

**Frelinghuysen Township Board of Education**  
**Minutes of February 27, 2019**

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, February 27, 2019 in the Media Center at Frelinghuysen School at 7:04 PM. Mrs. Kim Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

**PRESENT:** Mrs. Cowell, Mrs. DeFilippis, Mr. Forbes, Mr. Galante, Mr. Hocking, Mrs. Neuffer, Mrs. Peterson, Mrs. Swistak

**ABSENT:** Mrs. Hannam

**ALSO PRESENT:** Stephanie Bonaparte, CSA  
Karin Laraway, Board Secretary

**PRESENTATION**

Board of Education ethics training was conducted by Ms. Kathleen Helewa, NJSBA.

**Hearing and Petition of Citizens-**None at this time.

**Request for Executive Session**

Motion made by Mr. Forbes, seconded by Mr. Hocking to adjourn into executive session for personnel and negotiations. The time was 7:45 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Mr. Forbes left the meeting at 7:55 PM.

Motion made by Mrs. Cowell, seconded by Mr. Hocking to leave executive session and return to the regular meeting. The time was 8:02 PM.

Motion approved on a unanimous voice vote.

Mr. Forbes returned to the meeting at 8:02 PM.

## Report of the CSA

### School Events

March of the Penguins Literacy Month

Literacy Event-book fair, spirit week, community readers, book challenges, etc.

PARCC

School Climate Survey

### Facilities/Security

- Office of School Preparedness and Emergency Planning Drill
- Flashing on Gym damaged in wind and needs to be repaired
- Alyssa's Law—require some upgrades to our security
- Roof Leaks repaired

### Curriculum/Policy

- Curriculum Writers-Social Studies and Science
- Working on Visual and Performing Arts

## Personnel-as recommended by the CSA

P1. Motion made by Mr. Forbes, seconded by Mr. Hocking, to accept the resignation of Jennifer Horsey dated February 18, 2019, with a request for early release from her contract.

Motion made by Mr. Hocking, seconded by Mr. Forbes, to amend P1 to read “to accept the resignation of Jennifer Horsey dated February 18, 2019, with a request for early release from her contract upon hiring a suitable replacement or 60 days per contract.”

Motion to amend the motion approved on unanimous roll call vote.

Motion made by Mr. Forbes, seconded by Mrs. Swistak, to approve P1 as amended.

Motion approved on a unanimous roll call vote.

## Finance/Facilities

F1. Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve the list of bills dated February 27, 2019 in the amount of \$259,049.49.

Motion approved on a unanimous roll call vote.

F2. Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to approve the following facility use requests:

Rec Softball-	Thurs	Mid Feb-Mar	5-7 PM	Gym
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practice				
PTO-Book Fair	Mon (set up)	March 4	3:15-6 PM	Library
	Tues-Wed	March 5-6	8:15 AM – 4 PM	Library
	Thurs – Book Bingo	March 7	8:15 AM-7:15 PM	Library, Gym
	Fri (breakdown)	March 8	8:30 AM – 10 AM	Library
PTO-Gertrude Hawk fundraiser	M-F dependent on delivery	April 8-12		Foyer

Motion approved on a unanimous voice vote.

- F3. Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to accept the audit for the 2017-18 school year with no recommendations submitted by Ardito & Co, LLP - as recommended by the Chief School Administrator and the School Business Administrator.

Motion approved on a unanimous roll call vote.

- F4. Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to approve using the facilities at the Blairstown School for Frelinghuysen School District's Extended School Year beginning July 1-July 25, 2019, 4 days per week, for a total cost of \$500 which includes a school nurse.

Motion approved on a unanimous roll call vote.

### Curriculum/Policy

- C1. Motion made by Mrs. Cowell, seconded by Mr. Forbes, to approve the following workshop requests:

J Moriarty	PARCC training	2-21-19 Whippany	Free
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Motion approved on a unanimous roll call vote.

- C2. Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve the following field trips:

Sixth Grade	Kalahari Waterpark, Poconos	No cost to BOE
Sixth Grade	Liberty Science Center, Jersey City	\$361.75 + Trans

Motion approved on a unanimous roll call vote.

- C3. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the following curriculum writing at \$47/hour:

<b>Science</b>		
K, 1, 2	K Allen, T Smolen	7 hrs/grade level
3	C Wagner	7 hrs
4	K Lorenzo	7 hrs
5,6	D Puzio	7 hrs/grade level
<b>Social Studies</b>		
K, 1, 2	K Allen, T Smolen	7 hrs/grade level
3	C Wagner	7 hrs
4	K Lorenzo	7 hrs
<b>Health K-6</b>		
K-6	S Bet	10 hrs

Motion approved on a unanimous roll call vote.

**Technology** – None at this time.

### **Report of the Board Secretary**

- R1. Motion made by Mr. Forbes, seconded by Mrs. Swistak, to approve the regular meeting minutes of January 23, 2019.

Motion approved on a unanimous voice vote.

- R2. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the transfers for January, 2019.

Motion approved on a unanimous roll call vote.

- R3. Motion made by Mr. Forbes, seconded by Mr. Hocking, to accept, certify and file the treasurer's and board secretary's financial reports for January 2019 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

Motion approved on a unanimous roll call vote.

### **Unfinished Business**

Policies have been reviewed by the Policy Committee per the current Policy Alert from Strauss Esmay and will be on the March 13 agenda for first reading approval.

## **New Business**

Mrs. Neuffer, Mr. Forbes, and Mrs. Peterson attended the Warren County SBA meeting on February 19. Mrs. Neuffer and Mr. Forbes have volunteered to be the Legislative Representatives for the District.

Alumni of the Frelinghuysen School District were inducted into the Spanish Honor Society. The district was well represented and congratulations to the inductees.

**Correspondence** – None at this time.

**Hearing & Petitions of Citizens** – None at this time.

**Request for Executive Session** – None at this time.

## **Adjournment**

Motion made by Mr. Forbes, seconded by Mr. Hocking, to adjourn the meeting. The time was 8:35 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway  
Board Secretary