Frelinghuysen Township Board of Education Minutes of November 8, 2017

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, November 8, 2017 in the Media Center at Frelinghuysen School at 7:02 PM. Mrs. Kim Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Cowell, Mrs. DeFilippis, Mr. Forbes, Mr. Hocking, Mrs. Neuffer

ABSENT: Mrs. Hannam, Mr. Galante, Mr. Perez, Mrs. Swistak

ALSO PRESENT: Stephanie Bonaparte, CSA

Karin Laraway, Board Secretary

HEARING & PETITIONS OF CITIZENS - None at this time.

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

Mrs. Bonaparte reported that there were two HIB investigations that were determined unconfirmed.

Motion made by Mr. Forbes, seconded by Mrs. Cowell, to accept the Superintendent's Harassment, Intimidation and Bullying report dated 11-8-17:

#1718-01, unconfirmed #1718-02, unconfirmed

Motion approved on a unanimous roll call vote.

Discussion Items

- Met with North Warren administration to discuss curriculum alignment and placement for our students in the 7th grade. A major topic for discussion was the ELA curriculum.
- School Boards Convention: All attended many engaging and informative workshops. Some of the takeaways for the CSA were the use of data to inform instruction, the possibility of becoming a sustainable school and the uses of technology in schools.
- CSA has been in contact with the State Police to discuss how to increase communication and to debrief the Memorandum of Agreement, which will be on the December agenda for approval.

- District received an update for the Science assessment for this year. It is a new test on a new platform but this year will be a field test year and next year will be a baseline year.
- The district goals are on the agenda tonight and the CSA will be sending the BOE an action plan to go along with the goals within the next week.

Technology

The 2nd grade is now going to be 1:1 with chromebooks. The district is almost completely a 1:1 environment. With an infusion of tablets in K and 1 next year, the district will be completely 1:1.

Quotes are being requested for the phones to plan for an upgrade this year.

School Level Events

Halloween Parade Early Act Club Trick or Treat for Unicef Veteran's Day Assembly 3rd grade pajama drive

PERSONNEL – AS RECOMMENDED BY THE CSA

P1. Motion made by Mrs. DeFilippis, seconded by Mrs. Cowell, to appoint Stephanie Bonaparte as the School Safety Specialist.

Motion approved on a unanimous roll call vote.

P2. Motion made by Mrs. DeFilippis, seconded by Mrs. Cowell, to approve Adrianna Peck, Blairstown nurse, to complete up to 10 observation hours with Mrs. Toronzi, School Nurse.

Motion approved on a unanimous voice vote.

FINANCE/FACILITIES

F1. Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to approve the list of bills dated 10-19-17 to 11-8-17, with the exception of check #16003 and 16004, in the amount of \$157,542.87.

Motion approved on a unanimous roll call vote.

F2. Motion made by Mr. Hocking, seconded by Mrs. Cowell, to approve check #16003 and #16004 dated 11-8-17, in the amount of \$349.11.

Motion approved on a 4-0-roll call vote with Mr. Forbes abstaining.

- F3. Motion made by Mr. Forbes, seconded by Mr. Hocking, to approve the following facility use request:
 - a. PTO Painted Barn

Painting fundraiser

5:00 - 8:00 PM

Motion approved on a unanimous voice vote.

F4. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the following travel request:

Amanda Caravito Practical work stations that increase

\$249 + mileage

student learning

January 11, 2018, West Orange, NJ

Motion approved on a unanimous roll call vote.

F5. Motion made by Mrs. Cowell, seconded by Mr. Hocking, to approve a joint transportation agreement between North Warren Regional School District and the Frelinghuysen Township School District for Route Non Public NP04 in the amount of \$4,320 and Aid-in-Lieu in the amount of \$2,000 for the 2017-18 school year.

Motion approved on a unanimous roll call vote.

CURRICULUM/POLICY

Ms. Bonaparte discussed the process to be used in writing curriculum with the math curriculum being a priority. Also discussed was using Strauss Esmay policy writing services.

TECHNOLOGY – None at this time.

REPORT OF THE BOARD SECRETARY

R1. Motion made by Mrs. DeFilippis, seconded by Mr. Forbes, to approve the following meeting minutes:

October 18, 2017 Regular & Executive session

UNFINISHED BUSINESS – None at this time.

NEW BUSINESS

NB1. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the 2017-18 District Goals as listed:

Frelinghuysen Board of Education District Goals SY 2017-18

- 1. Enhance English Language Arts instruction through the use of benchmark assessments to effectively provide individual enrichment and intervention as needed.
- 2. Evaluate the Special Education program to determine areas of strength and weakness and develop a plan of action to optimize instruction.

3. Effectively and efficiently use the 1:1 learning environment to integrate technology into English Language Arts and Math instruction through individualized and specific learning opportunities.

Motion approved on a unanimous voice vote.

NB2. Motion made by Mrs. DeFilippis, seconded by Mr. Forbes, to approve the 2017-18 Board of Education goals as listed:

Frelinghuysen Board of Education Board Goals SY 2017-18

- 1. Update Policy Manual and concurrently move to an online Policy Manual.
- 2. Regularly recognize student and staff achievements at public BOE meetings.
- 3. Institute regular BOE professional development presentations/opportunities at BOE meetings.
- 4. Continue to practice fiscal responsibility.

Motion approved on a unanimous voice vote.

CORRESPONDENCE – None at this time.

HEARING & PETITIONS OF CITIZENS – None at this time.

REQUEST FOR EXECUTIVE SESSION – None at this time.

ADJOURNMENT

Motion made by Mr. Forbes, seconded by Mr. Hocking, to adjourn the meeting. The time was 7:41 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway Board Secretary