

**Frelinghuysen Township Board of Education
Minutes of September 25, 2019**

The Frelinghuysen Township Board of Education held a Regular meeting on Wednesday, September 25, 2019 in the Media Center at Frelinghuysen School at 7:05 PM. Mrs. Kim Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Cowell, Mrs. DeFilippis, Mr. Forbes, Mrs. Hannam, Mrs. Swistak, Mrs. Peterson, Mrs. Neuffer

ABSENT: Mr. Galante, Mr. Hocking

ALSO PRESENT: Stephanie Bonaparte, CSA
Karin Laraway, Board Secretary
Molly Petty, Interim Business Administrator

Hearing & Petitions of Citizens – Comment is invited on any matter relating to the agenda.
None at this time.

Request for Executive Session – None at this time.

Report of the CSA

School Events

Great start to the school year

Back to School Night was successful

Skateboard Science Assembly

Upcoming events: October—week of respect, day of unity and red ribbon week

Math Night – October 29, 2019

District Updates

NJSLA- scores consistent from last year

QSAC – the district is undergoing QSAC.

Board Business

Legislative Committee meeting/updates – Mrs. Neuffer and Mrs. Bonaparte will be attending a meeting with Legislative representatives on October 1, 2019.

Personnel

Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve items P1-P2 as listed and as recommended by the CSA.

- P1. To approve the following for ELA curriculum writing – 15 hrs/grade level, \$47/hr
- | | |
|---------------|------------------|
| Kindergarten | Kim Allen |
| First | Tracy Smolen |
| Second | Jen Guida |
| Third | Christine Wagner |
| Fourth | Kate Lorenzo |
| Fifth & Sixth | Diana Puzio |
- P2. To approve PattiAnn Parker of Blairstown as a substitute for the 2019-20 school year.

Motion approved on a unanimous roll call vote.

Finance/Facilities

Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve items F1-F2 as listed.

- F1. To approve the bills list dated September 25, 2019 in the amount of \$122,198.15.
- F2. To approve the following facility use requests as listed:

PTO	Chalk the Walk	Sun 10/6 8 AM-8 PM Or one day 10-7 thru 10-10, 3:30-8 PM	Sidewalk
6 th gr booster club	PTO Shed access	10/2 3:15-4:30 PM	PTO shed
PTO	Book fair	Mon 10/14 2:30-6:00 PM Tues-Thur 10/15-10/17 8:30 AM – 4:00 PM	Media center
6 th gr booster club	Halloween luncheon	Wed 10/30 set up 3:15 PM-5:30 PM Thur 10/31 luncheon 9:30 AM-1:30 PM	Gym stage
Frel Rec- K Ramos	Basketball	M, T, W, F, Sat Nov-March Weekdays 4:30-8 PM Sat 8-12	Gym
PTO	Krispy Kreme Donut pick up	Mon 10/21 11:30 AM – 4:30 PM	Front lobby

PTO	Shed access	Thur 9/26 3-4:30 PM	PTO Shed
PTO	Family Math Night	Tues 10/29 3-8:30 PM	Various
PTO	Book Bingo	Thur 3/5/20 3-7 PM	Gym

Motion approved on a unanimous roll call vote.

Curriculum/Policy – None at this time.

Report of the Board Secretary

Motion made by Mrs. Cowell, seconded by Mr. Forbes, to approve R1-R2 as listed.

- R1. To approve the following minutes:
September 11, 2019 Regular meeting
- R2. To accept, certify and file the treasurer’s and board secretary’s financial reports for July 2019 and note that sufficient funds are available to meet the district’s financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

Motion approved on a unanimous roll call vote.

Unfinished Business – None at this time.

New Business

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve NB1-NB5 as listed.

- NB1. To approve the School Safety Data System report for Report Period 2.
- NB2. To approve the use of the Danielson evaluation instrument for the 2019-20 school year.
- NB3. To approve the Memorandum of Agreement between Education and Law Enforcement Officials.
- NB4. To approve the District Goals for 2019-20:
 - Enhance English Language Arts through the use of the workshop model in reading and writing and supplement Math instruction with targeted interventions to increase fact fluency and mathematical reasoning.
 - Expand 21st century learning opportunities through a STEAM infused Media Curriculum with an emphasis on financial literacy, STEAM and digital learning.

- Support the professional learning community (PLC) process to give educators the skills to provide informed, data driven instructional decisions through an engaging, collaborative process.

NB5. To approve the Board Goals for 2019-20:

- Engage in the Strategic Planning process and develop a comprehensive plan for the district.
- Attend and/or schedule professional development opportunities to increase Board effectiveness.
- Assess opportunities to remain fiscally responsible including opportunities such as an education foundation and other grant opportunities.

Motion approved on a unanimous roll call vote.

Mrs. Neuffer informed the BOE that they will discuss their self-evaluation at the October 9, 2019 meeting.

Correspondence – None at this time.

Hearing & Petitions of Citizens – None at this time.

Request for Executive Session

Motion made by Mr. Forbes, seconded by Mrs. Cowell, to adjourn to executive session to discuss personnel and contracts for approximately 15 minutes. The time was 7:15 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Motion made by Mr. Forbes, seconded by Mrs. Cowell, to adjourn executive session and return to the regular meeting. The time was 7:37 PM.

Motion approved on a unanimous voice vote.

Adjournment

Motion made by Mr. Forbes, seconded by Mrs. Cowell, to adjourn the meeting. The time was 7:37 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway, Board Secretary

