

FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION Minutes of September 09, 2015

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, September 09, 2015 in the media center at the school at 7:10 PM. Mrs. Kim Neuffer, Vice President called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in The Express Times and The New Jersey Herald. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The pledge of allegiance was recited.

ROLL CALL

A roll call by the Board Secretary indicated:

Present: Kim Neuffer, Vice President, Grace Acosta, Janet DeFilippis, David Hocking, Sheryl Hannam, & Lori Swistak;

Absent: Tricia Cowell, Karen Kellaheer, President & Benny Perez; **Also Present:** Nicholas Diaz, CSA and Rita Jones, Board Secretary; **Audience Present:** None

HEARING & PETITIONS OF CITIZENS-N/A

REQUEST FOR EXECUTIVE SESSION-N/A

COMMITTEE REPORTS-N/A

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

SUPERINTENDENT'S REPORT

CSA Recommendations/Action Items

- A. Approve Commission for the Blind & Visually Impaired Contract**
Janet DeFilippis moved the Board to approve the Commission for The Blind & Visually Impaired contract for one student in the amount of \$1900.00 for the 2015-2016 school year. **Second: Lori Swistak;**
Roll Call: Yes: DeFilippis, Swistak, Acosta, Hocking, Hannam, & Neuffer; **No:** None; **Abstain:** None; **Absent:** Cowell, Kellaheer & Perez; motion carried.

B. Hire Susan Polizzo as Part time Café Aide

David Hocking moved the Board to hire Susan Polizzo, Newton, NJ as a part time café aide (3 hours @ day) starting September 8, 2015 in the amount of \$12.50 per hour. **Second: Grace Acosta;**
Roll Call: Yes: Hocking, DeFilippis, Hannam, Acosta, Neuffer & Swistak; **No:** None; **Abstain:** None; **Absent:** Cowell, Kellaheer & Perez; motion carried.

C. Approve Facility Use Requests

Janet DeFilippis moved the Board to approve the following three facility use requests: 1) Piano Lessons with Sandra Smith, starting Sept. 9, 2015 to June 24, 2016; Mondays-Fridays; 3:15pm to 7:30 pm; Use of music room. 2) Girls Scout Meetings Troop 5665 Grade 3 with Susan Chughatta; starting Sept. 9, 2015 to June 10, 2016 on Wednesdays from 3:15pm to 5 0m; use of room #115. 3) Girl Scout Meetings Troop 4550 Grade 5 with Carolyn Stracco; starting Oct. 15, 2015 to June 9, 2016; 3:15 pm to 5:30 pm; use of room #115, which are in accordance with Board Policy #1330 and Recommended by the Chief School Administrator.
Second: David Hocking; all in favor, motion carried.

D. Accept Mandy Cespedes' Resignation Letter

Janet DeFilippis moved the Board to accept Mandy Cespedes' Resignation letter effective September 8, 2015. **Second: Lori Swistak;** all in favor, motion carried.

E. Hire Kathryn Harclerode as Part Time Pre K Aide

Lori Swistak moved the Board to hire Kathryn Harclerode, Andover, NJ as part time aide in Pre K @ \$ 12.50 per hour starting Sept. 8, 2015. **Second: Sheryl Hannam, Roll Call: Yes:** Swistak, Hannam, Hocking, DeFilippis, Acosta & Neuffer; **No:** None; **Abstain:** None; **Absent:** Cowell, Kellaheer & Perez; motion carried.

F. Add Victoria Marcus to the Teacher Substitute List

David Hocking moved the Board to add Victoria Marcus, Andover, NJ to the teacher substitute list for the 2015-2016 school year.
Second: Grace Acosta; all in favor, motion carried.

G. Appoint Kevin Newman as Teacher in Charge

Grace Acosta moved the Board to appoint Kevin Newman as teacher in charge on days that Nicholas Diaz, CSA is out of the district at a stipend of \$1,000 per school year. **Second: Sheryl Hannam; Roll Call: Yes:** Acosta, Hannam, Hocking, DeFilippis, Swistak & Neuffer; **No:** None; **Abstain:** None; **Absent:** Cowell, Kellaheer & Perez; motion carried.

