

Frelinghuysen Township Board of Education
Minutes of January 18, 2023

The Frelinghuysen Township Board of Education held a Board of Education meeting on Wednesday, January 18, 2023, at 7:01 PM in the media center of the Frelinghuysen School. Mrs. Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Neuffer, Mr. Forbes, Mrs. DeFilippis, Mrs. Swistak, Mrs. Pandiscia, Mrs. Keesser, Mr. Hocking, Mrs. Peterson, Mr. Galante

ABSENT: None

ALSO PRESENT: Stephanie Bonaparte, CSA
Jenny Deuel, Board Secretary

Hearing & Petitions of Citizens – None at this time.

Request for Executive Session – Personnel. No Action Taken.

Motion was made by Mrs. DeFilippis and seconded by Mrs. Pandiscia to adjourn to executive session to discuss Personnel. The time was 7:05 PM.

Motion was approved on a unanimous voice vote.

Motion was made by Mrs. Keesser and seconded by Mrs. Swistak to return to regular meeting. The time was 7:11 PM.

Motion was approved on a unanimous voice vote.

Report of the CSA

School Updates:

The 6th grade class will be hosting the Great Kindness Challenge next week which will include a spirit week, a Great Kindness Challenge project and lessons on kindness that will be embedded throughout the student's lessons for the week.

Several of our students were invited to participate in the Warren County All-Star Band and the annual Chess Tournament will be taking place again this year in March.

District Updates:

Tonight we are recommending the addition of a Drama Club for Frelinghuysen as an after-school program. They will be putting together a production for the Spring.

We also have the non-affiliated staff on the agenda this evening for approval for the conclusion of negotiations and the QSAC site visit is scheduled for February 27th.

Personnel

Motion made by Mrs. Swistak, seconded by Mr. Forbes to approve P1-P5 as listed and recommended by the CSA.

- P1. Approve the request from Kimberly Allen for a lateral move on the guide from MA+15 Step F to MA+30 Step F. Ms. Allen obtained additional credits and is making the request in compliance with the guidelines set forth in the negotiated agreement. Ms. Allen’s salary will be \$63,197 for the 2022-23 school year.
- P2. Approve Diane Lynch of Blairstown as substitute teacher for the 2022-23 school year pending Criminal History Review and NJ Child Abuse Disclosure Release P.L. 2018 C.5.
- P3. Motion to approve salaries for support staff for the 2022-23 school year, retroactive to July 1, 2022 if applicable:

Lyle Martin	Custodian	\$17.53/hr, 8 hrs/day, 5 days/wk
Sandra McClellan	Aide	\$15.91/hr, 6 hrs/day, 181 days
Lori Naomi	Aide	\$15.47/hr, 6 hrs/day, 181 days
John Neely	Head Custodian	\$24.38/hr, 8 hrs/day, 5 days/wk
Susan Polizzo	Cafeteria Aide	\$15.17/hr, 3 hrs/day, 180 days
Paula Hatch	Treasurer	\$4224 per year

- P4. Accept the resignation of Jenny Deuel effective February 20, 2023.
- P5. Approve Debbie Thompson as advisor to the Drama Club at \$47 per hour, not to exceed a total of \$2000.

Motion P1-P5 approved on a 9-0-0 roll call vote.

Finance/Facilities

Motion made by Mr. Forbes, seconded by Mrs. Keesser to approve F1-F4 as listed.

- F1. Approve the bills list dated January 18, 2023 in the amount of \$364,463.00

- F2. Approve the filing of a waiver request to exempt the Frelinghuysen Township Board of Education’s 2023-24 participation in the Special Education Medicaid Initiative (SEMI) based on the fact that the DOE projects an enrollment of less than 40 students.
- F3. Accept the 2022-23 Stabilization Aid in the amount of \$50,000.
- F4. Accept the 2022 Hess Toy Truck STEM Kit and STEM curriculum kit awarded to Lisa Naomi.

Motion approved on a 9-0-0 roll call vote.

Curriculum/Policy

Motion made by Mrs. Keesser, seconded by Mrs. DeFilippis to approve C1-C3 as listed.

C1. Approve the following policies on first reading:

- P 1648.14 Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (Abolished)
- P 2416.01 Postnatal Accommodations for Students (New)
- P 1648.15 Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)
- P 2417 Student Intervention and Referral Services (M) (Revised)
- P 2415.04 Title I – District – Wide Parent and Family Engagement (M) (Revised)
- P 2415.50 Title I – School Parent and Family Engagement (M) (New)
- P 7410 Maintenance and Repair (M) (Revised)
- P 3161 Examination for Cause (Revised)
- P 4161 Examination for Cause (Revised)
- P 8420 Emergency and Crisis Situations (M) (Revised)
- P 9320 Cooperation with Law Enforcement Agencies (M) (Revised)
- P 5512 Harassment, Intimidation, and Bullying (M) (Revised)

C2. Approve the following trip for the 2022-23 school year:

6 th Graders (3 Students)	WC 6 th Grade All Star Band
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C3. Approve the proposal for the creation of a Drama Club for grades 4-6 for the 2022-2023 school year. The afterschool enrichment club will be funded with ARP-ESSER grant money for an advisor and supplies.

Motion C1-C3 approved on a 9-0-0 roll call vote.

Report of the Board Secretary

Motion made by Mr. Forbes, seconded by Mrs. DeFilippis to approve R1-R2 as listed.

- R1. Approve the following minutes: December 14, 2022 Regular Meeting and January 4, 2023 Reorganization Meeting.
- R2. To accept, certify and file the treasurer's and board secretary's financial reports for December 2022 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over expended in accordance with N.J.A.C. 6A:23A:16.10.

Motion R1 approved on a 5-0-4 roll call vote with Mrs. Keesser, Mr. Hocking, Mrs. Peterson and Mr. Galante abstaining.

Motion R2 approved on a 9-0-0 roll call vote.

Unfinished Business

New Business

Motion made by Mrs. Swistak, seconded by Mrs. DeFilippis to approve NB1-NB2 as listed.

- NB1. Approve Jenny Deuel as Public Agency Compliance Officer (PACO) for 2022-23 in accordance with N.J.A.C. 17:27-3.2.
- NB2. Accept the 2022-23 Budget Calendar.

Motion NB1-NB2 approved on a 9-0-0 roll call vote.

Correspondence

Hearing & Petitions of Citizens

Mrs. Cynthia Mardin of Frelinghuysen inquired about the Drama Club wondering if the production will take place during the Spring Concert. Mrs. Bonaparte explained that the production will be in lieu of the Spring Concert.

Mrs. Mardin continued that she felt using money for a club like this was excessive. Mrs. Bonaparte explained that the money would be coming from a grant for afterschool activities. Mrs. Mardin still felt the club was unnecessary and the grant money shouldn't be utilized for the club.

Request for Executive Session – None at this time.

Adjournment

Motion was made by Mr. Forbes, seconded by Mr. Hocking to adjourn the regular meeting. The time was 7:36 PM.

Motion approved on a unanimous voice vote.

Respectfully Submitted

Jenny Deuel
Board Secretary