

Frelinghuysen Township Board of Education
Minutes of November 9, 2016

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, November 9, 2016 in the Media Center at Frelinghuysen School at 7:06 PM. Mrs. Kim Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Cowell, Mrs. DeFilippis, Mr. Forbes, Mrs. Hannam, Mrs. Kellaher, Mr. Perez, Mrs. Swistak, Mrs. Neuffer

ABSENT: Mr. Hocking

ALSO PRESENT: Nicholas Diaz, CSA
Susan Hamel, Administrative Assistant to the CSA

HEARING AND PETITIONS OF CITIZENS – None at this time.

REQUEST FOR EXECUTIVE SESSION

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to adjourn to Executive Session for approximately 45 minutes to discuss matters of personnel. The time was 7:13 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to return to the regular meeting. The time was 8:03 PM.

Motion approved on a unanimous voice vote.

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

Mr. Diaz discussed the declining enrollment. The district could commission a demographic study with the other cluster districts. The Long Range Facilities Plan should be reviewed for amendments if needed in the area of enrollment projections, building capacity and capital maintenance needs. Other options include increasing shared services/consolidating roles and increase tuition paying students.

Mr. Diaz reported that there have been no incidents of student behavior resulting in EVVRS reporting.

CSA RECOMMENDATIONS/ACTION ITEMS

1. Motion made by Mrs. Swistak, seconded by Mrs. DeFilippis, to approve the hiring of Gian Claudia Nufrio, personal care aide, effective November 14, 2016 through June 30, 2016 at \$12/hour, 6 hours/day. (Superintendent authorized to hire personnel as needed on 10-19-16.)

Motion approved on a unanimous roll call vote.

2. Motion made by Mrs. Swistak, seconded by Mrs. DeFilippis, to approve Gian Claudia Nufrio as a substitute for the 2016-17 school year.

Motion approved on a unanimous voice vote.

3. Motion made by Mrs. Swistak, seconded by Mrs. DeFilippis to approve Jocelyn Burnett as a substitute for the 2016-17 school year.

Motion approved on a unanimous voice vote.

4. Motion made by Mrs. DeFilippis, seconded by Mrs. Hannam, to approve a joint transportation agreement for the 2016-17 school year with North Warren Regional School District for non-public route NP04 in the amount of \$5,884.20.

Motion approved on a unanimous roll call vote.

5. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the cafeteria bills list of October 2016 in the amount of \$6,944.77.

Motion approved on a unanimous roll call vote.

6. Motion made by Mr. Forbes, seconded by Mrs. Kellaher, to approve the following field trip requests:

Kindergarten	May 18, 2017 \$378 + busing	Turtle Back Zoo, West Orange, NJ
First Grade	March 14, 2017 \$339.69 + busing	Crayola Factory, Easton, PA
Second Grade	May 2, 2017 \$407 + busing	Community Theater Charlotte's Web Morristown, NJ
Third Grade	May 12, 2017 \$134 + busing	Lakota Wolf Preserve, Columbia, NJ
Fourth Grade	May 25, 2017 \$125 + busing	Historic Speedwell, Morristown, NJ

Motion approved on a unanimous roll call vote.

7. Motion made by Mrs. Cowell, seconded by Mrs. Hannam, to approve the 2016-17

Comprehensive Maintenance Plan and M-1 (annual maintenance budget amount worksheet).

Motion approved on a unanimous roll call vote.

8. Motion made by Mrs. DeFilippis, seconded by Mrs. Kellaheer, to approve the NJ Quality Single Accountability Continuum (NJQSAC) Statement of Assurance for the 2016-17 school year.

Motion approved on a unanimous voice vote.

9. Motion made by Mrs. Kellaheer, seconded by Mrs. Cowell, to accept the donation from the Blairstown Rotary Club of a CPR manikin, approximate value \$100.

Motion approved on a unanimous roll call vote.

10. Motion made by Mrs. Kellaheer, seconded by Mrs. Swistak, to approve the following facility use request:

6 th grade booster club pasta dinner parent meeting	November 15, 2016
Media center or classroom	7:00 – 8:15 PM

Motion approved on a unanimous voice vote.

REPORT OF THE BOARD SECRETARY

1. Motion to approval transfers – September 2016 – TABLED
2. Motion made by Mrs. DeFilippis, seconded by Mr. Forbes, to accept, certify and file the Board Secretary/Treasurer's financial reports for September 2016 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

Motion approved on a unanimous roll call vote.

3. Motion made by Mrs. Hannam, seconded by Mrs. Kellaheer, to approve the following minutes:

September 21, 2016	Regular meeting minutes
October 5, 2016	Regular meeting minutes
October 19, 2016	Regular meeting minutes

Motion approved on a unanimous voice vote.

CORRESPONDENCE – None at this time.

HEARING OF PETITION OF CITIZEN

A member of the audience questioned if an aide has been hired for the Kindergarten. Mr. Diaz responded no and that the job was going to be posted again. Member of the audience also offered their services to come in and conduct CPR training for the teachers at no cost to the district. Another question from the audience made reference to the posting of financial

documents and minutes to the website. A statement was also made that if the district is having trouble getting substitutes, perhaps the BOE should review the substitute rate of pay.

REQUEST FOR EXECUTIVE SESSION –None at this time.

ADJOURNMENT

Motion made by Mrs. Cowell, seconded by Mrs. Hannam, to adjourn the regular meeting. The time was 8:55 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Karin Laraway". The signature is written in dark ink and is positioned above the printed name and title.

Karin Laraway
Interim Business Administrator