

**FRELINGHUYSEN TOWNSHIP BOARD OF
EDUCATION MEETING AGENDA**

August 13, 2025

7:00 PM

Open Public Meeting Statement

Salute to the Flag

Roll Call:

BOARD MEMBER	PRESENT	ABSENT
Mrs. DeFilippis (Janet)		
Mr. Forbes (Lowell)		
Mr. Hocking (David)		
Mr. Riedel (George)		
Mrs. Neuffer (Kimberly), President		
Mrs. Pandiscia (Doreen)		
Mrs. Peterson (Eleni)		
Mrs. Swistak (Lori Anne), Vice President		
Mr. Togno (David)		

Hearing & Petitions of Citizens – Comment is invited on any matter relating to the agenda.

CSA Report

Personnel

Motion to approve P1- P7as listed:

P1 Approve Douglas Meyer of Frelinghuysen, NJ, as summer custodian for the month of August 2025 at a rate of \$17 per hour.

P2. Approve the Job Description for Business Office Assistant

P3. Approve the Job Description for Board Secretary

P4 Approve the 2025-2026 Part-Time School Business Administrator Contract for Danielle Tarvin of Sparta, NJ, at an annual salary of \$55 000 per year, pro-rated, pending criminal background check.

P5. Approve up to 40 hours for the month of August 2025 for Molly Petty, Business Office Consultant, and to terminate her services as Business Consultant as of August 31, 2025.

P6. Approve Molly Petty of Blairstown, NJ, as Business Office Assistant at a rate of \$45 per hour, as of September 22, 2025. Not to Exceed 10 hours per week, pending criminal background check.

P7. Appoint Hilary Beirne to serve as Board Secretary for the 2025-2026 school year for a stipend of \$4,300 a year.

Finance/ Facilities

Motion to approve F1-F8 as listed:

F1. Approve the following Facility Use Request:

PTO	Chalk the Walk	School Sidewalks	September 1, 2025 9 AM- 12:00 PM
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F2. Approve the Board Secretary's Financial Reports, in agreement with the Treasurer's Reports for the months of January, February, March, April, and May in the following amounts of Total Government Funds, and to note that sufficient funds are available to meet the district's financial obligations for the remainder of the year and that no major account has been over-expended in accordance with N.J.A.C. 6A23A:16.10.

- a) January \$1,201,749.13
- b) February \$1,343,137.76
- c) March \$1,036,102.13
- d) April \$ 899,927.72
- e) May \$1,106,065.97

F3. Approve June 30, 2025 Bills List in the amount of \$91,021.48 and the August 13, 2025 Bills List in the amount of \$33,676.05.

F4. Approve the following lists of Transfers:

- a) January \$18,161.31
- b) February \$27,862.59
- c) March \$20,095.24
- d) April \$123,879.91
- e) May None

F5. Approve to void the list of prior year's outstanding checks in the amount of \$4,433.

F6. Establish tuition rate for Multiple Disabilities Class in the amount of \$32,000 for the 2025-26 school year.

F7. Add Danielle Tarvin to the list of bank account signatories and remove the name of Edward Flores from the list.

F8. Pending auditor agreement, approve the use of \$80,000 in Maintenance Reserve for expenses incurred in maintenance services during the 2024-25 school year.

Report of the Board Secretary

Motion to approve R1 and R2 as listed:

R1.To approve the BOE minutes for July 30, 2025

R2.To approve the BOE minutes for July 30, 2025 Executive Session (to be distributed at the board meeting)

Curriculum/Policy

Motion to approve C1 and C2 as listed:

C1 Accept Student Data System Report for 2024-2025 Reporting Period 2

C2. Approve the Danielson Evaluation Framework 2013 for teacher and staff evaluations.

Correspondence

CO1. School Grounds Letter

Old Business

Hearing & Petitions of Citizens

Request for Executive Session

Adjournment