

**Frelinghuysen Township Board of Education  
Minutes of May 29, 2019**

The Frelinghuysen Township Board of Education held a Regular Meeting on Wednesday, May 29, 2019 in the Media Center at Frelinghuysen School at 7:00 PM. Mrs. Kim Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

**PRESENT:** Mrs. Cowell, Mrs. DeFilippis, Mr. Hocking, Mrs. Neuffer, Mrs. Peterson, Mr. Forbes, Mr. Galante, Mrs. Hannam

**ABSENT:** Mrs. Swistak

**ALSO PRESENT:** Stephanie Bonaparte, CSA  
Karin Laraway, Board Secretary

**HEARING & PETITION OF CITIZENS** – None at this time

**REQUEST FOR EXECUTIVE SESSION** – None at this time

**REPORT OF THE CSA**

**School Events**

Testing: NJSLA ELA and Math are done---Science is happening now

We have booked professional development for our new ELA series. We have not met the state targets in ELA for the past two years. I am hopeful our new program, coupled with the training will help with that.

Our Spring Concerts took place last week---both the theme and the idea to split the shows was very well received within our community. We also worked in collaboration with our PTO to open the Book Fair during the evening, which was highly successful. We will be working next year to see if we can schedule dates together to allow for more evening access to the Book Fairs. Field Trips continue---all have been successful so far!

Mock Trial team plaque was received when the team presented.

**Items of Note**

Working on a shared agreement with Pohatcong Schools for a Spanish Teacher---hopefully will have this on the next agenda along with the shared agreement with Blairstown for CST services.

We still look for ways to supplement our budget---we have several grant applications out right now for different classroom supplies and will be working on one through JCP&L for STEM education—makerspace in the library.

### **Legislative Update**

#### 27 Bill Path to Progress Update

Feasibility Study Update-Presented information at the Township Committee meeting regarding the requested feasibility by the North Warren Regional School District. The Township Committee did not pass the resolution to proceed with a feasibility study.

### **Personnel – as recommended by the CSA**

- P1. Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to approve maternity leave for Shannon Bet from August 1, 2019 until June 30, 2020.

Motion approved on a unanimous roll call vote.

- P2. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to appoint Stephen Wassel of Hamburg, NJ, as a full time night custodian, 8 hrs/day, 5 days/week, \$17/hr to begin June 1, 2019 through June 30, 2019. Appointment includes a 30 day probationary period. Criminal history and NJ Child Abuse Disclosure have been completed.

Motion approved on a unanimous roll call vote.

- P3. Motion made by Mr. Forbes, seconded by Mrs. Hamman, to appoint Stephen Wassel of Hamburg, NJ as a full time night custodian, 8 hrs/day, 5 days/week, \$17/hr, \$35,360, for the 2019-20 school year. Appointment includes a 60 day probationary period beginning July 1, 2019.

Motion approved on a unanimous roll call vote.

- P4. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve an increase of one hour per day for a total of 8 hours per day for John Neely, \$21.73/hr, beginning June 1, 2019 through June 30, 2019.

Motion approved on a unanimous roll call vote.

- P5. Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve an increase of one hour per day for a total of 8 hours per day for John Neely for the 2019-20 school year. Salary to be determined.

Motion approved on a unanimous roll call vote.

- P6. Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve Practicum placement for Lori Naomi, from Rowan University, with Ruth Toronzi, School Nurse, from August 27, 2019 to December 9, 2019.

Motion approved on a unanimous roll call vote.

- P7. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve Jessica Pryor as a paraprofessional for the ESY program at \$15/hr, 3.5 hrs/day, 4 days/week, beginning July 1-July 25, 2019, no program on July 4, 2019.

Motion approved on a unanimous roll call vote.

- P8. Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve the following substitutes for the 2019-20 school year:

Brittnye Bartell-Columbia, NJ  
Kristi Thatcher-Blairstown, NJ  
Shannon Maza-Andover, NJ  
Heather Lucy-Blairstown, NJ  
Stephen Brill-Newton, NJ-Custodian  
Emily Higgins-Fredon, NJ-Custodian  
Richard Ohl-Hardwick, NJ-Custodian

Jill Gladd-Blairstown, NJ  
Raelyn Kempinski-Andover, NJ  
Diane Jensen-Blairstown, NJ  
Lori Naomi-Andover, NJ-Nurse

Motion approved on a unanimous roll call vote.

### **Finance/Facilities**

- F1. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the bills list dated March 28, 2019 - May 29, 2019 in the amount of \$471,201.48.

Motion approved on a unanimous roll call vote.

Mr. Forbes requested that the minutes show that the district paid \$23,032 to Ridge and Valley Charter School. This is 3 months tuition.

- F2. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to rescind the following approved motion of May 1, 2019:

Entering into a contract with Maschio's Food Service to provide Food Service for the 2019-20 school year at an annual management fee in the amount of \$8023.70 with no guarantee.

