

**Frelinghuysen Township Board of Education  
Minutes of September 11, 2019**

The Frelinghuysen Township Board of Education held the Public Budget hearing on Wednesday, September 11, 2019 in the Media Center at Frelinghuysen School at 7:01 PM. Mrs. Kim Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

There was a moment of silence in remembrance of September 11, 2001.

**PRESENT:** Mrs. Cowell, Mrs. DeFilippis, Mr. Forbes, Mr. Galante, Mrs. Swistak, Mrs. Peterson, Mrs. Neuffer, Mr. Hocking

**ABSENT:** Mrs. Hannam

**ALSO PRESENT:** Stephanie Bonaparte, CSA  
Karin Laraway, Board Secretary  
Molly Petty, Interim Business Administrator

**Hearing & Petitions of Citizens – Comment is invited on any matter relating to the agenda.**  
None at this time.

**Request for Executive Session –** None at this time.

**Personnel**

Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to approve items P1-P4 as listed and as recommended by the CSA.

- P1. To increase Marguerite Mulcahy as Teacher of Preschool, from .6 FTE, Step 1, BA to .7 FTE, Step 1, BA for the 2019-2020 school year.
  
- P2. To approve the following chaperones for evening events at \$47 per hour:
  - Lisa Naomi                      Jackie Smith
  - Diana Puzio                     Kim Allen
  - Marguerite Mulcahy         Barbara Hicks
  - Tracey Smolen                   Ruth Toronzi

- P3. To approve the following as mentors:  
 Anna Hackelberg as mentor for Jordan Palanca  
 Christine Wagner as mentor for Emily Maio
- P4. Motion to approve salaries for support staff for the 2019-20 school year, retroactive to July 1, 2019 if applicable:

|                    |                       |                                   |
|--------------------|-----------------------|-----------------------------------|
| Susan Polizzo      | Cafeteria Aide        | \$13.90/hr, 3 hrs/day, 180 days   |
| Catherine Morreale | Aide                  | \$12.34/hr, 6 hrs/day, 182 days   |
| Jennifer Nause     | Aide                  | \$12.34/hr, 6 hrs/day, 182 days   |
| Courtney Rush      | Aide                  | \$12.34/hr, 6 hrs/day, 182 days   |
| Jessica Pryor      | Aide                  | \$15.43/hr, 6 hrs/day, 182 days   |
| John Neely         | Head custodian        | \$22.35/hr, 8 hrs/day, 5 days/wk, |
| Victor Zelizo      | Custodian/PT          | \$19.61/hr, 4 hrs/day, T, W, Th   |
| Jenny Deuel        | Exec/School Secretary | \$42,388                          |
| Karin Laraway      | Asst to BA            | \$475/day, 3 days/wk              |
| Jennifer Moriarty  | Supervisor            | \$76,500                          |

Motion approved on a unanimous roll call vote.

**Finance/Facilities**

Motion made by Mr. Forbes, seconded by Mrs. Swistak, to approve items F1-F6 as listed.

- F1. To approve the bills list dated August 22, 2019 through September 11, 2019 in the amount of \$55,911.72.
- F2. To approve the following facility use requests as listed:

|     |            |  |            |
|-----|------------|--|------------|
| PTO | Chess Club | Wednesdays, 10/2/19<br>thru 3/26/20<br>3-4:30 PM | Art Room   |
| PTO | Star Lab   | 11/22/19<br>7:30 AM to 4:30 PM                   | Music Room |

|                              |                            |  |                                  |
|------------------------------|----------------------------|--|----------------------------------|
| PTO                          | Chinese Act Assembly       | 1/10/20<br>8 AM - 10:30 AM   | Gym                              |
| PTO                          | Taiko Drums Assembly       | 2/7/20<br>8 AM – 10:30 AM  | Gym                              |
| Frel Rec-<br>K Ramos         | Open gym-<br>basketball    | Tuesdays<br>October-November<br>5:30 PM – 7:30 PM                      | Gym                              |
| Sussex-Warren<br>Soccer Club | Soccer practice &<br>games | Sept 2019-June 2020  | Soccer field                     |
| Girl Scout Daisy<br>Troop    | Troop meetings             | Wednesdays<br>9/18/19 begin<br>Biweekly thru June<br>2020<br>3-4:30 PM | Media Center                     |
| Sixth grade<br>booster club  | Mums delivery              | 9/12/19<br>2:00 PM – 8:30 PM   | Outside of school-<br>playground |
| M Lubrecht                   | Eagle Scout project        | Weekends<br>Sept-Nov<br>8 am – 6 pm                                    | Outdoor Classroom                |

F3. Motion to enter into a Joint Transportation Agreement the 2019-2020 school year with Allamuchy Board of Education for:

|          |                        |          |
|----------|------------------------|----------|
| Route 9A | Frelinghuysen School   | \$40,017 |
| Route 9B | Ridge & Valley Charter | \$17,150 |

F4. To approve the August payrolls:

|                 |             |
|-----------------|-------------|
| August 15, 2019 | \$17,709.03 |
| August 30, 2019 | \$24,470.71 |

F5. To enter into a shared services agreement with Blairstown for technology services, one full day a week, beginning October 2019 through June 30, 2020 in the amount of \$18,201.00.

F6. To approve a donation from Donorschoose.org for supplies for 3<sup>rd</sup> grade in the amount of \$103.80.

Motion approved on a unanimous roll call vote with the exception of Mrs. Cowell abstaining on F2.

### **Curriculum/Policy**

Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve C1-C3 as listed.

C1. To approve Policy 7510-Use of School Facilities on second reading.

C2. To approve the following workshop request:

|         |   |                      |
|---------|---|----------------------|
| J Guida | Orton-Gillingham Training<br>October 7-11, 2019<br>Rockaway, NJ | \$1,175 plus mileage |
|---------|---|----------------------|

C3. To approve entering into a contract with Centenary University for Library Consultancy beginning September 1, 2019 through June 30, 2020 at \$100 per hour, one hour per week.

Motion approved on a unanimous roll call vote.

### **Report of the Board Secretary**

Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to approve R1 as listed.

R1. To approve the following minutes:  
August 14, 2019 Regular meeting

Motion approved on a 4-0-4 roll call vote with Mrs. Cowell, Mr. Galante, Mr. Hocking and Mrs. Neuffer abstaining.

### **Unfinished Business**

There was discussion regarding the proposed Educational Foundation.

### **New Business**

Discussion – 2019-2020 District and Board Goals. The BOE discussed the 2019-20 goals. The goals will be approved at the next BOE meeting.

Mrs. Neuffer reminded the BOE about 1. NJSBA workshop, 2. complete the BOE self-evaluation for 2018-19 on the NJSBA website, and 3. a Policy Committee meeting to be held before the September 25 BOE meeting.

**Correspondence** – None at this time.

**Hearing & Petitions of Citizens** – None at this time.

**Request for Executive Session** – None at this time.

### **Adjournment**

Motion made by Mr. Forbes, seconded by Mrs. Cowell, to adjourn the meeting. The time was 7:31 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway  
Board Secretary