

**Frelinghuysen Township Board of Education
Minutes of April 28, 2021**

The Frelinghuysen Township Board of Education held a virtual Board of Education meeting on Wednesday, April 28, 2021, at 7:06 PM. Mrs. Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. Electronic notice and instructions to access the remote meeting has been advertised on the FTS website. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Peterson, Mrs. Neuffer, Mrs. Pandiscia, Mr. Hocking, Mrs. Keesser, Mr. Forbes, Mrs. Defilippis (arrived at 7:29 PM).

ABSENT: Mr. Galante, Mrs. Swistak

ALSO PRESENT: Stephanie Bonaparte, CSA
Karin Laraway, Board Secretary

Hearing & Petitions of Citizens - Comment is invited on any matter relating to the agenda.
None at this time.

Request for Executive Session – None at this time.

Report of the CSA

School Performance Report – The report is the same as the prior year’s report with the only change being an updated narrative on technology. The report is posted on the district website.

- COVID conditions are improving in the school community. The district continues to follow the CDC and Warren County DOH guidelines.
- Students have been amazing in how they have handled the pandemic situation in school. They have and continue to follow all the rules.
- The district is planning year end events following the COVID guidelines. There will be a COVID safe field day, Kindergarten graduation and 6th grade outdoor graduation. The PTO has generously donated the tent for graduation.
- Sixth grade project-time capsule memorializing what occurred the past year from their perspective.
- Curriculum will be updated this summer for implementation in September.
- Mrs. Bonaparte thanked everyone in the school community for their efforts and cooperation during this unusual school year.

Public Budget Hearing – 2021-22 district budget

Mrs. Bonaparte presented the 2021-22 district budget. The district lost \$99,000 in state aid for the 2021-22 budget and is withdrawing \$60,000 from maintenance reserve. Charter school tuition is \$218,000 for 9 students attending Ridge and Valley Charter School. The main priority of the district budget is to have full day in person instruction beginning in September and support for students that are struggling.

Personnel – as recommended by the CSA.

- P1. Motion made by Mr. Forbes, seconded by Mrs. Keesser, to amend the language in P1 “as approved by the New Jersey Department of Education.”

Motion approved on a unanimous roll call vote.

- P1. Motion made by Mr. Forbes, seconded by Mr. Hocking, to approved the amended motion to appoint Karin Laraway as Interim Business Administrator, May 1, 2021 through September 1, 2021, as approved by the New Jersey Department of Education.

Motion approved on a unanimous roll call vote.

- P2. Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve the following curriculum writers for the hours listed @ \$47 per hour.

SUBJECT AREA	NOT TO EXCEED THE FOLLOWING HOURS
Social Studies	
K: Kim Allen	8 Hours
1: Tracy Smolen	8 Hours
2: Jen Guida	8 Hours
3: Christine Wagner	8 Hours
4: Kate Lorenzo	8 Hours
5: Jessica Pryor	8 Hours
6: Diana Puzio	8 Hours
Science	
K: Kim Allen	4 Hours
1: Tracy Smolen	4 Hours
2: Jen Guida	4 Hours
3: Christine Wagner	4 Hours
4: Kate Lorenzo	4 Hours
5: Diana Puzio	4 Hours
6: Diana Puzio	4 Hours
Visual and Performing Arts: Jacqueline Smith	3 Hours

Media: Lisa Naomi	10 Hours
World Language: Christine Wagner	3 Hours

Finance/Facilities

Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve F1-F6 as listed.

- F1. Adopt the 2021-22 district budget.
- F2. Approve Travel and Expense Reimbursement Resolution as part of the School District Budget for 2021-22.
- F3. Approve the Maintenance Reserve Withdrawal Resolution in the amount of \$65,000 as part of the School District Budget for 2021-22.
- F4. Approve the use of Banked Cap in the amount of \$37,531 as part of the 2021-22 School District Budget.
- F5. Approve entering into a contract with Maschio's Food Service to provide Food Service for the 2021-22 school year at an annual management fee in the amount of \$8161.00 with no guarantee.
- F6. Approve entering into a contract with Fast Forward Skill Learning Center, LLC for Occupational Therapy Services, July 1, 2021 through June 30, 2022, \$89 per hour.

Motion approved on a unanimous roll call vote.

Curriculum/Policy

Motion made by Mrs. Keesser, seconded by Mr. Hocking, to approve CP1 as listed.

CP1. Approve the following policies on second reading:

General Policy Updates

- P 0145 Board Member Resignation and Removal
- P 0164.6 Remote Public Board Meetings During a Declared Emergency
- R 1642 Earned Sick Leave Law
- P 1643 Family Leave
- P 3431.1 Family Leave (abolished)
- P 4431.1 Family Leave (abolished)
- P3431.3 New Jersey Family Leave Insurance Program (abolished)
- P 4431.3 New Jersey Family Leave Insurance Program (abolished)
- P 5112.01 Pre-Kindergarten
- P & R 5330.01 Administration of Medical Cannabis

P 7425 Lead Testing of Water in School
R 7425 Lead Testing of Water in Schools
P&R 7430 School Safety (abolished)

NCLB to ESSA

P 2415 Every Student Succeeds Act
P 2415.01 Academic Standards (abolished)
P 2415.02 Title I Fiscal Responsibilities
P2415.03 Highly Qualified Teachers (abolished)
P 2415.05 Student Surveys and Analysis
P&R 2415.20 Every Student Succeeds Act Complaints
P 4125 Employment of Support Staff Members
P 6360 Political Contributions
P 8330 Student Records
P 9713 Recruitment by Special Interest Groups

Motion approved on a unanimous roll call vote.

Report of the Board Secretary

Motion made by Mr. Forbes, seconded by Mrs. Keesser, to approve R1 as listed.

R1. Approve the following minutes:
April 14, 2021 Regular Virtual Meeting and Executive Session Virtual Meeting

Motion approved on a unanimous roll call vote.

Unfinished Business

Mrs. Neuffer has compiled the CSA evaluation. At the WCSBA meeting, Mrs. Helewa stated that the district was the second district in the county to complete the CSA evaluation.

New Business – None at this time.

Correspondence - None at this time.

Hearing & Petitions of Citizens – None at this time.

Request for Executive Session – CSA evaluation.

No action will be taken once the BOE returns to the regular meeting.

Mrs. Neuffer read the Sunshine Law.

Motion made by Mr. Hocking, seconded by Mr. Forbes, to adjourn to a virtual executive session for CSA evaluation discussion for approximately 45 minutes. The time was 7:27 PM.

Motion approved on a unanimous voice vote.

Mrs. Bonaparte and Mrs. Laraway left the meeting at 7:27 PM.

Mrs. DeFilippis joined the meeting at 7:29 PM.

Mrs. Peterson left the meeting at 8:21 PM.

Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to return to the regular virtual meeting. The time was 8:22 PM.

Motion approved on a unanimous voice vote.

Adjournment

Motion made by Mrs. Pandiscia, seconded by Mr. Hocking, to adjourn the virtual regular meeting. The time was 8:24 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway, Board Secretary