

**Frelinghuysen Township Board of Education  
Minutes of August 26, 2020**

The Frelinghuysen Township Board of Education held a virtual Board of Education meeting on Wednesday, August 26, 2020, at 7:04 PM. Mrs. Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

**PRESENT:** Mrs. Cowell, Mrs. DeFilippis, Mr. Hocking, Mrs. Peterson (arrived at 7:07 PM), Mrs. Neuffer, Mrs. Swistak

**ABSENT:** Mr. Forbes, Mr. Galante, Mrs. Hannam

**ALSO PRESENT:** Stephanie Bonaparte, CSA  
Karin Laraway, Board Secretary

**Hearing & Petitions of Citizens - Comment is invited on any matter relating to the agenda.**  
None at this time.

**Request for Executive Session –** None at this time.

**Report of the CSA**

- The building is almost ready for reopening. It has been a challenge working towards reopening within all the guidelines but we are ready.
- Thursday, September 3 and Friday, September 4 students return.
- Chromebooks have been purchased with the Digital Divide grant and the generous PTO donation. Thank you to the PTO. This allows a 1 v 1 in every grade.
- Back to School night will be virtual.
- Board of Education meetings will continue to be virtual at this time to reduce exposure.
- Thank you to the office staff and custodians for the extreme amount of work that was conducted during the summer.

**Personnel**

Motion made by Mrs. Swistak, seconded by Mrs. Cowell, to approve P1 as listed and as recommended by the Superintendent.

- P1. To increase Lisa Naomi by .2 FTE, Elementary Education teacher to full time, 8BA, \$58,939 for the 2020-21 school year.

Motion approved on a unanimous roll call vote.

**Finance/Facilities**

Motion made by Mr. Hocking, seconded by Mrs. Peterson, to approve F1-F4 as listed.

- F1. Approve the bills list as follows:
- August 26, 2020 in the amount of \$45,434.81.
- F2. To enter into a joint transportation agreement with Allamuchy School District for Home to School transportation services for the 2020-21 school year as follows:
- |           |                       |          |
|-----------|-----------------------|----------|
| Route 9A: | Frelinghuysen School  | \$40,698 |
| Route 9B: | Ridge & Valley School | \$17,442 |
- F3. To approve the 2020-21 student transportation contract with First Student, Inc. contract FTS-09 for three to and from school bus routes – FTS01 in the amount of \$28,832.40; FTS02 in the amount of \$28,832.40; FTS03 in the amount of \$28,832.40 for a total of \$86,497.20.
- F4. To approve the following facility usage requests. Requesters are required to follow the District’s safety and social distancing protocol.

Sixth grade booster club	Clothing drive October 3, 2020 8 AM – 12 PM	School parking lot
Sixth grade booster club	Mum fundraiser, delivery and pick-up October 1, 2020 1 PM – 8 PM	Playground blacktop area
James Lubrecht	Eagle Scout project Weekends August-Nov 2020 8 AM – 8 PM	School grounds
Green Apple Aftercare	Sept 2020 – June 2021 M-F, full or half day programs until 6 PM	Aftercare room Gym

Motion approved on a unanimous roll call vote.

**Curriculum/Policy**

Motion made by Mrs. Cowell, seconded by Mr. Hocking, to approve C1 as listed.

- C1. Approve entering into a contract with Centenary University for Library Consultancy beginning September 1, 2020 through June 30, 2021 at \$100 per hour, one hour per week.

Motion approved on a unanimous roll call vote.

### **Report of the Board Secretary**

Motion made by Mr. Hocking, seconded by Mrs. Swistak, to approve R1-R3 as listed.

- R1. Approve the following minutes:  
August 12, 2020 Virtual Regular meeting and virtual executive session
- R2. Motion to approve the transfers for July 2020.
- R3. Motion to accept, certify and file the treasurer's and board secretary's financial reports for July 2020 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

Motion approved on a unanimous roll call vote.

**Unfinished Business** – None at this time.

**New Business** – None at this time.

**Correspondence** – None at this time.

**Hearing & Petitions of Citizens** – None at this time.

**Request for Executive Session** – Personnel

Motion made by Mrs. Swistak, seconded by Mrs. DeFilippis to adjourn to a virtual executive session to discuss personnel. There will be no action taken upon return to the regular virtual meeting. The time was 7:23 PM.

Motion approved on a unanimous voice vote.

The Board of Education members, Mrs. Bonaparte and Mrs. Laraway, left the virtual regular meeting. The time was 7:23 PM.

Mrs. Neuffer read the Sunshine Law.

Motion made by Mrs. Swistak, seconded by Mr. Hocking, to return to the virtual regular meeting. The time was 7:34 PM.

Motion approved on a unanimous voice vote.

Mrs. Cowell asked if there were any concerns with students wearing face coverings during school. Mrs. Bonaparte answered that if there is, each case is being dealt with individually.

Mrs. DeFilippis asked how many students will be virtual. Mrs. Bonaparte answered approximately 38.

### **Adjournment**

Motion made by Mrs. Swistak, seconded by Mrs. Cowell, to adjourn the virtual regular meeting. The time was 7:47 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway  
Board Secretary