

**Frelinghuysen Township Board of Education  
Minutes of October 12, 2022**

The Frelinghuysen Township Board of Education held a Board of Education meeting on Wednesday, October 12, 2022, at 7:00 PM in the media center of the Frelinghuysen School. Mrs. Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

**PRESENT:** Mrs. Neuffer, Mr. Hocking, Mrs. Pandiscia, Mr. Forbes, Mrs. Keesser,  
Mrs. DeFilippis.

**ABSENT:** Mrs. Peterson, Mr. Galante, Mrs. Swistak

**ALSO PRESENT:** Stephanie Bonaparte, CSA  
Jenny Deuel, Board Secretary

**Hearing & Petitions of Citizens** – None at this time.

**Request for Executive Session** - None at this time.

**Report of the CSA**

- Book fair is currently taking place
- The Blairstown Rotary Club presented dictionaries to the 2<sup>nd</sup> and 3<sup>rd</sup> grade students.
- Green Township Fire Department will be visiting the school next week.
- Teachers spent Monday with a literacy coach who provided a full day training on the reading program.
- Mrs. Bonaparte attended a QSAC training in preparation of our QSAC review. The same data will be used from QSAC 2020.
- Several policy updates will be sent to the Board this week for review.
- The NJSLA presentation scheduled for this evening will be tabled until the November 2<sup>nd</sup> meeting.
- The District Calendar will be updated to account for New Year's Day and the next BOE meeting will be updated.
- The Annual HIB Grades Report is also on the agenda this evening for approval.

**Personnel**

Motion made by Mrs. Keesser, seconded by Mrs. DeFilippis to approve P1 as listed.

- P1. Approve Jenny Deuel as Fund Commissioner to the School Alliance Insurance Fund to represent the Frelinghuysen Township Board of Education for the 2022-23 school year.

Motion P1 approved on a 6-0-0- roll call vote.

**Finance/Facilities**

Motion made by Mrs. DeFilippis, seconded by Mr Forbes to approve F1-F8 as listed.

- F1. Approve the bills list dated October 12, 2022 in the amount of \$131,264.68.

- F2. Approve the following facility use requests listed:

FTS PTO	Chess Club	Thursdays 10/20/22-3/23/22 3:00-4:00pm 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> Grades	Art Room
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- F3. Approve the following training requests listed:

Cole VanLuvender	Professional Development	October 10, 2022 Frankford Township School	No Cost
Debbie Thompson	Professional Development	October 10, 2022 Mansfield School	No Cost

- F4. Approve entering into a contract for 10/1/2022 through 9/30/23 with Sanico Inc. for waste and recycling removal at a rate of \$459.00 per month.
- F5. Approve renewing membership in the School Alliance Insurance Fund for the period of 3 years beginning July 1, 2022 and ending July 1, 2025.
- F6. Approve to dispose of computers/monitors. Equipment is not repairable and outdated.
- F7. Approve the Comprehensive Maintenance Plan and M-1 for the 2022-23 school year.
- F8. Approve the contract extension with Policy Find for a site visit in an amount not to exceed \$3,600.00

Mr. Forbes suggested looking into a free computer recycling program for old computers/monitors.

Mrs. DeFilippis suggested the local maple farm as another class trip idea.

Motion F1-F8 approved on a 6-0-0 roll call vote.

### **Curriculum/Policy**

Motion made by Mrs. Keesser, seconded by Mr. Forbes to approve C1-C2 as listed

C1. Approve the following trip for the 2022-23 school year:

Crayola Factory Experience	Pre-K, K, 1 <sup>st</sup> Grades
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C2. Approve the submission of the annual School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

Motion C1-C2 approved on a 6-0-0 roll call vote.

### **Report of the Board Secretary**

Motion made by Mrs. Pandiscia, seconded by Mr. Forbes to approve R1-R3 as listed.

R1. Approve the following minutes: September 28, 2022 Regular Meeting and Executive Session.

R2. To accept, certify and file the treasurer's and board secretary's financial reports for September 2022 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over expended in accordance with N.J.A.C. 6A:23A:16.10.

R3. Approve the transfers for September 2022.

Motion R1-R3 approved on a 6-0-0 roll call vote.

### **Unfinished Business**

Mrs. Keesser wanted to thank the Board members for their participation in the Trick or Treat Trail. The Board has decided on the theme of "Day of the Dead". The table will be decorated according to the theme. It should be a great event.

### **New Business**

Motion was made by Mrs. Keesser, seconded by Mrs. Pandiscia to approve NB1-NB2 as listed.

NB1. Approve the amendment to the 22-23 district calendar.

NB2. Approve the cancelation of the Wednesday, October 26, 2022 meeting and reschedule for Wednesday, November 2, 2022 at 7:00pm.

Motion NB1-NB2 approved on a 6-0-0 roll call vote.

## **Correspondence**

## **Hearing & Petitions of Citizens**

**Request for Executive Session - None at this time.**

## **Adjournment**

Motion was made by Mr. Forbes, seconded by Mr. Hocking to adjourn the regular meeting. The time was 7:17 PM.

Motion approved on a unanimous voice vote.

Respectfully Submitted

Jenny Deuel  
Board Secretary