

## **FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION Minutes of November 11, 2015**

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, November 11, 2015 in the all purpose room at the school at 7:00 PM. Mrs. Karen Kellaheer, President called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in The Express Times and The New Jersey Herald. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The pledge of allegiance was recited.

### **ROLL CALL**

A roll call by the Board Secretary indicated:

**Present:** Grace Acosta, Kim Neuffer, Vice President, Sheryl Hannam, Janet DeFilippis, David Hocking, Tricia Cowell, Benny Perez, Lori Swistak & Karen Kellaheer, President; **Absent:** None;

**Also Present:** Nicholas Diaz, CSA and Rita Jones, Board Secretary; **Audience Present:** Forty three grandparents, parents, students, staff, Sarah Bilotti, North Warren Regional School Superintendent, Dr. Kevin Brennan, North Warren Regional School Board Member & Christopher Heageles, North Warren Regional School School Business Administrator

#BeTheirChampion Awards Presentation-Nicholas Diaz, CSA presented #BeTheirChampion awards to Elizabeth Maza-PreK, Sophie Stefankiewicz-Kindergarten, Zach Paseler-1<sup>st</sup>, Madison Kovach-2<sup>nd</sup>, Ava Ullrich-3<sup>rd</sup>, Luke Stefankiewicz-4<sup>th</sup>, Richard Morro-5<sup>th</sup>, Teddy Parker-6<sup>th</sup> & Phyllis Barkus-retired FTS teacher.

**Moment of Silence in Remembrance of Our Veterans**

**HEARING & PETITIONS OF CITIZENS-N/A**

**REQUEST FOR EXECUTIVE SESSION-N/A**

**COMMITTEE REPORTS-N/A**

## **REPORT OF THE CHIEF SCHOOL ADMINISTRATOR**

### **SUPERINTENDENT'S REPORT**

The NJ School Boards Convention was a fruitful one. Implementing a strategic plan with the community's involvement is something we should consider in the future.

We had a great Egyptian Assembly. Students were able to interact With the presenter and learned many facts about ancient Egypt.

The Halloween parade was successful. Students dressed up in age Appropriate costumes. The parade route took us in front of the building And culminated with class photos near the playground. Staff dressed up As "champions" to stay without #BeTheirChampion theme.

We are already making progress on our district goals. **Communication**- Mrs. Kellaher and Mrs. Neuffer participated in our second episode of *Our School. