

**Frelinghuysen Township Board of Education  
Minutes of August 11, 2021**

The Frelinghuysen Township Board of Education held a Board of Education meeting on Wednesday, August 11, 2021, at 7:01 PM. in the media center of the Frelinghuysen School. Mrs. Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

**PRESENT:** Mrs. Neuffer, Mrs. Pandiscia, Mrs. Swistak, Mrs. DeFilippis (arrived at 7:04 PM), Mr. Forbes, Mr. Hocking, Mr. Galante, Mrs. Peterson

**ABSENT:** Mrs. Keesser

**ALSO PRESENT:** Stephanie Bonaparte, CSA  
Karin Laraway, Board Secretary

**Presentation – Retirement Resolution Commendation Barbara Hicks**

The meeting recessed at 7:03 PM to the all-purpose room for the Commendation. Board of Education Meeting resumed in the Media Center at 7:32 PM.

**Hearing & Petitions of Citizens - Comment is invited on any matter relating to the agenda.**  
None at this time.

**Request for Executive Session – None at this time.**

**Report of the Chief School Administrator**

- Comprehensive safety plan revised with latest standards but basically the same as June
- Governor mandated masks in schools
- Lunches will be served in the new school year but smaller groups
- Specials will be a modified approach, some specials will be conducted in the classroom
- No virtual options for parents, quarantined students will be virtual
- Google Classroom still will be used
- Free lunch to all students, Cescos pizza on Friday's
- Equitable Schools report – Frelinghuysen was 120 out of 520 districts in New Jersey, was the most equitable in the cluster, report will be posted on the website.
- Summer packets were mailed out this week.
- Summer custodial projects almost completed.

**Personnel**

Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve P1 as listed and recommended by the CSA.

P1. Approve the Resolution Commending Barbara Hicks.

Motion approved on a unanimous roll call vote.

**Finance/Facilities**

Motion made by Mr. Forbes, seconded by Mrs. Swistak, to approve F1-F4 as listed.

F1. Approve the 2021-22 student transportation contract with First Student, Inc., contract #FTS-09, for three to and from school bus routes:

FTS01	\$29,320.20
FTS02	\$29,320.20
FTS03	\$29,320.20
TOTAL	\$87,960.60

F2. Approve bills lists as follows:

June 17-30, 2021	\$106,919.16
July 2021	\$153,672.35

F3. Approve Karin Laraway as District Business Administrator Consultant at \$75 per hour.

F4. Approve the facility usage requests. Requesters are required to follow the District’s safety and social distancing protocol.

PTO	Assemble student back to school welcome bags	Date, time, and area to be determined upon approval of CSA .
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Motion approved on a unanimous roll call vote.

**Curriculum/Policy**

Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve C1 as listed.

C1. Approve entering into a contract with 4M Consulting, LLC for Media Specialist Services for the 2021-22 school year at \$100 per hour, maximum 4 hours per month.

Motion approved on a unanimous roll call vote.

## **Report of the Board Secretary**

Motion made by Mrs. Pandiscia, seconded by Mrs. DeFilippis, to approve R1-R3 as listed.

- R1. Approve the following minutes:  
July 21, 2021 Regular meeting
- R2. Approve the June 30, 2021 transfers.
- R3. Accept, certify and file the treasurer's and board secretary's financial reports for June 2021 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

Motion R1 not approved on a 4-0-4 roll call vote with Mr. Forbes, Mr. Galante, Mr. Hocking and Mrs. Peterson abstaining.

Motion R2 and R3 approved on an 8-0 roll call vote.

**Unfinished Business** – None at this time.

## **New Business**

Mrs. Peterson would like the district to revisit installing air conditioning in the building.

**Correspondence** – None at this time.

## **Hearing & Petitions of Citizens**

Members of the public voiced their opinions on the Governor's mask mandate. Concerns included particular issues with their children wearing masks

Another public statement concerned nutritional value of the free lunches. Mrs. Bonaparte answered that nutritional components of all lunches are mandated by the government.

## **Request for Executive Session – Personnel**

Motion made by Mr. Forbes, seconded by Mrs. Swistak, to adjourn to executive session to discuss personnel. Action might be taken upon return to the regular meeting. The time was 8:20 PM.

Motion approved on a unanimous voice vote.

Motion made by Mr. Forbes, seconded by Mrs. Swistak, to return to the regular meeting. The time was 8:49 PM.

Motion approved on a unanimous voice vote.

Motion made by Mr. Forbes, seconded by Mrs. Pandiscia, to approve Emily Higgins as a long term substitute, Confidential Administrative Assistant, beginning September 1, 2021, at \$167 per diem as recommended by the CSA.

Motion approved on a unanimous roll call vote.

### **Adjournment**

Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to adjourn the regular meeting. The time 8:52 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway  
Board Secretary