

Frelinghuysen Township Board of Education
Minutes of June 14, 2017

Prior to the Board of Education Meeting, students, staff, community members and a Board Member were recognized in the All Purpose Room.

Third marking period #ALLIN Award Winners were Cash, Piper, Peter, Rylee, Anna, Kaitlyn, Mackenzie, Lauren, Mrs. Justesen & Boomer.

Fourth marking period #ALLIN Award Winners were Rachel, James, Anthony, Araya, Jubilee, Nasim, Landry, Emily, Mr. Burns.

STEAM Fair winners – Bowtie Award Winners included Hannah, Nick, Vanessa, Mason, James, Luke, Philip, Brody, Jubilee, Pierce and the Mustang Maker of the Year Grand Prize was Gillian.

Mr. Kevin Newman was recognized for his 13 years of service to the district as the Physical Education and Health teacher. Mr. Newman is pursuing a career in Educational Administration and has accepted a position as the Principal of the Hope Township School.

The Board of Education recognized Mr. Diaz for his 2 years of service serving the district as the Chief School Administrator. Mrs. Neuffer expressed that the children of Frelinghuysen will miss him tremendously. With Mr. Diaz's leadership, the district has improved how we communicate with all stakeholders as well as the implementation of technology into the classroom. She also thanked him for his guidance in completing the strategic plan and the district mission statement. The Board of Education wishes Mr. Diaz much success.

The last recognition of the evening was Mr. David Hocking. Mr. Hocking has served this district as a Board of Education member for 30 years. Many changes have occurred during this time and Mr. Hocking's knowledge and experience is valuable. The Board of Education is honored to serve on the Board with Mr. Hocking.

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, June 14, 2017 in the Media Center at Frelinghuysen School at 7:47 PM. Mrs. Kim Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Cowell, Mrs. DeFilippis, Mr. Forbes, Mr. Galante (arrived at 7:49 PM), Mrs. Hannam, Mr. Hocking, Mr. Perez, Mrs. Swistak, Mrs. Neuffer

ALSO PRESENT: Nicholas Diaz, CSA
Karin Laraway, Board Secretary

HEARING & PETITIONS OF CITIZENS

Mr. Joe Flynn, Superintendent of Allamuchy School District, spoke about their Pre-K program. The ½ day program cost was approximately \$14,000 per year and busing would cost approximately \$15,000. Also discussed was the contract for the new CST Manager from Warren County Special Services School District, as Mr. Flynn is also the Superintendent. The BOE did not budget for the additional fees associated with the new manager. Mr. Flynn stated he would look into the additional cost and work with the BOE.

Mr. Saalfeld, a community member, stated that he was disappointed in the Board's lack of communication during the CSA search. He also stated that because the BOE decided to conduct the search on their own, he was concerned about the vetting process, interview process and timeline associated with the search because it was now the end of the year. Mrs. Neuffer responded that due to the fact that the BOE conducted a search two years ago, they felt that they were capable of conducting this CSA search and did not have to forego approximately \$4000 of taxpayer funds. Mrs. Neuffer also explained that there was a community survey and a staff survey that the BOE reviewed. Mrs. Neuffer also reached out to NJSBA and they were very helpful. She also stated that this is a confidential process and that the BOE met many times to interview candidates. Mrs. Swistak added that the BOE spent many hours and took this process very, very seriously. Mr. Perez stated that the BOE discussed the finalists' qualifications in depth. Mr. Hocking indicated that he had been through five CSA hiring processes and that this was a very thorough and comprehensive process. Mr. Galante added that with the questions that the candidates were asked, that the candidates went home exhausted and that the BOE did their due diligence.

Mrs. Neuffer told the Mr. Saalfied and the audience that the CSA appointment was on the addendum agenda for the meeting.

Mrs. Neuffer informed the BOE that she, Mr. Forbes, and Mr. Hocking attended the Warren County SBA where Mr. Hocking was honored for 30 years as a Frelinghuysen Township Board of Education Board member.

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

Mr. Diaz thanked the Board of Education for the opportunity, thanked the staff, parents and students for making his time as CSA successful. He stated he will certainly miss the kids.

REQUEST FOR EXECUTIVE SESSION

Motion made by Mrs. Cowell, seconded by Mr. Perez, to adjourn to executive session to discuss CSA search for approximately 10 minutes. The time was 8:13 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Motion made by Mrs. Cowell, seconded by Mr. Hocking, to return to the regular meeting. The time was 8:30 PM.

CSA RECOMMENDATIONS/ACTION ITEMS

1. Motion to accept the following: Resolved that the Frelinghuysen Township Board of Education appoint Ms. Stephanie Bonaparte as the Chief School Administrator of the Frelinghuysen Township School District and;
Be it further resolved that the Frelinghuysen Township Board of Education approve the CSA contract from July 1, 2017 through June 30, 2020, prorated for start date.

Motion approved on a unanimous roll call vote.

2. Motion made by Mrs. Swistak, seconded by Mr. Perez, to accept the 2016-17 School Self-Assessment for HIB.

Mr. Diaz reviewed the assessment with the BOE. The total score a district can achieve is 79. The score the district received for the 2016-17 school year was 59 in comparison to the 2015-16 score of 55.

Motion approved on a unanimous roll call vote.

3. Motion Made by Mrs. Swistak, seconded by Mrs. Cowell, to approve Amy McCartney and Barbara Hicks to attend summer IEP meetings at a rate of \$50 per hour per employee.

Motion approved on a unanimous roll call vote.

4. Motion made by Mrs. Cowell, seconded by Mr. Forbes, to approve the resolution to transfer current year surplus to reserve.

Motion approved on a unanimous roll call vote.

5. Motion made by Mrs. Swistak, seconded by Mrs. Cowell, to approve the Bus Evacuation Drill conducted on June 9, 2017.

Motion approved on a unanimous voice vote.

Motion approved on a unanimous voice vote.

2. Motion made by Mrs. Cowell, seconded by Mrs. Hannam, to approve the transfers for May 2017.

Motion made on a unanimous roll call vote.

3. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to accept, certify and file the treasurer's and board secretary's financial reports for May 2017 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

Motion made on a unanimous roll call vote.

CORRESPONDENCE – None at this time.

HEARING AND PETITIONS OF CITIZENS – None at this time.

REQUEST FOR EXECUTIVE SESSION

Motion made by Mr. Hocking, seconded by Mrs. Cowell, to adjourn to executive session for student HIB matters, for approximately half an hour. The time was 8:50 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Motion made by Mrs. Hannam, seconded by Mrs. Cowell, to return to the regular meeting. The time was 9:25 PM.

10. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to affirm the CSA determination and recommendation on the following:
 - a. HIB case 1 Unfounded
 - b. HIB case 2 Unfounded
 - c. HIB case 3 Unfounded
 - d. HIB case 4 Unfounded
 - e. HIB case 5 Confirmed
 - f. HIB case 6 Unfounded
 - g. HIB case 7 Confirmed

Motion approved on a unanimous voice vote.

11. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to approve summer hours of 8:00 AM to 2:00 PM beginning Wednesday, June 21 through August 25. Regular hours to resume on August 28.

Motion approved on a unanimous voice vote.

12. Motion made by Mrs. Cowell, seconded by Mrs. Hannam, to appoint Karin Laraway Acting Superintendent from July 1, 2017 through August 31, 2017.

Motion approved on a unanimous roll call vote.

Motion made by Mrs. Cowell, seconded by Mrs. Hannam, to adjourn to executive session to discuss the CSA evaluation for approximately half an hour. The time was 9:27 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law

Mr. Diaz and Mrs. Laraway left the meeting at 9:28 PM.

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to return to the regular meeting. The time was 9:45 PM.

Motion approved on a unanimous voice vote.

Motion made by Mr. Forbes, seconded by Mr. Galante, to adjourn the regular meeting. The time was 9:46 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary