

**FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION
MEETING MINUTES
October 16, 2024
7:00 PM**

Open Public Meeting Statement

The Frelinghuysen Township Board of Education held a meeting on Wednesday, October 16, 2024 in the media center of the Frelinghuysen School. Mrs. Neuffer, President, called the meeting to order at 7:00 PM.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings.

This advance notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mr. Forbes, Mr. Riedel, Mrs. Neuffer, Mrs. Pandiscia, Mrs. Peterson, Mrs. Swistak, Mr. Hocking, Mr. Togno

ABSENT: Mrs. DeFillipis

Administration Present: Jarlyn Veras, CSA, Edward Flores BA/Board Secretary

Salute to the Flag

Roll Call:

BOARD MEMBER	PRESENT	ABSENT
Mrs. DeFilippis (Janet)	X	

Mr. Forbes (Lowell)	X	
Mr. Hocking (David)	Arrived 7:02pm	X
Mr. Riedel (George)	X	
Mrs. Neuffer (Kimberly), President	X	
Mrs. Pandiscia (Doreen)	x	
Mrs. Peterson (Eleni)	x	
Mrs. Swistak (Lori Anne), Vice President	x	
Mr. Togno (David)	Arrived 7:07 pm	

Hearing & Petitions of Citizens – Comment is invited on any matter relating to the agenda.

CSA Report

*Mrs. Veras brought up the week of respect that helps create a bully free school .
Additionally, Mrs. Veras spoke regarding the MTS training to help reach enrichment and diverse learning for the staff.*

*Mrs. Veras introduced Elise G. who is assisting with after care surveys
Frelinghuysen School District expects the director from after care to be visiting the district on an anticipated November 20 to discuss and answer questions .*

*Formally welcome our two security guards who have started this week.
Mrs. Veras thanked the North Warren Hockey team that visited the school to hand out books and read aloud to our students.*

Thanks to the Rotary project donation for 2nd and 3rd graders

- NJSLA Community Presentation

NJSLA Score assessments:

- 99% student participation
- Science proficiency scores up 20 point increase; 30 points over state average

NJSLA is one measure of progress: iReady, Unit Assessments, Internal Monitoring measures

Strategies:

- Professional development to improve stronger teachers.
- Working with students during enrichment periods.
- More intentional use of data to make instructional decisions.
- Strengthen science through instruction and enrichment.

Mrs. Neuffer made a comment that she is excited to see how the resources and iReady monitoring systems can help target instruction and show the relationship between staff, students, and progress.

Personnel

P1. Approve the following revised school committees for the 2024-2025 school year:

School Improvement Panel (SCIP)	Threat Assessment Team	Crisis Team	School Safety Climate Team	PTO teacher Liaison	School Data Team- New (will meet to review, and analyze student data)
Marguerite Mulcahy	Jamie Tasco	Ruth Toronzi	Jamie Tasco	Ruth Toronzi	Aimee Kronmiller
Jen Guida	Ruth Toronzi	Kate Lorenzo	Ruth Toronzi	Heather Dennis	Jamie Tasco
Lisa Naomi	Christine Wagner	Kimberly Allen	Marguerite Mulcahy		
Kim Allen	Anna Hackelberg	Nicholas Vanderlofske			

P2. Approve Tracy Smolen of Frelinghuysen NJ as a substitute teacher at the established substitute daily rate.

P3. Retroactively approve the September 30, 2024 submission of the Paraprofessional Statement of Assurance

-Motion to approve P1 - P3 as listed and recommended by the Chief School Administrator:

Personnel

MOTION: Forbes	SECOND: Pandiscia
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BOARD MEMBER	YES	NO	ABSTAIN
Mrs. DeFilippis (Janet)			X
Mr. Forbes (Lowell)	X		
Mr. Hocking (David)	X		
Mr. Riedel (George)	X		
Mrs. Neuffer (Kimberly), President	X		
Mrs. Pandiscia (Doreen)	X		
Mrs. Peterson (Eleni)	X		
Mrs. Swistak (Lori Anne), Vice President	X		
Mr. Togno (David)	X		

Finance/Facilities

Motion to approve F1 -F7 as listed:

Mrs. Swistak made a request for janitorial use during F1 Event, wherein Mrs. Veras confirmed that we would have personnel available to accommodate.

