

**Frelinghuysen Township Board of Education
Minutes of September 12, 2018**

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, September 12, 2018 in the Media Center at Frelinghuysen School at 7:00 PM. Mrs. Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Cowell, Mrs. DeFilippis, Mr. Forbes, Mrs. Hannam, Mr. Hocking, Mr. Perez, Mrs. Swistak, Mrs. Neuffer

ABSENT: Mr. Galante

ALSO PRESENT: Stephanie Bonaparte, CSA
Karin Laraway, Board Secretary

Hearing & Petitions of Citizens - Mrs. Neuffer introduced Lisa DeLong, the new part time Interim Business Administrator.

Request for Executive Session – None at this time. Will be at the end of the meeting.

Personnel – as recommended by the CSA

- P1. Motion made by Mrs. Swistak, seconded by Mr. Forbes, to approve the contract for Lisa DeLong, Interim Business Administrator, September 1, 2018-June 30, 2019, at \$10,000.00, as approved by the Executive County Superintendent.

Motion approved on a unanimous roll call vote.

- P2. Motion made by Mrs. Swistak, seconded by Mr. Forbes, to approve the following staff members:

ScIP committee: Stephanie Bonaparte, Jennifer Moriarty, Christine Wagner
School Testing Coordinator: Jennifer Moriarty
District Testing Coordinator: Stephanie Bonaparte
504 Coordinator: Jennifer Moriarty
Anti-Bullying Specialist: Jennifer Moriarty
Anti-Bullying Coordinator: Stephanie Bonaparte

Motion approved on a unanimous roll call vote.

Finance/Facilities

F1. Motion made by Mr. Forbes, seconded by Mr. Perez, to approve the following Facility Use requests pending receipt of insurance:

- a. PTO 10/12/18 11:30-4:30 Krispy Kreme fundraiser (lobby)
- b. PTO 9/3/18 9:00-6:00 Sidewalk messages (outside)
- c. PTO 10/16/18 9:00-10:00 Laser Science Assembly
(all purpose room)
- d. PTO 11/1/18 9:00-10:00 BMX Assembly (all purpose room)
- e. PTO 2/28/19 2:00-2:45 Magic of Learning Assembly
(all purpose room)

Motion approved on a unanimous voice vote.

F2. Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to approve the following professional development:

J. Moriarty 9/25/18 RTI Summit \$149+mileage

Motion approved on a unanimous roll call vote.

F3. Motion made by Mrs. Hannam, seconded by Mrs. Cowell, to approve the following travel requests:

Stephanie Bonaparte, Karin Laraway, Kim Neuffer, Lowell Forbes

NJSBA Convention \$300 registration + lodging + meals/incidentals per
October 22-25, 2018 GSA travel regulations

Motion approved on a 6-0-2 roll call vote with Mr. Forbes and Mrs. Neuffer abstaining.

F4. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to accept the donation of Character Education banners from the Ramos family, valued at approximately \$500.

Motion approved on a unanimous roll call vote.

F5. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to accept the grant award of \$1000 from Scholastic, Inc. \$500 was awarded to Kimberly Allen and \$500 was awarded to Tracy Smolen.

Motion approved on a unanimous roll call vote.

- F6. Motion made by Mr. Forbes, seconded by Mr. Perez, to authorize all employee payroll shall be mandatory direct deposit pursuant to NJSA 52:14-15h and NJSA 52:14-15f.

Motion approved on a unanimous roll call vote.

- F7. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the following facility use requests:

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| a. PTO-Book Fair | Monday, Oct 15 | set up | Library |
| | 8:30 AM – 11:30 AM | | |
| | Tues-Thurs, Oct 16-18 | | Library |
| | 8:30 AM – 4:00 PM | | |
| b. Girl Scouts 6 th grade Troop 95665 | | 2nd/4 th Wednesday | Art room |
| | | 3:00 PM – 5:30 PM | |
| c. Daisies Kindergarten | | 1st/3 rd Wednesday | Art room |
| | | 3:00 PM – 5:00 PM | |
| d. Frelinghuysen Rec Open gym-basketball | | Tuesdays
October 2 – Dec 4 | Gym |
| | | 5:00 PM – 7:00 PM | |
| e. PTO monthly meetings | 9-20, 10-11, 11-15
12-13, 1-10, 2-12, 3-14,
4-11, 5-9, 6-13 | | Library |
| | 7-8:30 PM | | |

Motion approved on a unanimous voice vote.

Curriculum/Policy

- C1. Motion made by Mr. Forbes, seconded by Mr. Perez, to approve the use of the Danielson evaluation instrument for the 2018-2019 school year.

Motion approved on a unanimous voice vote.

Report of the Board Secretary – None at this time.

Unfinished Business – The county approved the new water system. Installation is being scheduled for the first week of October due to required water testing before installation.

New Business – Mrs. Bonaparte stated that the district had a great opening on the first day of school and that the buses all arrived on time.

At the next meeting PARCC scores for the 2017-18 school year will be presented. The BOE will discuss Board goals and review the self-evaluation.

Correspondence – None at this time.

Hearing & Petitions of Citizens – None at this time.

Request for Executive Session

Motion made by Mrs. Swistak, seconded by Mr. Forbes, to adjourn to executive session to discuss contracts for approximately 15 minutes. The time was 7:20 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Mrs. Swistak left the meeting at 7:26 pm.

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to return to the regular meeting. The time was 7:33 PM.

Motion approved on a unanimous voice vote.

Mr. Hocking suggested that the BOE and Superintendent meet with the Town Council to discuss the reduction of state aid to the district.

Adjournment

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to adjourn the meeting. The time was 7:37 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary

