

**Frelinghuysen Township Board of Education
Minutes of March 28, 2018**

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, March 28, 2018 in the Media Center at Frelinghuysen School at 7:02 PM. Mrs. Kim Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Cowell, Mr. Forbes, Mrs. Hannam (arrived at 7:06 PM), Mr. Hocking, Mrs. Neuffer, Mr. Perez (arrived at 7:06 PM), Mrs. Swistak

ABSENT: Mrs. DeFilippis, Mr. Galante

ALSO PRESENT: Stephanie Bonaparte, CSA
Karin Laraway, Board Secretary

Hearing & Petitions of Citizens – None at this time.

Request for Executive Session

Motion made by Mrs. Swistak, seconded by Mr. Forbes, to meet in executive session to discuss a student matter for approximately 15 minutes. The time was 7:04 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Motion made by Mrs. Cowell, seconded by Mr. Forbes, to leave executive session and return to the regular meeting. The time was 7:18 PM.

Report of the CSA

The CSA reported on snow days, new phones that will be installed during Spring Break, a meeting with Strauss Esmay for the policy review is scheduled, school security and an update of the library.

Motion made by Mr. Forbes, seconded by Mrs. Cowell, to accept the Chief School Administrator's Harassment, Intimidation and Bullying report dated 3-28-18:

#1718-03, unconfirmed

Motion approved on a unanimous roll call vote.

Personnel – as recommended by the CSA

- P1. Motion made by Mrs. Swistak, seconded by Mr. Perez, to accept the letter of resignation from Megan Schmidt, Guidance Counselor, effective, April 30, 2018.

Motion approved on a unanimous roll call vote.

- P2. Motion made by Mrs. Swistak, seconded by Mr. Forbes, to appoint Barbara Hicks, Extended School Year Teacher, \$47/hour, 4 hours per day, 19 days, June 25-July 26, 2018 for a total of \$3,572.

Motion approved on a unanimous roll call vote.

- P3. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to appoint Ruth Toronzi, Extended School Year Nurse, \$47/hour, 4 hours per day, 11 days, June 25-July 12, 2018 for a total of \$2,068.

Motion approved on a unanimous roll call vote.

- P4. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve Vivian Meudt, of Newton, NJ as a substitute for the 2017-18 school year.

Motion approved on a unanimous roll call vote.

- P5. Motion made by Mrs. Swistak, seconded by Mrs. Cowell, to appoint Courtney Rush, of Newton, as a part time paraprofessional, 6 hours/day, \$12 per hour, through the last day of school, June 2018. Start date pending criminal history review.

Motion approved on a unanimous roll call vote.

Finance/Facilities

- F1. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve Travel and Expense Reimbursement, Capital Reserve Withdrawal and Maintenance Reserve Withdrawal resolution as part of the School District Budget for 2018-19.

Motion approved on a unanimous roll call vote.

- F2. Motion made by Mrs. Cowell, seconded by Mr. Perez, to adopt and submit the Frelinghuysen Township School District's 2018-19 tentative school budget to the Warren County Department of Education Office for approval.

Motion approved on a unanimous roll call vote.

- F3. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve the bills list, March 1 – March 28, 2018 in the amount of \$257,021.72.

Motion approved on a unanimous roll call vote.

- F4. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the following facility usage request:

| | | | |
|---------------------------------------|-------------------------------|--|-----------------------|
| a. Frelinghuysen Rec/ Sandra Smith | Piano Recital 6:00-7:30 PM | May 17, 2018 | All purpose room |
| b. Girl Scouts Service Project | Leveled Readers | Apr 9 - Jun 22 3:15 – 5:00 PM Mon-Fri | Classrooms Library |
| c. Frelinghuysen Rec Basketball | Open night | Apr 9, 16 Apr- 17-May15 5:00 – 7:00 PM | Gym |

Motion approved on a unanimous voice vote.

- F5. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve the resolution to purchase electrical generation services through the Alliance for Competitive Energy Services, Cooperative Pricing system ID#E8801.

Motion approved on a unanimous roll call vote.

Curriculum/Policy

- C1. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve the following field trip:

Kindergarten & 1st grade FFA Barnyard Day-North Warren High School May 4, 2018

Motion approved on a unanimous voice vote.

Technology – None at this time.

Report of the Board Secretary

- R1. Motion made by Mrs. Swistak, seconded by Mrs. Hannam to approve the following minutes:

March 14, 2018 Regular Session

Motion approved on a unanimous voice vote.

Unfinished Business – None at this time.

New Business

N1. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to add Friday, June 22, 2018, as a half day to the 2017-18 school calendar due to exceeding the 6 snow days built into the calendar.

Motion approved on a unanimous voice vote.

N2. Motion made by Mr. Forbes, seconded by Mrs. Hannam to amend the school calendar as follows:

Monday, June 18 and Tuesday, June 19 - Full days

Wednesday, June 20, Thursday, June 21, and Friday June 22 – Half days

Motion approved on a unanimous voice vote.

Mrs. Neuffer discussed the Superintendent evaluation and presented the BOE with a timeline:

- April 11 and 25 to review the progress towards the Superintendent’s goals and review the evaluation
- May 9 – BOE members to have completed the Superintendent evaluation online
- May 30 – Members will review the completed evaluation
- June 13 – Narrative summary presented to the CSA

Correspondence

Mrs. Neuffer read a letter from NJSBA congratulating Mrs. Cowell on her 10 years as a Board of Education member serving the district. There is a dinner on May 15 sponsored by the Warren County SBA to honor long serving members.

Hearing & Petitions of Citizens – None at this time.

Request for Executive Session – None at this time.

Adjournment

Motion made by Mr. Forbes, seconded by Mr. Hocking, to adjourn the meeting. The time was 7:46 PM.

Motion approved on a unanimous voice vote.