

**Frelinghuysen Township Board of Education
Minutes of March 22, 2017**

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, March 22, 2017 in the Media Center at Frelinghuysen School at 7:01 PM. Mrs. Kim Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Cowell, Mrs. DeFilippis, Mr. Forbes, Mr. Galante, Mrs. Hannam, Mr. Hocking (arrived at 7:03 PM), Mr. Perez (left at 8:50 PM), Mrs. Neuffer, Mrs. Swistak

ABSENT: None

ALSO PRESENT: Nicholas Diaz, CSA
Karin Laraway, Board Secretary

STUDENT RECOGNITION

Mr. Diaz and the Board of Education congratulated the Spelling Bee participants: Jack, Mariana and Mary; and the Chess Club participants: Jack, Michael, Mason, Max, Nicholas and Nicholas.

The Board took a short break. The time was 7:08 PM.
The Board reconvened the meeting. The time was 7:10 PM.

HEARING & PETITIONS OF CITIZENS - None at this time.

COMMITTEE REPORTS

The Policy and Curriculum Committee met prior to the meeting to discuss the Special Education policy.

DISCUSSION

The Board reviewed the list of mission statements and mantras and decided on two. It was decided to let the community vote on their favorite.

The Board reviewed the 2017-18 District Calendar.

Ms. Laraway presented the 2017-18 District Budget highlights.

CSA RECOMMENDATIONS/ACTION ITEMS

1. Motion made by Mrs. Swistak, seconded by Mrs. Cowell, to approve the Travel and Expense reimbursement resolution as part of the School District Budget for 2017-2018.

Motion approved on a unanimous roll call vote.

2. Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to adopt and submit the Frelinghuysen Township School District's 2017-2018 tentative school budget to the Warren County Department of Education Office for approval.

Motion approved on a unanimous roll call vote.

3. Motion made by Mrs. Swistak, seconded by Mr. Forbes, to eliminate the Pre-K program for the 2017-2018 school year.

Motion approved on a unanimous roll call vote.

4. Motion made by Mrs. Cowell, seconded by Mr. Forbes, to approve the resolution authorizing the change in medical and prescription carriers.

Motion approved on a unanimous roll call vote.

5. Motion made by Mrs. Swistak, seconded by Mr. Forbes, to approve the resolution to join the Schools Health Insurance Fund.

Motion approved on a unanimous roll call vote.

6. Motion made by Mrs. Cowell, seconded by Mr. Forbes, to approve the resolution appointing Fund Commissioner to the School Health Insurance Fund.

Motion approved on a unanimous roll call vote.

7. Motion made by Mrs. Swistak, seconded by Mrs. DeFilippis, to approve the Memorandum of Agreement between Warren County Special Services School District and Frelinghuysen Township School District, beginning September 1, 2017 through June 30, 2018 for the following:

- a. Child Study Team Supervisor/Case Manager
\$560 per day at 80 days = \$44,800
- b. Occupational, Physical, Speech Therapist
\$85 per hour (Therapy)
\$85 per hour (Meetings)
\$450 per evaluation – evaluation and written report, hourly attendance @ IEP Meetings, etc. not included in evaluation

Motion approved on a unanimous roll call vote.

8. Motion made by Mrs. Swistak, seconded by Mrs. Cowell, to approve Tricia Rumsey, of Hardwick, NJ, as an aide at \$12.00 per hour, 6 hours per day, for the remaining 2016-17 school year, pending Criminal History Review.

Motion approved on a unanimous roll call vote.

9. Motion made by Mrs. Swistak, seconded by Mrs. Hannam, to approve Marybeth Woollen as a substitute for the Extended School Year, June 26, 2017 to July 27, 2017.

Motion approved on a unanimous roll call vote.

10. Motion made by Mrs. Swistak, seconded by Mrs. Cowell, to approve the following facilities usage request:

a. PTO - Book Fair	May 23-25, 2017	8:30 to 3:30 PM Lobby/hallways
b. Sandra Smith-Piano recital	May 19, 2017	6:00 – 7:15 PM All purpose room
c. KEEP –Before/After School Care	September 2017 to June 2018	6:50 to 8:30 AM 2:50 -6:00 PM Classroom
d. Girl Scout Troop 70023 Donation box-Sea Turtle Recovery	April 3 – 28, 2017	Hallway
e. Daisy Troop 97243	3/27, 4/10, 4/24, 5/8 5/22, 6/12/2017	3:00 to 4:30 PM Art Room

Motion approved on a unanimous voice vote.

REPORT OF THE BOARD SECRETARY

1. Motion made by Mrs. Cowell, seconded by Mrs. Hannam, to approve the bills list dated 2-23-17 to 3-22-17 in the amount of \$249,805.79.

Motion approved on a unanimous roll call vote.

2. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve the cafeteria bills list dated 3-22-17 in the amount of \$9,166.21.

Motion approved on a unanimous roll call vote.

3. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve the transfers for February 2017.

Motion approved on a unanimous roll call vote.

4. Motion made by Mrs. Swistak, seconded by Mrs. Hannam, to accept, certify and file the treasurer's and board secretary's financial reports for February 2017 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

Motion approved on a unanimous roll call vote.

5. Motion made Mr. Forbes, seconded by Mr. Perez, to approve the following minutes:

March 8, 2017 Regular and Executive session minutes

Motion approved on a unanimous voice vote.

Correspondence – None at this time.

Hearing & Petitions of Citizens – None at this time.

Request for Executive Session

Motion made by Mrs. Swistak, seconded by Mr. Forbes, to adjourn to executive session for personnel matters for approximately one hour. The time was 8:19 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Mr. Perez left the meeting at 8:50 PM.

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to return to the regular meeting. The time was 9:47 PM.

Motion approved on a unanimous voice vote.

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to adjourn the regular meeting. The time was 9:47 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,
Karin Laraway, Interim Business Administrator