Motion approved on a unanimous roll call vote.

- F3. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve entering into a contract with Maschio's Food Service to provide Food Service for the 2019-20 school year at an annual management fee in the amount of \$7938.40 with no guarantee.

Motion approved on a unanimous roll call vote.

F4. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to enter into a contract with Fast Forward Skill Learning Center, LLC for OT services for the 2019-20 school year at \$88 per hour.

Motion approved on a unanimous roll call vote.

F5. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to accept the PTA donation of \$2,000 for field trips for the 2018-19 school year.

Motion approved on a unanimous roll call vote.

F6. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to accept an anonymous donation of 36 3 ring binders, value of donation \$360.

Motion approved on a unanimous roll call vote.

F7. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to enter into a joint transportation agreement with Sussex County Regional Transportation Cooperative for transportation services for the 2019-20 school year on an as needed basis.

Motion approved on a unanimous roll call vote.

F8. Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve the schedule for requisition of taxes for the 2019-20 school year as attached.

Motion approved on a unanimous roll call vote.

### **Curriculum/Policy**

C1. Motion made by Mrs. Cowell, seconded by Mr. Forbes, to approve Lisa Naomi to write Media Curriculum-10 hours, \$47 per hour.

Motion approved on a unanimous roll call vote.

C2. Motion made by Mrs. Cowell, seconded by Mrs. Hannam, to approve the following workshops:

- |    |               |                     |                |               |
|----|---------------|---------------------|----------------|---------------|
| a. | A. Hackelberg | Literacy Conference | Centenary Univ | Mileage for 1 |
|    | D. Puzio      | June 3, 2019        |                | Will car      |
|    | K. Lorenzo    |                     |                | pool          |
| b. | T. Smolen     | Orton Gillingham    | Rockaway       | \$1,175       |
|    |               | October 7-11, 2019  |                | Mileage       |

Motion approved on a unanimous roll call vote.

## **Technology**

### **Report of the Board Secretary**

R1. Motion made by Mrs. Cowell, seconded by Mrs. DeFilippis, to approve the minutes:

May 1, 2019                      Public Budget Hearing and Executive session

Motion approved on a unanimous 5-0-3 with Mr. Forbes, Mr. Galante and Mrs. Hannam abstaining.

R2. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the transfers for April 2019.

Motion approved on a unanimous roll call vote.

R3. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to accept, certify and file the treasurer's and board secretary's financial reports for April 2019 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

Motion approved on a unanimous roll call vote.

### **Unfinished Business**

#### **New Business**

NB1. Motion made by Mrs. Cowell, seconded by Mr. Forbes, to approve the Frelinghuysen Township School District Comprehensive Equity Plan from June 2019 to June 2022.

Motion approved on a unanimous roll call vote.

Mr. Forbes stated that Mrs. Neuffer was recognized at the Warren County SBA as a Certified Board Member and Mrs. DeFilippis was recognized for her 15 years of service as a BOE member. At the meeting, Mr. Forbes asked Assemblyperson Erik Peterson about available state funds to pay for regionalization studies. Mr. Forbes also indicated that municipalities in Frelinhuysen's cluster had received a letter indicating that the state would reimburse the municipalities for a regionalization study. He also indicated that the municipalities were being given information but not the school districts.

Mr. Peterson did not know if there were state funds to pay for regionalization studies but would look into it and get back to Mr. Forbes. Mr. Peterson responded to Mr. Forbes a few days later that he had inform had received a response from the Department of Education regarding money for studying school regionalization and that there is no money currently in the 2019-20 budget and no current budget allocation for school regionalization studies.

Mr. Galante thanked Mrs. Bonaparte for the information that was presented to the Frelinghuysen Township Committee regarding a regionalization study as proposed by North Warren Regional High School District. He stated that school districts need to get their fiscal houses in order. He also commented that the bills being introduced in the state are for political reasons.

Mrs. Peterson informed the BOE that she attended the NJSBA Delegate meeting representing Frelinghuysen. New NJSBA board members were elected and there was controversial debate regarding state aid.

**Hearing & Petitions of Citizens** - None at this time.

### **Request for Executive Session**

Motion made by Mr. Forbes, seconded by Mr. Hocking, to enter into executive session for CSA evaluation and negotiations for approximately 60 minutes. The time was 7:45 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Mr. Forbes left the meeting at 7:46 PM.

Mrs. Bonaparte and Mrs. Laraway left the meeting at 7:59 PM.

Mr. Forbes returned to the meeting at 7:59 PM.

Motion made by Mrs. DeFilippis, seconded by Mrs. Hannam, to return to the regular meeting. The time was 8:45 PM.

Motion approved on a unanimous voice vote.

### **Adjournment**

Motion made by Mr. Hocking, seconded by Mr. Forbes, to adjourn the meeting. The time was 8:53 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway  
Board Secretary

