

**FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION
Minutes of September 21, 2016**

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, September 21, 2016 in the Media Center at the school at 7:02 PM. Mrs. Kim Neuffer, President called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in The Express Times and the New Jersey Herald. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Pledge of Allegiance was recited.

ROLL CALL

A roll call by the Board Secretary indicated:

Present: Tricia Cowell, Janet DeFilippis, Lowell Forbes, David Hocking,
Karen Kellaher,
Benny Perez (arrived at 7:03 PM), Lori Swistak, Kim Neuffer

Absent: Sheryl Hannam

Also Present: Nicholas Diaz, CSA & Karin Laraway, Interim Board Secretary

Audience Present: Ruth Toronzi, Co-President of the FEA, Barbara Hicks

HEARING & PETITIONS OF CITIZENS

Mrs. Neuffer read the Board of Education retirement resolution for Jennifer Helfrich who retired August 31, 2016. Mrs. Toronzi read a statement from Ms. Helfrich who was unable to attend the meeting.

REQUEST FOR EXECUTIVE SESSION –None at this time.

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

The district hosted Gian Paul Gonzalez of the New York Giants for his “All in” motivational speech which was well attended by staff, BOE members, parents and students.

The science curriculum was updated to reflect the Next Generation Science Standards. Mr. Dioaz recognized Mr. Saide, Mrs. Mai, and Mrs. O’Neil for their diligence, insight and assistance in update the curriculum.

Mrs. O’Neill was selected by MIT and Progressive Arts Alliance to attend the prestigious Hip-Hop and Scratch Coding Summit. Mrs. O’Neil was one of forth applicants selected.

Mrs. Neuffer and Mr. Diza had the privilege to present at the Warren County School Boards meeting. The presentation was entitled “Leveraging Social Media to Build a Strong Community”.

Congratulations to Mrs. Lorenzo for her recently published blogpost on flexible seating. The post was published on ASCD Edge and had over 500 views in less than 48 hours.

Mr. Saide and Mr. Diaz wrote a blogpost entitled “From Think Tank to Do Tank: Making Great Ideas Happen”. The past was published on the ASCD website.

On Friday, September 23, the district will host over 100 educators from around the state including the National Superintendent of the Year, the State Superintendent of the Year and the Executive County Superintendent. The staff and invited educators will have the opportunity to listen and learn from three national speakers. This professional development day will be provided at no cost to the district. The PTO has volunteered to assist the administration for a successful professional day.

Mr. Forbes and Mr. Hocking met to discuss the security camera location.

The State Police are looking to digitize the schematics of school buildings. There will be a one-time fee which will be determined by the joint commission conducting this study.

CSA RECOMMENDATIONS /ACTION ITEMS

1. Motion made by Mrs. Swistak, seconded by Mr. Hocking, to approve the retirement resolution for Jennifer Helfrich.

Motion approved on a unanimous voice vote.

2. Motion made by Mrs. DeFillippis, seconded by Mr. Hocking, to approve Kevin Newman as teacher-in-charge at \$80 per day stipend on as an needed basis as recommended by

the CSA.

Motion approved on a unanimous roll call vote

3. Motion made by Mr. Hocking, seconded by Mr. Forbes, to approve Jennifer Fowles, a student at Warren County Community College, enrolled in EDU/PSY 284 Educational Psychology, to observe five (5) hours in a classroom environment as required of the course.

Motion approved on a unanimous voice vote.

4. Motion made by Mrs. Cowell, seconded by Mrs. Swistak, to approve Felician University student, Marybeth Woollen, Clinical Practice 1 – Senior Field placement, one day a week on Tuesdays beginning October 25, 2016 through December 20, 2016 with Tracy Smolen.

Motion approved on a unanimous voice vote.

5. Motion made by Mrs. Swistak, seconded By Mrs. DeFillippis, to ratify the Agreement regarding the Terms and Conditions of Employment between the Board of Education of the Frelinghuysen Township School District and the Frelinghuysen Education Association effective July 1, 2016 through June 30, 2019.

Motion approved on a unanimous roll call vote.

6. Motion made by Mr. Hocking, seconded by Mr. Forbes, to approve the following facility use requests pending certificate of insurance:

Girl Scouts – Susan Chughatta

- A. 2 meetings a month 3:00 – 5:30 PM
9/12, 9/26, 10/3, 10/24, 11/14, 11/28, 12/12, 12/19, 1/9, 1/23, 2/13, 2/27,
3/13, 3/27, 4/10, 4/24, 5/8, 5/22, 6/12, 6/19

Frelinghuysen Township Recreation

- A. November 28, 2016 through March 24, 2017
M, T, W, F 4:00 – 7:30 PM
Saturday 9:00 – 2:00 PM

Motion approved on a unanimous voice vote.

7. Motion made by Mrs. DeFillippis, seconded by Mr. Hocking, to approve entering into a contract with Maschio's Food Service to provide Food Service for the 2016-17 school year at an annual management fee in the amount \$7,420.00.

Motion approved on a unanimous roll call vote.

8. Motion made by Mrs. DeFillippis, seconded by Mr. Hocking, to approve the 5th grade field trip to Sterling Hill Mines, May 19, 2017 in the amount of \$251.00 not including transportation.

Motion approved on a 7-0-1 vote with Mr. Forbes abstaining.

9. Motion to approve Brittan Harlos of Stockholm, NJ as an Instructional Aide at the rate of \$12 per hour as recommended by the CSA.

Motion approved on a unanimous roll call vote.

10. Motion to approve facility usage request:

6 th grade Booster Club	Parents' meeting	Media room or classroom
9/26/16	7:00 -8:15 PM	

Motion approved on a unanimous voice vote.

11. Motion to approve the Warren Countywide Substitute list for the 2016-17 school year.

Motion approved on a unanimous voice vote.

REPORT OF THE BOARD SECRETARY

1. Motion made by Mr. Perez, seconded by Mr. Forbes, to approve the following minutes:
August 30, 2016 regular minutes
August 30, 2016 executive session minutes

Motion approved on a unanimous voice vote.

2. Motion made by Mrs. DeFillippis, seconded by Mr. Forbes, to approve the September bills dated September 13-16, 2016, check #15360-15417, in the amount of \$164,253.10 excluding check # 15408 in the amount of \$1,281.73.

Motion approved on a unanimous roll call vote.

3. Motion made by Mrs. Cowell, seconded by Mr. Forbes, to approve Check #15408 in the amount of \$1,281.73.

Motion approved on a 7-0-1 roll call vote with Mrs. Kellaheer abstaining.

CORRESPONDENCE

Legal notice – variance on Block 1201, Lot 5.07, to construct a building to be used for garden center/nursery/landscaping business, a variance for less than the required number of parking spaces and for any other variance deemed necessary.

HEARING AND PETITIONS OF CITIZENS – None at this time.

REQUEST FOR EXECUTIVE SESSION

Motion made by Mr. Hocking, seconded by Mrs. DeFillippis, to adjourn to executive session to discuss a student issue for approximately 30 minutes. The time was 7:58 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Motion made by Mr. Hocking, seconded by Mr. Perez to leave executive session. The time was 8:30 PM.

Motion approved on a unanimous voice vote.

Mr. Perez left the meeting at 8:32 PM.

Mr. Diaz informed the BOE that there are server issues and the district is in the process to find a vendor who can assist with these types of problems.

ADJOURNMENT

Motion made by Mr. Forbes, seconded by Mrs. Swistak, to adjourn the regular meeting. The time was 8:50 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Interim Business Administrator