

**FRELINGHUYSEN TOWNSHIP PTO**  
**Meeting Minutes**  
**(Meeting was held via Google Meet)**  
**February 7, 2023**

**CALL TO ORDER**

The Zoom meeting was called to order at 7:33pm.

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**QUORUM CHECK OF EXECUTIVE BOARD**

Nicole Wladich - present  
Anthony Alleyne - late arrival at 8:02pm  
Michele Lohman - present  
Cynthia Mardin - present  
Tammy Arfken - present

**APPROVAL OF MINUTES**

1st Motion: Nicole Wladich                      2nd Motion: Cynthia Mardin

**APPROVAL OF TREASURER'S REPORT**

1st Motion: Nicole Wladich                      2nd Motion: Tammy Arfken

**CSA REPORT** - Executive Board met with Mrs. Bonaparte on January 23rd to give her an update and discuss how we are doing and our plans moving forward.

- Communication - Discussed having issues reaching the entire school so she offered to send out messages for us through the school email that reaches all the families. For better communication, we discussed possibly using a class parent for each grade to keep families informed but we are going to hold off on this until next year. We also discussed possibly holding a social at some point. We mentioned running a slide show at Back to School Night showcasing all that the PTO does for the school and having a formal introduction of the Board Members as well.
- Budget - We went over our budget shortcomings and she told us about a grant the school secured for after school enrichment and how some of it is being used to run the drama club and upgrades to the music program. We asked if some of the money could be used towards the after school Spring clubs and she told us yes so we are going to run 4 clubs and the school may also run a Garden Club.

- Basketball Backboard/Gaga Ball Pit - We discussed the installation of the basketball backboard and how the PTO offered to purchase a matching one which would be funded out of the Raffle Account (from the 2020 Tricky Tray profit balance) and capped at \$800 but if the cost is more we will put it to a vote during the March meeting. Tammy is getting details from Jenny on the model purchased and costs. PTO was taking the lead on finding a vendor/contractor to install the backboards but now the school janitors are going to do it. We inquired about Gaga Ball Pit and it is in Mr. V's possession and will be used outside in the Spring.
- Wish List - Mrs. Bonaparte shared her Wish List with us that includes items she thinks the school could use. We requested a list of approved equipment from her for the playground to possibly replace the broken equipment. PTO will try to incorporate Wish List items into TAW.
- Assemblies - We discussed assemblies but Mrs. Bonaparte mentioned pricing is significant so she is still looking into a few ideas.
- Field Day - PTO will be providing shirts and Lenore will be getting costs for them; however, we are going to reach out to Maschios to see if they can possibly provide free or reduced rate lunches. If not, may try to get lunch through a local venue at a reduced cost.

## **FUNDRAISER / EVENT UPDATES**

- **Spirit Wear** - Chair Lenore Hicok. Vendor is 24ink. Leaving it open for now. Profit to date is \$74.39. Last check was received in November/December. Nicole to discuss with Lenore.

- **Box Top\$** - Coordinator is Nicole Wladich. No new updates except current profit remains at \$282.70.

- **Amazon Smile** - Coordinator is Michele Lohman. No new updates except current profit is \$86.80 with projected profit of \$100. Program is going away as of February 20th. We are still waiting on an additional \$40 from them so we are expected to reach our projected goal.

- **Chess Club** - Teacher is Mrs. Fowles. Ongoing. No new updates.

- **Ski Club** - Chair Cynthia Mardin. Ongoing. Great experience with good feedback!

- **Gertrude Hawk Sale** - Chairs are Anthony and Jamie Alleyne. Forms sent out. To date, one paper order and \$859 in total sales online. Sale ends 2/28/23 with delivery estimated the week of 3/27/23.

## **UPCOMING EVENTS - ON THE PTO HORIZON**

- **Spring Book Fair/Book Bingo** - Chairs Lisa Naomi and Eleni Peterson. Being held March 8th-10th and March 8th will be when kids create their Wish List with an option to purchase. Parents will be able to shop after school on the 8th and 9th. Friday the Book Fair will close at 12pm. Projected day for Book Bingo is Thursday the 9th.

- **Spring Clubs** - The after school Spring Clubs that are being offered are as follows Art Club by Mrs. Smith, Board Game Club by Mrs. Hackelberg, Lego Club by Ms. Pryor and Mrs. Toronzi, and Storytime STEAM Club by Mrs. Mulcahy and Mrs. Guida. Nicole is currently gathering information such as dates, times and locations from the staff. Nicole is looking to get forms out next week and to have them back by February 24th. Clubs will not be starting until March.

