

Frelinghuysen Township Board of Education Minutes of March 8, 2023

The Frelinghuysen Township Board of Education held a meeting on Wednesday, March 8, 2023 in the media center of the Frelinghuysen School. Mrs. Neuffer, President, called the meeting to order at 7:07PM.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advance notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Neuffer, Mrs. DeFilippis, Mr. Hocking, Mrs. Keesser, Mrs. Pandiscia, Mrs. Peterson, and Mrs. Swistak

ABSENT: Mr. Forbes and Mr. Galante

ALSO PRESENT: Stephanie Bonaparte, CSA
Molly Petty, Interim School Business Administrator/Board Secretary

Hearing & Petitions of Citizens – None at this time.

Request for Executive Session – None at this time.

Public Hearing – None.

Report of the CSA

Mrs. Bonaparte informed the Board that three FTS students participated in the Warren County All-Star Band's performance last week. She discussed the "Read Across America" schoolwide activities that were recently held. She noted that the Warren County School Boards Association meeting was held here last week. Mrs. Bonaparte advised the Board that the 2023-24 School Calendar is on tonight's agenda, which includes an additional Professional Development day on January 15. Also, the 2023-24 Preliminary Budget and first readings of several policies are on the agenda.

Personnel

Motion made by Mrs. Pandiscia, seconded by Mrs. Keesser to approve P1 as listed and recommended by the CSA.

- P1. Appoint Molly Petty to the following positions:
- Affirmative Action Office
 - McKinney Vento Liaison
 - Public Agency Compliance Officer
 - SAIF Representative (Schools Alliance Insurance Fund) and to adopt the attached Resolution FTS#P2

Motion P1 approved on a 7-0-0 roll call vote.

Finance/Facilities

Motion made by Mr. Hocking, seconded by Mrs. Swistak to approve F1-F4 as listed.

F1. Approve the bills list dated March 8, 2023, Check # 18768 -18783 in the amount of \$126,325.32.

F2. 2023-24 PRELIMINARY BUDGET DISCUSSION

Mrs. Bonaparte noted that the goal is to always maintain programs. We are facing increases in the cost of transportation and the loss of state aid again. The preliminary budget has been prepared with a 2% increase in property taxes, an approximate increase of \$1.33 per month per \$100,000 of assessed value. We are anticipating a decline in preschool enrollment. We are budgeting for four aides next year and a \$75,000 reduction in legal costs.

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the Secretary of the Frelinghuysen Township Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7-5 and 18A:7-6:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2023-2024 Total Expenditures:	\$2,671,090	\$84,526	0	\$2,755,616
Less: Anticipated Revenues:	\$ 356,630	\$84,526	0	\$ 441,156
Taxes to be Raised:	\$2,314,460	0	0	\$2,314,460

And, to advertise said tentative budget in the New Jersey Herald in accordance with the form suggested by the New Jersey Department of Education and according to law;

And a public hearing on the budget for the 2023-2024 School Year will be held in the Library of the Frelinghuysen Township School on Wednesday, April 26 at 7:00PM.

F3. Pursuant to N.J.A.C 6A:23-7.3, A BOARD of Education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq,

BE IT RESOLVED that the Frelinghuysen Township Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$3,000.00 for the 2023-2024 School Year. The maximum travel expenditure amount for the 2022-23 School Year is \$5,000, of which \$382 has been spent and \$0 is encumbered to date.

F4. Travel and Related Expense Reimbursement Resolution
(See attached Resolution)

Motions F1-F4 approved on a 7-0-0 roll call vote.

Curriculum/Policy

Mrs. Neuffer reported that the Curriculum Committee met on February 13th to discuss the changes contained in Policy Alert 229.

Motion made by Mrs. Keesser, seconded by Mrs. DeFilippis to approve the first readings of policies per C1 as listed.

C1. Policy Alert 229

- o P1648.11 COVID-19: Health and Safety(abolish)
- o P1648.13 School Employee Vaccination Req. (abolish)
- o P0152 Board Officers (revised)
- o P0161 Call, Adjournment, and Cancellation (revised)
- o P0162 Notice of Board Meetings (revised)
- o P&R Bilingual and ESL Education (revised)
- o P2425 Emergency Virtual or Remote Instruction Program (revised)
- o R2425 Emergency Virtual or Remote Instruction Program (new)
- o P&R 5200 Attendance (revised)
- o P 5512 Harassment, Intimidation or Bullying (revised)
- o P 8140 Student Enrollments (revised)
- o R 8140 Enrollment Accounting (revised)
- o P&R 8330 Student Records (revised)
- o R 8420.2 Bomb Threats (revised)
- o R 8420.7 Lockdown Procedures (revised)
- o R 8420.10 Active Shooter (revised)

Motion C1 approved on a 7-0-0 roll call vote.

Report of the Board Secretary

Motion made by Mrs. Pandiscia, seconded by Mrs. Keesser to approve R1 as listed.

- R1. Approve the following minutes: February 22, 2023 Regular Minutes and Executive Session.

Motion R1 approved on a 4-0-0 roll call vote (3 abstentions: Mr. Hocking, Mrs. Peterson and Mrs. Swistak).

Unfinished Business - Mrs. Peterson asked about amending the time on the Facilities' Use Request for the Book Fair.

New Business

Motion made by Mrs. DeFilippis, seconded by Mrs. Peterson to approve NB1 as listed.

NB1. Approve the 2023-24 School Calendar as attached.

Motion NB1 approved on a 7-0-0 roll call vote.

Correspondence - None.

Hearing & Petitions of Citizens – None.

Request for Executive Session – Motion was made by Mrs. Swistak, seconded by Mrs. Pandiscia, and carried unanimously by roll call vote to convene to Executive Session at 7:34PM to discuss matters of Legal Update and Personnel, the results of which will be released to the public once the reasons for confidentiality no longer exist.

Adjournment

Motion was made by Mrs. Pandiscia, seconded by Mrs. Keesser, to adjourn the regular meeting at 9:26PM. Motion approved on a unanimous voice vote.

Respectfully Submitted

Molly Petty
Interim School Business Administrator/Board Secretary