

**Frelinghuysen Township Board of Education  
Minutes of April 12, 2017**

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, April 12, 2017 in the Media Center at Frelinghuysen School at 7:01 PM. Mrs. Kim Neuffer, President, called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in the NJ Herald and the Express Times. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The Board pledged Allegiance to the Flag.

**PRESENT:** Mrs. Cowell, Mrs. DeFilippis, Mr. Forbes, Mr. Galante, Mrs. Hannam, Mr. Hocking, Mrs. Neuffer, Mrs. Swistak (arrived at 7:35 PM)

**ABSENT:** Mr. Perez

**ALSO PRESENT:** Nicholas Diaz, CSA  
Karin Laraway, Board Secretary

**HEARING & PETITIONS OF CITIZENS** - None at this time.

**REQUEST FOR EXECUTIVE SESSION**

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to adjourn to executive session to discuss personnel. The time was 7:03 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Motion made Mr. Forbes, seconded by Mrs. Hannam, to return to the regular meeting. The time was 8:47 PM.

Motion approved on a unanimous voice vote.

**CSA RECOMMENDATIONS/ACTION ITEMS**

1. Motion made by Mrs. Swistak, seconded by Mrs. Hannam, to approve the District Mission Statement:

Frelinghuysen Township School District is a small and caring community. Its mission is:

- To provide all students a superior individualized education
- To create strategic partnerships with parents and the community to meet students' needs
- To provide a compassionate, safe and supportive environment
- To support innovative practices by effectively leveraging technology
- To develop confident students who will be productive, contributing members of a constantly changing global society

Mantra – Igniting a passion. One learner at a time.

Motion approved on a unanimous voice vote.

2. Motion made by Mr. Forbes, seconded by Mrs. Cowell, to accept the resignation of Nicholas Diaz, Chief School Administrator, effective June 30, 2017.

Motion approved on a unanimous roll call vote.

3. Motion made by Mrs. Swistak, seconded by Mr. Forbes, to accept the resignation of Natalie O'Neil, effective April 30, 2017.

Motion approved on a unanimous roll call vote.

4. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve Brittnye Bartell of Columbia, NJ, as a substitute for the 2016-17 school year.

Motion approved on a unanimous roll call vote.

5. Motion made<sup>4</sup> by Mr. Forbes, seconded by Mrs. Hannam, to approve the following facilities usage request:

- |    |   |                   |   |
|----|---|-------------------|---|
| a. | 6 <sup>th</sup> grade parents – End of<br>Year planning | April 25, 2017    | 7:00 – 8:00 PM<br>Media Room                  |
| b. | PTO – Teacher Appreciation                              | April 27-28, 2017 | 10:00 AM – 2:00 PM<br>Stage, All purpose room |

Motion approved on a unanimous voice vote.

6. Motion Made by Mrs. Forbes, seconded by Mrs. Hannam, to approve the 2017-18 school district calendar.

Motion approved on a unanimous voice vote.

7. Motion made by Mr. Forbes, seconded by Mrs. Hannam, to approve the following changes to the 2016-17 school calendar:

- a. June 20 - Early dismissal, last day of school, 6<sup>th</sup> grade and Kindergarten promotion
- b. May 30 – no school for students and teachers (snow day that was built into calendar was not used)

Motion made by Mrs. Swistak, seconded by Mr. Forbes to amend the motion as follows:

- a. June 19 - Early dismissal, 6<sup>th</sup> grade and Kindergarten promotion
- b. June 20, Early dismissal, last day of school
- c. May 30 – no school for students and teachers (snow day that was built into calendar was not used)

Motion to amend the original motion approved on a unanimous voice vote.

Motion to approve the amended motion approved on a unanimous voice vote.

8. Motion made by Mrs. Swistak, seconded by Mrs. Cowell, to approve the Danielson Teacher Evaluation model for the 2016-17 and 2017-18 school years.

Motion approved on a unanimous voice vote.

9. Motion made by Mr. Hocking, seconded by Mrs. Hannam, to approve Policy 6171.4, Special Education, on first reading.

Motion approved on a unanimous voice vote.

**Correspondence** – None at this time.

**Hearing & Petitions of Citizens** – None at this time.

### **Request for Executive Session**

Motion made by Mrs. Swistak, seconded by Mrs. Cowell, to adjourn to executive session for Superintendent Search discussion for approximately one hour. The time was 8:57 PM.

Motion approved on a unanimous voice vote.

Mrs. Neuffer read the Sunshine Law.

Mr. Diaz left the meeting at 8:57 PM.

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to return to the regular meeting. The time was 9:45 PM.

Motion approved on a unanimous voice vote.

Motion made by Mr. Forbes, seconded by Mrs. Hannam, to adjourn the regular meeting. The time was 9:45 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway,  
Interim Business Administrator