F1. Approve the facility use by the Frelinghuysen 6th Grade Booster for the grades 4-6 Halloween Dance. (details attached)

F2. Approve the facility use by the Frelinghuysen 6th Grade Booster Club for the 6th grade Halloween Luncheon (details attached)

F3 Approve the facility use by the Frelinghuysen Township Recreation- Basketball Program from December 2024 through March 2025 (details attached)

F4. Approve PTO Roadside Cleanup Fundraiser to take place October 20, 2024, 9:00-10:00 am (offsite)

F5. Approve Elevate Educators LLC to provide instructional coaching for the 2024-2025 school year. Not to Exceed \$7,200- to be paid with REAP Grant Funds

F5. Approve the following travel/professional learning requests:

Marguerite Mulcahy	NAEYC Convention	November 6-9	\$415- registration only to be paid with Preschool IDEA
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F6. . Approve payment of bills and claims for the month of October
(Check#19408-19430):

10/11	General Fund	\$ 91,826.72
12	Maintenance Fund	\$ 12,600.00
20	Special Revenue	\$ 8482.23
	Total	\$112,908.95

F7. Approve the resolution to appoint Edward Flores, Business Administrator, as the Fund Commissioner to the School Health Insurance Fund, effective August 1, 2024 to represent Frelinghuysen Township Board of Education.

Finance / Facilities

MOTION: Pandiscia	SECOND: Forbes
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BOARD MEMBER	YES	NO	ABSTAIN
Mrs. DeFilippis (Janet)			X
Mr. Forbes (Lowell)	X		
Mr. Hocking (David)	X		
Mr. Riedel (George)	X		
Mrs. Neuffer (Kimberly), President	X		
Mrs. Pandiscia (Doreen)	X		
Mrs. Peterson (Eleni)	X		
Mrs. Swistak (Lori Anne), Vice President	X		

Mr. Togno (David)	X		
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Report of the Board Secretary

Motion to approve R1 as listed

R1. To approve the BOE minutes regular and executive for August 14, 2024

MOTION: Forbes	SECOND: Swistak
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BOARD MEMBER	YES	NO	ABSTAIN
Mrs. DeFilippis (Janet)			X
Mr. Forbes (Lowell)	X		
Mr. Hocking (David)	X		
Mr. Riedel (George)	X		
Mrs. Neuffer (Kimberly), President	X		
Mrs. Pandiscia (Doreen)	X		
Mrs. Peterson (Eleni)	X		
Mrs. Swistak (Lori Anne), Vice President	X		
Mr. Togno (David)	X		

Curriculum/Policy

Motion to Approve C1 as listed:

C1. Accept 23-24 HIB Grades Self Assessment Summary Report

MOTION: Pandiscia	SECOND: Forbes
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BOARD MEMBER	YES	NO	ABSTAIN
Mrs. DeFilippis (Janet)			X
Mr. Forbes (Lowell)	X		
Mr. Hocking (David)	X		
Mr. Riedel (George)	X		
Mrs. Neuffer (Kimberly), President	X		
Mrs. Pandiscia (Doreen)	X		
Mrs. Peterson (Eleni)	X		
Mrs. Swistak (Lori Anne), Vice President	X		
Mr. Togno (David)	X		

Unfinished Business

New Business

N1. Accept October 10, 2024 Bus Evacuation Report

N2. Approve the 2024-2025 District Professional Development Plan (PDP)

N3 Approve the 2024-2025 Nursing Plan

Motion to approve N1-N3 as listed:

Old/New Business

MOTION: Forbes	SECOND: Pandiscia
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BOARD MEMBER	YES	NO	ABSTAIN
Mrs. DeFilippis (Janet)			X
Mr. Forbes (Lowell)	X		
Mr. Hocking (David)	X		
Mr. Riedel (George)	X		
Mrs. Neuffer (Kimberly), President	X		
Mrs. Pandiscia (Doreen)	X		
Mrs. Peterson (Eleni)	X		
Mrs. Swistak (Lori Anne), Vice President	X		
Mr. Togno (David)	X		

Correspondence

Mrs. Neuffer read a thank you letter from Mr. Arena thanked FTS.

Hearing & Petitions of Citizens

Kirk Perez of Frelinghuysen made a comment regarding a letter that is being arranged to be sent out to the members of the community regarding spreading awareness for a local building project.

Mrs. Neuffer responded that the school cannot be directly involved in the distribution of the letter, however there are other available venues.

Request for Executive Session

Adjournment

Motion to adjourn the meeting at 7:42 pm