

Frelinghuysen Township Board of Education
Meeting Minutes
September 10, 2025
7:00 pm

President Kimberly Neuffer called the meeting to order at 7:04 and read the Open Public Meeting Statement. She invited everyone to rise for the Pledge of Allegiance.

Present: Mrs. DeFilippis, Mr. Forbes, Mr. Hocking, Mr. Riedel, Mrs. Neuffer, Mrs. Pandiscia, and Mrs. Swistak

Absent: Mrs. Peterson and Mr. Togno

Also Present: Jarlyn Veras, CSA

Hilary Beirne, Board Secretary

Public: One newspaper reporter and one community member.

Hearing & Petitions of Citizens: (Comment is invited on any matter relating to the agenda). No comments were offered at this time.

CSA Report:

- Ms. Veras informed that it has been a smooth, yet busy start to the school year. She thanked the staff, students, and families for a positive start
- NJSLA scores should be arriving this week. Once received, the district has 30 days to send to families and 60 days to present the scores to the community. This presentation will be done at one of the October board meetings. Ms. Veras also explained that the NJSLA is changing this year. It will be referred to as the NJSLA Adaptive. Field testing will occur this fall, between 10/27 and 11/143. Training and more information are forthcoming
- Last, Ms. Veras reminded everyone that our “Back To School Night” will be held on Thursday, September 18, 2005. We are looking forward to seeing our parents that evening.

Personnel: A motion was made by Mr. Forbes and seconded by Mrs. DeFlippis to approve P1 as listed:

P1. Approve up to an additional 20 hours for the month of August for Molly Petty, Business Office Consultant, for a total maximum of 60 hours for August.

Finance/Facilities: A motion was made by Mr. Forbes, seconded by Mr. Hocking and carried unanimously by roll call vote to approve F2-F16 as listed. F1 was informational and did not require approval. It was listed as follows:

F1. After discussing with the auditor the possible use of \$80,000 in Maintenance Reserve funds for the 24-25 school year, it was decided to leave funds in the Maintenance Reserve for use in the 2026-27 budget. (The BOE had approved the tentative transfer of funds at its August 13,

2025 meeting.)

F2-F16 are as listed:

F2. Approve Facilities Request for 6th Grade Booster Mum Sale. Sale begins now and ends September 10th; delivery is on September 18th.

F3. Approve June Board Secretary Reports, in agreement with the June Treasurer's Reports, in the amount of \$1,145,045.35 in Total Government Funds.

F4. Approve June Transfers in the amount of \$90,100.

F5. Accept the Extraordinary Aid Award in the amount of \$17,863

F6. Appoint Danielle Tarvin as Fund Commissioner to the School Health Insurance Fund, effective September 1, 2025, to represent the Frelinghuysen Township Board of Education.

F7. Approve the instructional coaching & professional development proposal from Elevate Educators for \$8,600 to be paid with the REAP grant.

F8. Approve submission of the Every Student Succeeds Act (ESEA) Grant with the following allocations:

\$2943- Title IIA

F9. Approve refusal of ESEA Grant, Title III allocation of \$161

F10. Approve the MD tuition agreement with Belvidere School District for student 2089560209 to attend Frelinghuysen School District for the regular 2025-2026 school year.

F11. Approve the parent transportation contract (route 1) for the 2025-2026 school year.

F12. Approve New Jersey Association of Educational Leaders NJAEL membership for Jarlyn Veras, Chief School Administrator in the amount of \$585 - to be paid with grant funds.

F13 Approve new lunch price of \$3.75 for the 25-26 school year (rescinding former approval of \$4.00)

F14. Approve Kimberly Allen to serve as Teacher in Charge for the 25-26 school year at a rate of \$150 per day and \$75 for a half-day or less.

F15. Approve the Standard Operating Procedures Manual.

F16. Approve September 10, 2025, Bills List in the amount of \$89,844.25

Report of the Board Secretary: A motion was made by Mrs. DeFilippis, seconded by Mr. Forbes and carried unanimously by roll call vote to approve R1 as listed:

R1.To approve the BOE meeting minutes for August 13, 202,5 Regular and Executive Sessions

Curriculum/Policy:

None

New Business/Unfinished Business: A motion was made by Mr. Forbes, seconded by Mrs. DeFilippis and carried unanimously by roll call vote to approve N1 and N2 as listed:

N1 Approve the 2025-2026 Principal Waiver

N2 Accept a resignation letter from Mrs. Pandiscia, with regret.

Correspondence:

None

Old Business:

None

Hearing and Petitions of Citizens:

Chip O'Chang from the RidgeView Echo asked for clarification regarding F9, and why the grant money was turned down. Ms. Veras explained the district must join a consortium to acces funds.

Mrs. Christine Pilkington of 13 Saddle Ridge Road, Frelinghuysen, NJ, inquired about the status of the PreK/K program. Ms. Veras expressed that the program is going well. Focus for the first weeks is establishing routines and expectations, conducting assessments, and getting to know student needs.

Request for Executive Session: At 7:41 pm, a motion was made by Mrs. DeFilippis, seconded by Mr. Forbes and carried unanimously to convene an Executive Session to discuss matters of personnel, the results of which will be released to the public as soon as the reason for confidentiality no longer exists.

Adjournment:

A motion to adjourn was made by Mr. Forbes, seconded by Mr. Hocking, and carried unanimously to adjourn the meeting at 8:15.

Respectfully submitted,

Hilary Beirne, Board Secretary