirmed the dates with Scholastic and it is being held the week of March 6th. We will hold the Book Fair at the school from March 8-10, 2023. We need to confirm that we are going to do Book Bingo and secure volunteers for same. We also need to get out volunteer sign up sheet for Book Fair and Eleni needs to put in Use Form. Lisa is going to reach out to Eleni to discuss this.

**-Spring Clubs** - Usually begin in March. Waiting to hear if BOE secured a grant to offset the cost of the clubs. We are currently budgeted to run 2 clubs but last year we were able to do 4 as a result of the BOE grant. We need to send an email to the teachers to determine who is interested in running a club. Tammy to send an email to Mrs. Bonaparte to check on the status of the BOE grant and an email to the teachers for ideas.

**-Read-A-Thon** - Michele Lohman not interested in chairing this event. Looking to potentially run this during Spring Break. Event requires obtaining emails from all the parents. Given the amount of work we would need to do to get this up and running we decided to shelve the event for this year. It was put to a vote and it was a unanimous decision. Michele mentioned we budgeted a profit of \$2k for this event. Nicole and Michele to discuss possibly using money from the Tricky Tray Raffle Account to cover the deficit.

**-Beefsteak TT** - Chair Cynthia Mardin. Date will be 4/1/23. Five tickets sold so far with another 8 tickets requested but haven't yet received payment. Cynthia is going to reach out to the radio station 96.7 to have them solicit our event on the radio. She is meeting with the donations committee at the end of the month to gauge progress on donations. She will give PTO an update at our February meeting and she is looking to wrap up donations by March 1st. As for soliciting ticket sales we discussed school FB pages, community pages, Townhall and school bulletin board, posting at local stores, and possibly using advertising signs similar to the ones used for the township rec sports. Tammy will contact Taylor Casey to post and get word out in Blairstown for the event.

**-Color Run** - Date TBD. Chairs Abbi Gurba, Angela Marziaz & Jamie Alleyne. Discussed potential dates. Nicole mentioned possibly doing it the end of May and Jamie mentioned the weekend before Memorial Day.

**-Teacher Appreciation Week** - 5/8/23 thru 5/12/23 - Chair Cynthia Mardin. Original dates discussed at prior meetings were wrong. We discussed doing a Teacher Wish List this year and trying to incorporate more items that will benefit the students. We also discussed possibly reallocating the \$300 typically given to

the teachers for the plant sale and putting it towards items needed in the classroom for the students.

**-Mother's Day Plant Sale** - 5/12/23 - Chair Raelyn Kempinski. Original date discussed at prior meetings was wrong. No new updates.

**-Display My Art** - Chair Shannon Maza. Mrs. Smith is interested in doing this event again. Shannon reached out to the vendor and is trying to get them to send us everything we need by the end of February so it will give the students more time to complete the project by the beginning/middle of April.

**-Field Day** - Chair Mr. V - No new updates.

**-Miner's Night** - Chair Eleni Peterson - Pattie VanValkenburg to assist. No new updates.

**-Graduation** - Tent is on hold pending upcoming deposit/payment. No updates.

## **BUSINESS**

- Membership 2022-2023 update - No new members since November.

-We still need to establish an Election Committee by March. We need two people to collect nominations and run the vote. Can be any PTO Member except for Anthony, Michele and Nicole since their term is up.

-We have yet to receive a formal quote from the school for the iPads that are needed for Kindergarten and 1st Grade.

-NWR Scholarship - Coming up in March. Nicole sent in paperwork.

**CORRESPONDENCE** – None to report.

## **OPEN PUBLIC DISCUSSION**

-PTO Board sent out thank you cards to the Corsi Family, Township Committee, and Boriana for their monetary donations. A card was also sent to the Waithe Family for the donation of the Home Depot Kits given out as part of Winter Wonderland.

-Michele mentioned a second donation from UPS via Kelly Corsi was received in the amount of \$578.20 that was deposited into the raffle account and is to be used for beefsteak.

**ADJOURNMENT** - Meeting was adjourned at 8:29pm.

**IN ATTENDANCE** : Michelle Schwartz, Katherine K, and Louise Neate (on at start of meeting), Jamie Alleyne (7:05pm), Lenore Hickok (7:23 pm) and Anthony Alleyne (8:05pm).

*Respectfully submitted by: Tammy Arfken, Secretary*

**\*\*NEXT PTO MEETING VIA GOOGLE MEET 02/7/23 @ 7:30pm\*\***