

**Frelinghuysen Township Board of Education
Minutes of September 13, 2017**

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, September 13, 2017 in the Media Center at Frelinghuysen School at 7:00 PM. Mrs. Kim Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Cowell, Mrs. DeFilippis, Mr. Forbes, Mr. Galante, Mr. Hocking, Mrs. Swistak, Mrs. Neuffer, Mr. Perez

ABSENT: Mrs. Hannam

ALSO PRESENT: Stephanie Bonaparte, CSA
Karin Laraway, Board Secretary

PRESENTATION:

Mrs. Paula Hatch, School Treasurer, reviewed the Board Secretary and Treasurer's report with the Board.

HEARING & PETITIONS OF CITIZENS - None at this time.

Motion made by Mrs. Swistak, seconded by Mr. Forbes, to adjourn to executive session for personnel discussion for approximately 15 minutes. The time was 7:20 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Motion made by Mr. Forbes, seconded by Mrs. Cowell, to leave executive session and return to the regular meeting. The time was 7:45 PM.

Motion approved on a unanimous voice vote.

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

Mrs. Bonaparte reported that the opening day of school went smoothly. Back to School Night is Thursday, September 14 at 6:30 and invited the Board of Education to attend.

Personnel-as recommended by the Superintendent

- P1. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the substitute list for 2017-18 school year.

Motion approved on a unanimous roll call vote.

- P2. Motion made by Mr. Forbes, seconded by Mrs. Swistak, to approve 150 administrative internship hours for Diana Mai, from the University of Scranton, to be completed with Stephanie Bonaparte.

Motion approved on a unanimous voice vote.

- P3. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the following mentors:

Mentor	Mentee
Christine Wagner	Daniel Vasquez
Anna Hackelberg	Kimberly Allen
Tracy Smolen	Shannon Bet
Diana Mai	Jennifer Guida

Motion approved on a unanimous roll call vote.

- P4. Motion made by Mrs. Swistak, seconded by Mrs. DeFilippis, to accept the resignation of Gian Claudia Nufrio, personal care aide, effective November 22, 2017.

Motion approved on a unanimous roll call vote.

- P5. Motion made by Mrs. Cowell, seconded by Mr. Forbes, to approve the following staff members:

ScIP committee:	Amanda Caravito, Christine Wagner, Stephanie Bonaparte
DEAC members:	Christine Wagner, Anna Hackelberg, Stephanie Bonaparte
School Testing Coordinator:	Megan Schmidt
District Testing Coordinator:	Stephanie Bonaparte
504 Coordinator:	Megan Schmidt
Anti-Bullying Specialist:	Megan Schmidt
Anti-Bullying Coordinator:	Stephanie Bonaparte

Motion approved on a unanimous voice vote.

- P6. Motion made by Mrs. Swistak, seconded by Mr. Forbes, to approve submission to the Executive County Superintendent of a waiver for a full-time, non-teaching principal for the 2017-18 school year for Frelinghuysen Township School.

Motion approved on a unanimous voice vote.

- P7. Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to approve Jennifer Deuel of Franklin, NJ, as Confidential Executive Secretary, September 14, 2017 to June 30, 2017 at a yearly salary of \$40,000 prorated upon emergent hire approval.

Motion approved on a unanimous roll call vote.

- P8. Motion made by Mrs. Cowell, seconded by Mr. Forbes, to approve Heather Podmayersky, of Columbia, NJ, as a personal aide, 6 hours/day, \$12.00/hour to begin upon emergent hire approval.

Motion approved on a unanimous roll call vote.

- P9. Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to approve Melissa Neamand, of Newton, NJ, as an instructional aide, 6 hours/day, \$15.00/hour to begin upon emergent hire approval.

Motion approved on a unanimous roll call vote.

- P10. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve a lateral move from BA + 15 to BA + 30 for Diana Mai, effective September 1, 2017 for the 2017-2018 school year.

Motion approved on a unanimous roll call vote.

- P11. Motion made by Mrs. Swistak, seconded by Mr. Forbes, to approve Jennifer Deuel, Heather Podmayersky, and Melissa Neamand as substitutes for the 2017-18 school year.

Motion approved on a unanimous roll call vote.

FINANCE/FACILITIES

- F1. Motion made³ by Mr. Forbes, seconded by Mrs. Cowell, to approve the list of bills dated 8-17-17 to 9-13-17 in the amount of \$116,848.78.

Motion approved on a unanimous roll call vote.

- F2. Motion Made by Mr. Forbes, seconded by Mrs. Cowell, to approve the following travel requests:

Michael Galante	NJSBA Convention October 23-26, 2017	\$300 registration + lodging + meals/incidentals per GSA travel regulations
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Motion approved on a 6-1 roll call vote with Mr. Galante abstaining.

F3. Motion made by Mrs. Swistak, seconded by Mr. Forbes, to accept a gift from the Sixth Grade Class of 2017 of a new speaker system valued at \$925.00.
Motion approved on a unanimous voice vote.

F4. Motion made by Mrs. DeFilippis, seconded by Mrs. Cowell, to approve the following facility use requests:

1. PTO/GS/BS/Booster Club BTSN-September 14 Lobby
 Frel Library 6-8:30 PM
 Project Self-Sufficient

2. Girl Scouts Mondays-Biweekly Room 116
 (Chughatta) Sept 25, 2017 to
 June 2018
 3-5:30 PM

3. Girl Scouts 70023 BTSN-September 14 Room 116
 Babysitting 6:30-8:00 PM

4. Girl Scouts 70023 November 4, 2017 Outside front of school
 Clothing Drive 9:00 AM – 2:00 PM

5. 6th grade Booster Club
 Halloween luncheon October 26-27, 2017 Stage
 Halloween Dance October 27, 2017 Gym & foyer
 5:30 – 8:30 PM

6. PTO monthly Sept 21, Oct 12, Nov 8 Media Center
 Meetings Dec 14, Jan 11, Feb 8,
 Mar 8, Apr 12, May 10
 Jun14
 7:00 – 8:30 PM

Motion approved on a 6-1 voice vote with Mr. Forbes abstaining.

CURRICULUM/POLICY

TECHNOLOGY

REPORT OF THE BOARD SECRETARY

R1. Motion made by Mrs. Cowell, seconded by Mrs. DeFilippis, to approve the following meeting minutes:

 August 16, 2017 Regular & Executive session

Motion approved on a unanimous voice vote.

UNFINISHED BUSINESS

The Board Retreat will be held after the October 18, 2017 Regular Board Meeting. Kathleen Helewa will be presenting the results of the Board Self-Evaluation and the Board will set goals for the 2017-18 school year.

Mrs. Bonaparte met with the 6th grade parents and 6th grade teacher to discuss ideas for an end of the year 6th grade trip.

NEW BUSINESS – None at this time.

CORRESPONDENCE – None at this time.

HEARING AND PETITION OF CITIZENS - None at this time.

REQUEST FOR EXECUTIVE SESSION – None at this time.

ADJOURNMENT

Motion made by Mr. Forbes, seconded by Mrs. Cowell, to adjourn the regular meeting. The time was 8:30 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary