Frelinghuysen Township Board of Education
Meeting Minutes
September 24 , 2025
7:00 pm

President Kimberly Neuffer called the meeting to order at 7:02 and read the Open Public Meeting Statement. She invited everyone to rise for the Pledge of Allegiance.

Present: Mrs. DeFilippis, Mr. Hocking, Mrs. Neuffer, Mrs. Peterson (virtually), and Mrs. Swistak
Absent: Mr. Forbes, Mr. Togno, Mr. Riedel
Also Present: Jarlyn Veras, CSA
Hilary Beirne, Board Secretary
Public: One community member.

Hearing & Petitions of Citizens: (Comment is invited on any matter relating to the agenda). No comments were offered at this time.

CSA Report:

- Ms. Veras thanked everyone who joined us for Back To School night
- We got a preview of some of the exciting events coming up for October, including the Week of Respect, Picture Day, the Book Fair, etc.
- NJSLA reports were sent home earlier in this week, and district scores will be presented prior to the November 19th deadline

Personnel: A motion was made by Mr. Hocking and seconded by Mrs. Swistack to approve P1 - P4 as listed:

P1 Approve Melissa Nelson of Columbia, NJ, as a part-time paraprofessional for the 2025-2026 school year at a rate of $17 per hour, pending criminal background check

P2 Approve Genevieve Daletto of Washington, NJ, as a part-time paraprofessional for the 2025-2026 school year at a rate of $17 per hour, pending Criminal History Review and NJ Child Abuse Disclosure

P3 Approve a salary increase for Sandra McClellan to $18 per hour for the 2025-2026 school year, effective October 1, 2025

P3. Approve Lisa Edmunds as a part-time, 1:1 paraprofessional at a rate of $24 per hour (to be included in tuition agreement with Belvedere), effective October 1, 2025

P4. Approve Razan Siam of Frelinghuysen, NJ, as a substitute teacher at a rate of $95 per day, pending Criminal History Review and NJ Child Abuse Disclosure.

Finance/Facilities: A motion was made by Mrs. Swistack, seconded by Mrs. DeFilippis and carried unanimously by roll call vote to approve F1-F7 as listed. F1 was informational and did not require approval. It was listed as follows:

F1. Approve Bills & Claims List - To approve the September 24, 2025 Bills & Claims List in the amount of $228,761.92.

F2. Approve the facility use request for the Frelinghuysen Recreation Committee for basketball practice on Mondays, Tuesdays, Wednesdays, and Fridays 5:00-7:15 PM, December 1, 2025- March 20, 2026

F3 Approve the facility use request for Frelinghuysen Panthers for softball practice on Thursdays, 5:00-7:15 PM from December 2025- March 2026

F4. Approve Submission of the Optimal Comprehensive Universal Screeners Grant in the amount of $560.00

F5. Approve the following travel request:

Jarlyn Veras

10/20/2025-10/23/2025- NJSBA 2025 Convention
$500 registration + lodging + meals/incidentals per GSA travel regulations

F6. Approve Board Secretary Reports, in agreement with the Treasurer's Reports, for the months of July and August in the following amounts of Total Government Funds:

a) July: $1,214,875.48
b) August: $1,125,968.77

F7. Approve Araliza Lopez, certified Handle with Care Instructor, to conduct Handle With Care Training for staff on October 13, 2025, at a cost of $1200.

Report of the Board Secretary: A motion was made by Mr. Hocking, seconded by Mrs. Swistack and carried unanimously by roll call vote to approve R1 as listed:

R1.To approve the BOE meeting minutes for September 10, 2025 Regular and Executive Sessions

Curriculum/Policy: A motion was made by Mrs. Swistack, seconded by Mrs. DeFilippis and carried unanimously by roll call vote to approve C1 as listed:

C1.

- P0173- Duties of Public School Accountants -Revised

- P0174-Legal Services -M/Revised
- P0177- Professional Services-M/Revised
- P&R 1570- Internal Controls M/Revised
- P1620-Administrative Employment Contracts- M/Revised
- P&R 6111 Special Education Medicaid Initiative (SEMI)- Program M/Revised
- P6220 Budget Presentation- M/Revised
- R6220 Budget Presentation-Revised
- P0143- Board Member Election and Appointment-Revised
- P1636.01-Notification of Promotion, New Job, and Transfer Opportunities-New/Recommended
- P1648.15- Record Keeping for Healthcare Settings in School Buildings COVID-19-Abolished
- P2422-Statutory Curricular Requirements -M/Revised
- P 5339.01- Student Sun Protection-M/New

New Business/Unfinished Business: A motion was made by Mrs. DeFilippis, seconded by Mr. Hocking and carried unanimously by roll call vote to approve N1 to N5 as listed:

N1. Approve the following Committees 2025-2026 School year:

School Improvement Panel (SCIP)	Threat Assessment Team	Crisis Team	School Safety Climate Team	QSAC Committee
Jarlyn Veras	Jarlyn Veras	Jarlyn Veras	Jarlyn Veras	Kimberly Neuffer
Hilary Beirne	Hilary Beirne	Lori Naomi	Hilary Beirne	Jarlyn Veras
Marguerite Mulcahy	Jamie Tasco	Kimberly Allen	Jamie Tasco	Danielle Tarvin
Lisa Naomi	Christine Wagner	Kate Lorenzo	Marguerite Mulcahy	Molly Petty
Heather Dennis	Hilary Beirne	Lisa Naomi	Diana Puzio	Hilary Beirne
Aimee Kronmiller	Anna Hackelberg			Carolyn Stracco
Kim Allen				Jamie Tasco
				Jennifer Guida

				Lori Naomi

N2: Approve the following district roles for the 2025-2026 school year:

District Testing Coordinator	Jarlyn Veras
School Testing Coordinator	Hilary Beirne
Affirmative Action Officer	Hilary Beirne
Homeless Liaison	Jamie Tasco
Anti-bullying Specialist	Jamie Tasco
Anti-bullying Coordinator	Jarlyn Veras
504 Coordinator	Jamie Tasco

N3. Approve the following Board Goals for the 2025-2026 school year:

1. The board of education is committed to supporting high-quality student learning through evaluating student data in collaboration with administration.

2. The board of education, in conjunction with administration, will support efforts to administer the strategic plan in order to shape and guide the direction of the district going forward.

3. The board will explore alternative ways of funding for the district through community partnerships and grant opportunities.

4. The board will work to develop a roadmap for facility/district improvements that align with our long-range facilities plan.

N4. Approve the 2025-2026 Mentoring Plan

N5. Discussion of Board Self-Evaluation

Correspondence:

None

Old Business:

None

Hearing and Petitions of Citizens:

No comments were offered at this time.

Request for Executive Session: There was no request for an executive session.

Adjournment:

A motion to adjourn was made by Mr. Hocking, seconded by Mrs. DeFilippis, and carried unanimously to adjourn the meeting at 7:40.

Respectfully submitted,

Hilary Beirne, Board Secretary