

**FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION  
MEETING AGENDA  
Wednesday, April 26, 2023  
7:00 PM**

**Open Public Meeting Statement**

**Salute to the Flag**

**Roll Call:**

Janet DeFilippis  
Lowell Forbes  
Michael Galante  
David Hocking  
Kristin Keesser

Kimberly Neuffer, President  
Doreen Pandiscia  
Eleni Peterson  
Lori Anne Swistak, Vice President

**Hearing & Petitions of Citizens – Comment is invited on any matter relating to the agenda.**

**Request for Executive Session – None at this time.**

**Report of the CSA**

**Personnel**

**Motion to approve P1-P2 as listed and recommended by the CSA.**

P1. Accept the recommendation to add the name of Karnrawee Tinsawatdikul to the substitute teacher list, pending criminal history approval.

P2. Approve Carolyn Stracco to chaperone evening school events.

**Finance/Facilities**

**Motion to approve F1-F5 as listed.**

F1. Approve the Bills & Claims List dated April 26, 2023, Checks # 18824 - 18853 in the total amount of \$178,683.74 for the General Fund and Checks #1479 & 1480 in the total amount of \$7,785.77 for the Food Service Fund.

F2. Approve a contract with Fast Forward Skill Learning Center, LLC for occupational therapy services in the amount of \$90/hour for the 2023-24 School Year. (This is the same hourly rate as 2022-23).

F3. Approve submission of the Supplemental Stabilization Aid FY2023 application in the amount of \$38,394 for the purpose of funding staff salaries.

F4. Approve the School Business Administrator to prepare and advertise bid specifications for transportation for the 2023-24 School Year.

F5. Approve Facility Use Application for the following:

PTO Book Bingo	May 17	All-Purpose Room & Shed Access
PTO Book Fair	May 17-19	Media Center and Shed Access
TREP\$ Marketplace	May 3	Side Parking Lot and Tables
PTO Graduation Tent	June 9-10 & June 16-17	Outside back grass area
FTS Booster Club	June 14	All-Purpose Room and graduation area

**2023-24 BUDGET PUBLIC HEARING**

After the Public Hearing, a motion will be required to adopt the 2023-24 Budget as follows:

F6. BE IT RESOLVED that the proposed budget be adopted as follows for the 2023-2024 School Year:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2023-2024 Total Expenditures:	\$2,671,090	\$84,526	0	\$2,755,616
Less: Anticipated Revenues:	\$ 356,630	\$84,526	0	\$ 441,156
Taxes to be Raised:	\$2,314,460	0	0	\$2,314,460

And that the Health Benefit Adjustment in the amount of \$14,452 will become “Banked Cap” as it is not being utilized in the 2023-24 Budget and will be available for inclusion in future budgets if needed;

And pursuant to N.J.A.C 6A:23-7.3, a Board of Education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.;

And, BE IT RESOLVED that the Frelinghuysen Township Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$3,000.00 for the 2023-2024 School Year. The maximum travel expenditure amount for the 2022-23 School Year is \$5,000, of which \$382 has been spent and \$0 is encumbered to date.

## **Curriculum/Policy**

### **Report of the Board Secretary**

#### **Motion to approve R1-R2 as listed:**

R1. To approve the BOE minutes for the April 5, 2023 Regular and Executive Sessions.

R2. To approve the February Board Secretary's Report, in agreement with the Treasurer's Report in the amount of \$1,416,344.54 in Total Government Funds, one financial transfer dated March 1st in the amount of \$2,500 from 11-190-100-340 to 11-000-262-610, and the March Board Secretary's Report, in agreement with the Treasurer's Report in the amount of \$1,571,686.74 in Total Government Funds;  
and after review of the Secretary's report (appropriations section) and upon consultation with the appropriate District officials, that the Frelinghuysen Township Board of Education is in compliance with N.J.A.C. 6A:23 A-16.10(c) 4 and shall certify that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year .

### **Unfinished Business**

#### **New Business – Motion to approve NB1 as listed:**

**NB1.** Approve the revised 2022-23 School Calendar.

### **Correspondence**

### **Hearing & Petitions of Citizens**

### **Request for Executive Session - Matters of Personnel and CSA Evaluation**

### **Adjournment**