

FRELINGHUYSEN TOWNSHIP PTO
Meeting Minutes
(Meeting was held via Google Meet)
December 5, 2022

CALL TO ORDER

The Zoom meeting was called to order at 7:01pm.

QUORUM CHECK OF EXECUTIVE BOARD

Nicole Wladich - present
Anthony Alleyne - late arrival at 8:02pm
Michele Lohman - present
Cynthia Mardin - present
Tammy Arfken - present

APPROVAL OF MINUTES

1st Motion: Nicole Wladich 2nd Motion: Michele Lohman

APPROVAL OF TREASURER'S REPORT

1st Motion: Tammy Arfken 2nd Motion: Nicole Wladich

CSA REPORT - Nothing to report

FUNDRAISER / EVENT UPDATES

- **Spirit Wear** - Chair Lenore Hicok. Vendor is 24ink. Online store available all year. We received a check for \$28.39. Confirmed 10% coupon can be used multiple times. We will push sales and coupon on the PTO page & class pages.
- **Box Top\$** - Coordinator is Nicole Wladich. Comes in quarterly. No new updates.
- **Amazon Smile** - Coordinator is Michele Lohman. Received check for \$47.43.
- **Chess Club** - Teacher is Mrs. Fowles. Ongoing. No new updates.
- **Poppin Popcorn/Holiday Fundraiser** - Chair Nicole Wladich. Sales came in at \$262 with \$131 in profit. Shelving this event for next year. May have done better if wrapping paper and other holiday items were available online. We should require these additional items if we ever consider doing this event again.
- **Winter Wonderland Tree Lighting** - Chair Eleni Peterson. Successful event. Town donated \$150 but we have not received a check yet. PTO budgeted \$250 plus anticipated getting \$150 from the Town. Expense for tree lights was \$319.75 and Gingerbread Contest was \$70 so surplus of approx. \$10. Eleni spent approx. \$75 but she is not going to remit a reimbursement form for said expenses so we will consider it a donation. Nicole initially proposed a \$50 donation to Green

Firehouse to be paid out of Sunshine Club; however, Board all in agreement on donating \$75. Will send a Thank You card to the Waithe Family for donating Home Depot Kits. For budgeting purposes next year, we should increase the event line item \$200 to account for a \$100 firehouse donation as well as \$100 in additional expenditures by Eleni. As per Eleni's suggestion, we should also discuss potential use of a lift and projected costs of \$300-\$350.

- **Ski Club** (Cynthia Mardin) - Last month made \$340. Registrations complete for all participants. Starts in January. First ski trip scheduled for January 8th.

- **Save Around Coupon Books** - Chair is Michele. Currently we owe vendor \$600. Missing 49 books that have not been returned. Forty seven unpurchased books were returned. Eighteen physical books purchased using the forms. May have to put a member vote out if we don't track down additional books.

Discussed potentially cutting Field Day ice cream truck to recoup some funds. In an attempt to retrieve the additional books, Michele will contact Mrs. Stracco to print something on Mustang Messenger and she will message the vendor about our current status and if they can help us out in any way.

UPCOMING EVENTS - ON THE PTO HORIZON

-**Gertrude Hawk Sale** - Chairs are Anthony and Jamie Alleyne. Runs 1/30/23 thru 2/24/23 (Delivery 3/27/23). No new updates.

-**Spring Book Fair** - Chairs Lisa Naomi, Eleni Peterson & Lori Naomi. In person March 8-10, 2023. Consider holding Book Bingo after school at 3pm on the 8th or 9th. Eleni will submit a Use Form. Discussed opening up the Book Fair at night for adults to shop.

-**Spring Clubs** - Usually begin in March. No additional updates. Waiting to hear if BOE secured a grant to offset the costs of the clubs.

-**Read-A-Thon** - Chair is Michele Lohman. Looking to potentially run this during Spring Break. It's an electronic fundraiser and you need to enter all families/participants email addresses, which we do not currently have, so we are considering shelving this event.

-**Beefsteak TT** - Chair Cynthia Mardin. Date will be 4/1/23. We need to start pushing ticket sales. Corporate donations in the works. Eleni taking care of class baskets. Three \$150 baskets already being donated by Cynthia's family. Six people on the donations committee. Kelly Corsi and husband secured a donation in the amount of \$100 through UPS which is being put towards the beefsteak event. Donations are quarterly so we may be receiving additional money. We need to remind people when making donations to make the check out to FTS PTO and to not include any donations for other clubs/entities such as 6th Grade Booster Club. One hundred and seventy five is the target number for beefsteak attendees.

-Color Run - Date TBD. Chairs Abbi Gurba, Angela Marziaz & Jamie Alleyne. Considered making this a fundraiser and budgeted to raise \$500. Cost last year per kid was \$10. Nicole mentioned possibly charging \$10 for FTS kids and \$20 for all others.

-Teacher Appreciation Week - 5/1/23 thru 5/5/23 - Chair Cynthia Mardin. No new updates.

-Mother's Day Plant Sale - 5/5/23 - Chair Raelyn Kempinski. No new updates.

-Display My Art - Chair Shannon Maza. No new updates.

-Field Day - Chair Mr. V - No new updates. Discussed potentially cutting the ice cream truck and serving ice cream ourselves to save money. Michele S. brought up the possibility of not providing shirts; however, it was decided team colors are important for the competition aspect of the event. We still need to submit a Use Form for this event.

-Miner's Night - Chair Eleni Peterson - Pattie VanValkenburg to assist. No new updates.

-Graduation - Tent is on hold pending upcoming deposit/payment. No updates.

BUSINESS

- Membership 2022-2023 update - No new members since November.

-Taxes complete. Cost was \$300 and went up \$20 from last year.

-We need an Election Committee by March. Two people nomination election committee. Collect nominations and run the vote. Can be any PTO Member.

-Nothing on iPads yet for Kindergarten and 1st Grade. Jenny Duel is handling the quotes and if we move forward it will be paid out of the Tricky Tray Raffle Account.

CORRESPONDENCE – None to report.

OPEN PUBLIC DISCUSSION

-Boriana mentioned we need to try and reach out to additional families. She tends to think a lot of people don't even know what the PTO does.

- Ticket sales on site for the beefsteak was recommended by Eleni and that we should try to sell tickets at our other events.

-We discussed the need to market the beefsteak internally but out of town as well.

-Nicole recommended pushing through surrounding PTOs and maybe at other sporting events. Nicole to post on Facebook, spread word of mouth, and on www.trickytray.com

-Cynthia recommended putting a sandwich board out at social events with ads to solicit beefsteak.

-Recommended everyone solicit the beefsteak on their personal FB pages.

ADJOURNMENT - Meeting was adjourned at 8:25pm.

IN ATTENDANCE : Michelle Schwartz (on at start of meeting), Boriana Vassileva (7:04pm), Eleni Peterson (7:06pm), and Anthony and Jamie Alleyne (8:02pm).

Respectfully submitted by: Tammy Arfken, Secretary

****NEXT PTO MEETING VIA GOOGLE MEET 01/10/23 @ 7pm****