H. Approve Science Field Trips and Star Lab

David Hocking moved the Board to approve the Science field trips and Star Lab to Fairview Lake Camp & Conference Center: Gr. 4 on Oct. 6, 2015; registration cost \$573.00; Gr. 5 on Nov. 3, 2015; registration cost \$ 486.00; Gr. 6 on November 4, 2015; registration cost \$ 648.00; Gr. 2 on April 18, 2016; registration cost \$ 432.00; Gr. 3 on April 19, 2016; registration cost \$ 567.00 & Star Lab on Feb. 26, 2016 @ FTS; registration cost \$475.00. **Second: Grace Acosta; Roll Call: Yes:** Hocking, Acosta, DeFilippis, Swistak, Hannam & Neuffer; **No:** None; **Abstain:** None; **Absent:** Cowell, Kellaheer & Perez; motion carried.

I. Approve & Submit the School Self-Assessment for Determining Grades

Janet DeFilippis moved the Board to approve and submit the School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act for July 1, 2014-June 30, 2015. **Second: Grace Acosta;** all in favor, motion carried.

REPORT THE BOARD SECRETARY

APPROVAL OF MINUTES-AUGUST 05, 2015

David Hocking moved the Board to approve the August 05, 2015 minutes. **Second: Janet DeFilippis;**
Roll Call: Yes: Hocking, DeFilippis, Hannam & Neuffer;
No: None; **Abstain:** Acosta & Swistak; **Absent:** Cowell, Perez & Kellaheer; motion carried.

APPROVAL OF EXECUTIVE SESSION MINUTES-AUG. 05, 2015

David Hocking moved the Board to approve and release the executive session minutes of August 05, 2015. **Second: Janet DeFilippis;**
Roll Call: Yes: DeFilippis, Hocking, Hannam & Neuffer;
No: None; **Abstain:** Acosta & Swistak; **Absent:** Cowell, Perez & Kellaheer; motion carried.

APPROVAL OF BILLS & CLAIMS-AUGUST 2015

David Hocking moved the Board to approve the bill list for Aug. 2015 including payrolls in the amount of \$112,842.24 check # 14748-14801. **Second: Lori Swistak;**
Roll Call: Yes: Swistak, DeFilippis, Hannam; Acosta & Neuffer; **No:** None; **Abstain:** Hocking;
Absent: Cowell, Perez & Swistak; motion carried.

APPROVAL OF CAFÉ BILL LIST-AUGUST 2015

David Hocking moved the Board to approve the café bill list for August 2015 in the amount of \$ -0-. **Second: Lori Swistak;**
Roll Call: Yes: Swistak, DeFilippis, Acosta, Hannam, Hocking & Neuffer; **No:** None; **Abstain:** None; **Absent:** Cowell, Perez & Kellaheer; motion carried.

APPROVAL OF TRANSFERS-JULY 2015

David Hocking moved the Board to approve the budget transfer for July 2015 as follows:

Account To:	Account From:	\$
11000230895BOE Dues	11000230590Other Purchase Serv.	386.60

Second: Sheryl Hannam; Roll Call: Yes: Hocking, Hannam, Acosta, Swistak, DeFilippis & Neuffer; **No:** None; **Abstain:** None; **Absent:** Cowell, Perez & Kellaheer; motion carried.

ACCEPT, CERTIFY & FILE THE TREASURER'S & BD. SEC. REPORTS

Sheryl Hannam moved the Board to accept, certify & file the treasurer's and board secretary's reports for August 2015 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

Second: David Hocking; Roll Call: Yes: Hannam, Hocking, Acosta, Swistak DeFilippis & Neuffer; **No:** None; **Abstain:** None; **Absent:** Cowell, Kellaheer & Perez; motion carried.

CORRESPONDENCE

- 1)Official Ballot for the General Election-Nov. 3, 2015
Lowell T. Forbes, Lori Anne Swistak & Benny Perez

HEARING OF PETITION OF CITIZENS-N/A

REQUEST FOR EXECUTIVE SESSION-N/A

ADJOURNMENT

David Hocking moved the Frelinghuysen Township Board of Education to adjourn. **Second: Lori Swistak;** all in favor, motion carried.
at 7:55 PM, hearing no further business, this meeting was adjourned.

Respectfully submitted,
Rita Jones, Board Secretary