- **Read-A-Thon** - A concern remains on how we are going to obtain personal information such as email addresses from families and get this off the ground. Nicole spoke with the gentleman that runs a similar event for North Warren Little League and apparently he provides email addresses to the vendor and then the person signs up themselves. It was a unanimous decision to table this event this year and the 2020 Tricky Tray Raffle funds will potentially cover the deficit.

- **Beefsteak TT** - Chair Cynthia Mardin. Date will be 4/1/23. It was discussed that we need to push ticket sales. Twenty nine tickets sold to date. Nicole discussed in detail the use of money/funds for this event including the current PTO Raffle Account sitting at \$10,837.72. Out of that total, \$9,089.52 is 2020 Tricky Tray profit and it can not be used for anything associated with the Beef Steak. Reminded everyone that any monies made from raffles and 50/50s can not pay for food, venue, DJ, etc. that has to come from monies made from ticket sales. Balance of \$1,782.47 is current beefsteak money from donations and ticket sales so far and at the current ticket sale number we are in the 'red'. We need to sell at least 46 more tickets to get JC's minimum guarantee or we will be expected to pay additional cost per plate. We are projected to make approximately \$776.95 in profit if we sell 75 tickets to the beef steak plus whatever money we pull in from tricky tray baskets and 50/50. The Donations Committee has secured approximately 30 baskets. Cynthia also secured surplus material from Staples in Hackettstown including school supplies such as markers, index cards, etc. Borianna approached Newton Staples for a donation and is awaiting their response. Donations Committee set to meet on February

24th. March 12th we need to regroup to see where we are at as JCs needs 90% of the money at this time. We discussed our marketing approach and how we are attempting to reach people and discussed the current economy, costs for the beefsteak, and how Hope Fire Department is holding their beefsteak the same day.

- **Color Run** - Date TBD. Chairs Abbi Gurba, Angela Marziaz & Jamie Alleyne. Discussed potential dates. Nicole requested Abbi discuss this event with her fellow chair members and asked for them to provide more information/details at our next meeting. Abbi mentioned wanting to open it up to Blairstown and Knowlton and possibly charging them additional money. Jamie mentioned charging a flat fee for all the kids. Nicole disagreed saying FTS should get a discount since we are holding the event.

- **Teacher Appreciation Week** - 5/8/23 thru 5/12/23 - Chair Cynthia Mardin. No new updates.

- **Mother's Day Plant Sale** - 5/12/23 - Chair Raelyn Kempinski. We decided not to offer the coupons to the teachers and we are going to use that money towards the TAW budget. Raelyn will compile the order form and Nicole requested to see it before it goes out. Raelyn will be reaching out to the farm the first week of March and she is considering readjusting the prices this year.

- **Display My Art** - Chair Shannon Maza. No new update.

- **Field Day** - Chair Mr. V - No new updates except Lenore is to meet with Mr. V to start discussing this event in detail.

- **Miner's Night** - Chair Eleni Peterson - Pattie VanValkenburg to assist. No new updates.

-**Graduation** - A \$500 deposit will be sent to Grand Rental this week and the money will come out of the PTO checking account. Unanimous decision to remit payment for the deposit.

- **Paint Fundraiser** - Still do not have a chair for this event. We discussed holding this event at the school. Table discussions on this until the next meeting. Nicole will call around to get ideas and pricing.

## **BUSINESS**

- Board Nomination Committee - Chairs Tammy Arfken and Cynthia Mardin. Nomination forms were sent out through the school email on February 6th and will run through February 17th.
- Kindergarten/1st Grade iPads - PTO no longer involved. Will be handled directly by the school, through secured technology grants per CSA.
- NWR Scholarship - No new updates. Gets voted on in March.

**CORRESPONDENCE** – None to report.

**OPEN PUBLIC DISCUSSION** - None.

**ADJOURNMENT** - Meeting was adjourned at 8:49pm.

**IN ATTENDANCE** : Boriana Vassileva, Michelle Schwartz, Abbi Gurba, Raelyn Kempinski, and Jamie Alleyne.

*Respectfully submitted by: Tammy Arfken, Secretary*

**\*\*NEXT PTO MEETING VIA GOOGLE MEET 03/07/23 @ 7:30pm\*\***