

**Frelinghuysen Township Board of Education
Minutes of August 14, 2019**

The Frelinghuysen Township Board of Education held a Regular Meeting on Wednesday, August 14, 2019 in the Media Center at Frelinghuysen School at 7:00 PM. Mrs. Lori Swistak, Vice President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. DeFilippis, Mrs. Swistak, Mrs. Peterson, Mr. Forbes, Mrs. Hannam

ABSENT: Mrs. Cowell, Mr. Galante, Mr. Hocking, Mrs. Neuffer

ALSO PRESENT: Stephanie Bonaparte, CSA
Karin Laraway, Board Secretary
Molly Petty, Interim Business Administrator

Hearing & Petitions of Citizens – Comment is invited on any matter relating to the agenda.
None at this time.

Request for Executive Session – None at this time.

Report of the Chief School Administrator

School Events

- Preparation for the school year-well on way to opening school.
- Summer mailer went out
- Staffing is finally completed
- Curriculum work-Teachers worked diligently, it's very good work.
- PD for teachers-first day for teachers; ELA series PD
- Aftercare program-new aftercare provider. Previous provider has closed operations.

Building Updates

- Hallways being painted
- Wood chips for playground
- 1 water fountain is in—others will require a little more for installation

Board Business

- Goal and Priorities for school year
 - ELA, technology, financial literacy, enrichment

Personnel

Motion made by Mrs. DeFilippis, seconded by Mr. Forbes to approve items P1-P5 as listed and as recommended by the CSA.

- P1. To appoint Marguerite Mulcahy as Teacher of Preschool, .6 FTE, Step 1, BA. Salary to be determined based on the ratification of the agreement between the Frelinghuysen Board of Education and the Frelinghuysen Education Association.
- P2. To appoint Jordan Palanca as long term leave replacement in Physical Education/Health for the 2019-20 school year at Step 1, BA, pending Criminal History Review and NJ Child Abuse Disclosure Release P.L. 2018. C.5. Salary to be determined based on the ratification of the agreement between the Frelinghuysen Board of Education and the Frelinghuysen Education Association.
- P3. To appoint Heather Lucy, Frelinghuysen Twp, as an aide, 4.5 hours/day, \$12/hour, 182 days, for the 2019-20 school year.
- P4. To appoint Brittnye Bartell, Blairstown, as an aide, 6 hours/day, \$12/hour, 182 days, for the 2019-20 school year.
- P5. To appoint Emily Maio, Newton, as the Music Teacher, BA Step 1, .6 FTE, pending Criminal History Review and NJ Child Abuse Disclosure Release P.L. 2018, C5. Salary to be determined based on the ratification of the agreement between the Frelinghuysen Board of Education and the Frelinghuysen Education Association.

Motion approved on a unanimous roll call vote.

Finance/Facilities

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve items F1-F5 as listed.

- F1. To approve the bills list dated July 1, 2019 through August 21, 2019 in the amount of \$162,134.81
- F2. To approve the following facility use requests as listed:

PTO	BTSN	9/12/19, 5:30-8:30 PM	Lobby
GS Troop 70023	Clothing Drive	11/16/19 9 AM-2 PM	Outside front of

			school/parking lot
PTO	Skateboard Assembly	9/18/19 1 PM- 3 PM	Gym
PTO	Monthly meetings	9/19, 10/10, 11/14, 12/12 1/9, 2/11, 3/12, 4/7, 5/14, 6/11 7-8:30 PM	Media Center
Frel Rec/Sandra Smith – pending receipt of insurance	Piano Lessons	9/9 - 6/18 Mon 3-7 PM Tues 3-4:30 PM Wed 3-7 PM Thur 3-7 PM	Music room
Green Apple Academy Preschool & Day Care LLC	After care	Sept-June 3 – 6 PM	After care room Playground Gym

F3. Motion to approve the 2019-2020 student transportation contract with First Student, Inc. contract #FTS-09 for three to and from school bus routes – FTS01 in the amount of \$28,350; FTS02 in the amount of \$28,350; FTS 03 in the amount of \$28,350, for a total of \$85,050.

F4. To approve the July payrolls:

July 15, 2019	\$17,530.78
July 30, 2019	\$18,264.61

F5. To approve the following travel requests:

Kimberly Neuffer	NJSBA workshop 10-21-19 to 10-24-19	Lodging, meals, I&E per GSA guidelines
Lowell Forbes	NJSBA workshop 10-21-19 to 10-24-19	Lodging, meals, I&E per GSA guidelines
Michael Galante	NJSBA workshop 10-22-19 to 10-24-19	Lodging, meals, I&E per GSA guidelines
Eleni Peterson	NJSBA workshop 10-21-19 to 10-24-19	Lodging, meals, I&E per GSA guidelines
Stephanie Bonaparte	NJSBA workshop 10-21-19 to 10-24-19	Lodging, meals, I&E per GSA guidelines
Karin Laraway	NJSBA workshop 10-21-19 to 10-24-19	Lodging, meals, I&E per GSA

	19	guidelines
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Motion approved on a unanimous roll call vote with Mr. Forbes and Mrs. Peterson abstaining on F5.

Curriculum/Policy

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve C1-C8 as listed.

- C1. To approve Science Curriculum
- C2. To approve Social Studies Curriculum
- C3. To approve the Math curriculum
- C4. To approve the Physical Education Curriculum
- C5. To approve the Health Curriculum
- C6. To approve the Visual and Performing Arts Curriculum
- C7. To approve the Media Curriculum
- C8. To approve Policy 7510-Use of School Facilities on first reading.

Motion approved on a unanimous roll call vote.

Report of the Board Secretary

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve R1- R3 as listed.

- R1. To approve the following minutes:
July 17, 2019 Regular meeting and Executive session
- R2. To approve the transfers for June 2019.
- R3. To accept, certify and file the treasurer's and board secretary's financial reports for June 2019 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

Motion approved on a unanimous roll call vote.

Unfinished Business

Mr. Forbes asked about the parent and student handbooks. Mrs. Bonaparte said that

each BOE member would receive a copy.

New Business

NB1. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve the 2019-2022 Memorandum of Agreement with salary guides between the Frelinghuysen Board of Education and the Frelinghuysen Education Association.

Motion approved on a unanimous roll call vote.

NB2. Motion made by Mr. Forbes, seconded by Mrs. DeFillipis, to revise the school calendar for the 2019-20 school year as follows:

Back to School Night, September 12, from a half day for students and teachers, to a full day for students and teachers.

Motion approved on a unanimous roll call vote.

Correspondence – None at this time.

Hearing & Petitions of Citizens - None at this time.

Request for Executive Session - None at this time.

Adjournment

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to adjourn the meeting. The time was 7:19 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary