

**Frelinghuysen Township Board of Education
Minutes of March 27, 2019**

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, March 27, 2019 in the Media Center at Frelinghuysen School at 7:02 PM. Mrs. Kim Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Cowell, Mrs. DeFilippis, Mr. Forbes, Mr. Galante, Mr. Hocking, Mrs. Neuffer, Mrs. Peterson, Mrs. Swistak

ABSENT: Mrs. Hannam

ALSO PRESENT: Stephanie Bonaparte, CSA
Karin Laraway, Board Secretary

Hearing and Petition of Citizens-None at this time.

Request for Executive Session –None at this time.

Report of the CSA

School Events

- March of the Penguins (love of reading week, reading challenge, penguin visit)
- Request to be included in NW meetings with mayors
- Mock Trial-3rd graders
- Chess Team-2nd place
- Bat house project with Frelinghuysen Environmental Committee

School Climate Survey Report

Highlights:

Continue working on intervention program, including enrichment
Professional learning on student engagement
Continue in the direction we have been heading.....

Curriculum/Policy

Second policy reading: BYOD—question about whether devices would be on WiFi

Curriculum training in a few weeks
Report Card Update--PLC

Personnel-as recommended by the CSA

- P1. Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to accept the letter of resignation of Alysse Jacobs, Spanish teacher, effective May 19 or sooner if a suitable replacement is hired.

Motion approved on a unanimous roll call vote.

- P2. Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve Molly Petty, Part time Interim Business Administrator, effective April 1, 2019 through June 30, 2019, 16 hours per month, \$62.50 per hour, pending approval from the Executive County Superintendent.

Motion approved on a unanimous roll call vote.

Finance/Facilities

- F1. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the bills list dated March 27, 2019 in the amount of \$245,754.40, excluding check #16685.

Motion approved on a unanimous roll call vote.

- F2. Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve Check #16685 in the amount of \$181.16.

Motion approved on a 7-0-1 roll call vote with Mrs. Peterson abstaining.

- F3. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to accept the grant from the Frelinghuysen Education Association in the amount of \$1,133.13 for the Family Literacy and STEM Night.

Motion approved on a unanimous roll call vote.

- F4. Motion made by Mr. Hocking, seconded by Mrs. Cowell, to approve the following Facility Usage requests:

PTO Shed Access	April 1-5, 2019	3:00 – 5:00 PM	Outside shed
PTO Chess Club Pizza Party	April 10, 2019	3:00 – 5:00 PM	Art room

Motion approved on a unanimous voice vote.

F5. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the Health Care Adjustment for the 2019-20 District budget in the amount of \$8,909. This adjustment was not used in the 2019-20 budget and will become banked cap for future use if necessary.

Motion approved on a unanimous roll call vote.

Curriculum/Policy

C1. Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve new policy #2363 - Student use of privately owned technology, on second reading.

Motion approved on a unanimous roll call vote.

C2. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the following policy updates on second reading:

- P2422 Health and physical education
- P2610 Educational Program Evaluation
- P4219 Commercial driver's license controlled substance and alcohol use testing
- P5111 Eligibility of resident/nonresident students
- P5337 Service animals
- P5756 Transgender students
- P7440 School district security
- P8561 Procurement procedures for school nutrition programs
- P8860 Memorials
- P2415.06 Unsafe School Choice Option
- R 2460.8 Special Education-Free and Appropriate Public Education
- R 5530 Substance Abuse
- P&R 5600 Student discipline/code of conduct
- P&R 5611 Removal of students for firearms offenses
- P&R 5612 Assaults on district Board of Education members or employees
- P&R removal of students for assaults with weapons offenses
- P&R Reporting Violence, vandalism, harassment, intimidation, bullying, alcohol and other drug offenses

Motion approved on a unanimous roll call vote.

C3. Motion made by Mrs. Cowell, seconded by Mr. Forbes, to approve the following workshop requests:

A Caravito	Wilson Foundations workshop	August 6, 2019	\$350 + Mileage
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Motion approved on a unanimous roll call vote.

- C4. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the following field trips:

PreK, K, 1	NWR Farm Day	Trans cost TBD
3 rd Gr G & T	Mock Trial	No cost

Motion approved on a unanimous roll call vote.

Report of the Board Secretary

- R1. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the following minutes:

February 27, 2019	Regular and Executive Session
March 13, 2019	Regular and Executive Session

Motion approved on a unanimous voice vote.

- R2. Motion made by Mrs. Cowell, seconded by Mr. Forbes, to approve the transfers for February 2019.

Motion approved on a unanimous roll call vote.

- R3. Motion made by Mr. Forbes, seconded by Mr. Hocking, to accept, certify and file the treasurer's and board secretary's financial reports for February 2019 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

Motion approved on a unanimous roll call vote.

Unfinished Business

Mr. Galante thanked Mrs. Bonaparte for keeping the Board and Township committee informed about the recent information from Ms. Bilotti regarding school funding and meetings with the mayors of the cluster districts.

Mr. Forbes inquired about the security measures that the school is undertaking. Mrs. Bonaparte stated that the district is proceeding with the measures.

Mrs. Cowell stated that field day was also North Warren's graduation.

New Business

Mrs. Bonaparte discussed potential changes with the 2019-20 calendar.

Mrs. Neuffer discussed the CSA's evaluation and BOE self-evaluation and set up a timeline

for BOE members to complete both.

Correspondence

A letter from Mrs. Hackelberg was given to the BOE inviting them into the classroom to share with the students interesting facts about their job, hobby, talent or tradition.

Hearing & Petitions of Citizens – None at this time.

Request for Executive Session

Motion made by Mr. Forbes, seconded by Mr. Hocking, to adjourn to executive session for personnel, CSA evaluation, negotiations. The time was 7:55 PM.

Motion approved on a unanimous voice vote.

Mr. Forbes left the meeting at 8:15 PM.

Mr. Forbes returned to the meeting at 8:29 PM.

Mrs. Laraway left the meeting at 8:29 PM.

Motion made by Mr. Forbes, seconded by Mr. Hocking, to leave executive session and return to the regular meeting. The time was 9:12 PM.

Adjournment

Motion made by Mr. Forbes, seconded by Mr. Hocking, to adjourn the meeting. The time was 9:13 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary