

**Frelinghuysen Township Board of Education
Minutes of January 4, 2017**

The Frelinghuysen Township Board of Education held a reorganization meeting meeting on Wednesday, January 4, 2017 in the Media Center at Frelinghuysen School at 6:00 PM. Mrs. Karin Laraway, Interim Board Secretary, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

OFFICAL ELECTION RESULTS – FRELINGHUYSEN BOARD ELECTIONS

Janet DeFilippis	Three year term
David Hocking	Three year term
Michael Galante	Three year term

Board members read the Oath of Office.

ROLL CALL

A roll call by the Board Secretary indicated:

Present: Tricia Cowell, Janet DeFilippis, Lowell Forbes, Michael Galante, Sheryl Hannam, David Hocking, Benny Perez, Lori Swistak, Kim Neuffer

Also Present: Nicholas Diaz, CSA
Karin Laraway, Interim Business Administrator
Barry Saide, Supervisor of Curriculum and Instruction

**RECOGNITION OF GOVERNOR’S EDUCATOR OF THE YEAR AWARD
RECEIPIENTS**

Mr. Diaz and the Board of Education recognized Mr. Kevin Newman as Governor’s Teacher of the Year and Mrs. Ruth Toronzi as the Governor’s Educational Services Professional of the Year. Congratulations to both.

The Board took a short break to congratulate with winners. Refreshments were available. The meeting resumed at 6:22 PM.

ACKNOWLEDGE RECEIPT AND REVIEW OF CODE OF ETHICS

Mrs. Laraway stated that each BOE member was emailed the Board Member Code of Ethics for their review. Each member signed the Acknowledgement Receipt Form.

ELECTION OF THE PRESIDENT

Motion made by Mr. Forbes, seconded by Mrs. Cowell, to open nominations for President of the Board of Education.

Motion approved on a unanimous voice vote.

Motion made by Mrs. Swistak, seconded by Mrs. Hannam, to nominate Mrs. Kim Neuffer for President.

There were no other nominations.

Motion by Mr. Forbes, seconded by Mr. Perez, to close nominations for President.

Motion approved on a unanimous voice vote.

Motion to elect Mrs. Neuffer as the Board President, was approved by a unanimous roll call vote.

Mrs. Neuffer chaired the remainder of the meeting.

ELECTION OF THE VICE PRESIDENT

Motion made by Mr. Hocking, seconded by Mrs. Cowell, to open nominations for Vice President of the Board of Education.

Motion approved on a unanimous voice vote.

Motion made by Mr. Perez, seconded by Mr. Forbes, to nominate Mrs. Lori Anne Swistak for Vice President.

There were no other nominations.

Motion by Mrs. Cowell, seconded by Mr. Forbes, to close nominations for Vice President.

Motion approved on a unanimous voice vote.

Motion to elect Mrs. Swistak as the Board Vice President, was approved by a unanimous roll call vote.

COMMITTEE APPOINTMENTS

Motion made by Mrs. Cowell, seconded by Mrs. Hannam, to approve the following appointments:

Warren County School Boards Representative	Lowell Forbes
Warren County School Boards Representative – Alternate	Michael Galante
NJ School Boards Representative	Kim Neuffer

Motion approved on a unanimous voice vote.

SET OFFICIAL MEETING TIME AND DATES

Motion made by Mrs. Cowell, seconded by Mrs. Hannam, to approve the 2017 Board of Education meeting time and dates.

Motion approved on a unanimous voice vote.

The Board of Education meeting start time has been moved from 7:00 PM to 6:00 PM.

CSA RECOMMENDATIONS /ACTION ITEMS

1. Motion made by Mrs. Cowell, seconded by Mr. Forbes, to approve Giulia Gavin as a substitute for the remainder of the 2016-17 school year.

Motion approved on a unanimous voice vote.

2. Motion made by Mr. Forbes, seconded by Mrs. DeFilippis, to approve Karin Laraway as the district's Public Agency Compliance Officer for the 2016-17 school year.

Motion approved on a unanimous voice vote.

3. Motion made by Mrs. DeFilippis, seconded by Mrs. Swistak, to appoint Mary Helck as an Instructional Aide, \$15/hour, 6 hours/day for the remainder of the 2016-17 school year beginning January 17, 2017, pending criminal history review.

Motion approved on a unanimous roll call vote.

4. Motion made by Mrs. Swistak, seconded by Mrs. Cowell, to add Anna L. Ronchi to the substitute list for the remainder of the 2016-17 school year, pending criminal history review.

Motion approved on a unanimous voice vote.

5. Motion made by Mr. Hocking, seconded by Mrs. Cowell, to approve the following facility usage request:

Girl Scout Troop 70023

- Bake sale and clothing drive Saturday, 2-11-17, 8:45 – 1:00 PM
Foyer and outside entrance
- Bake sale Saturday, 3-11-17, 8:45 to 12:00 PM
Foyer
- Clothing drive Saturday, 4-1-17, 9:00 – 1:00 PM
Outside entrance

Motion approved on a unanimous voice vote.

6. Motion to approve the following field trip request subject to bus cost:

Gifted and Talented
Grades 3-4 & 5-6

TED headquarters in NYC, 2-14-17
Charter bus

Motion approved on a unanimous voice vote.

HEARING OF PETITION OF CITIZENS – None at this time.

REQUEST FOR EXECUTIVE SESSION

Motion made by Mrs. Swistak, seconded by Mr. Forbes, to adjourn to executive session for personnel matters for approximately 30 minutes. The time was 6:40 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Motion made by Mr. Forbes, seconded by Mr. Hocking, to return to the reorg meeting. The time was 7:10 PM.

Motion approved on a unanimous voice vote.

ADJOURNMENT

Motion made by Mr. Hocking, seconded by Mrs. Hannam, to adjourn the reorg meeting. The time was 7:10 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,



Karin Laraway
Interim Business Administrator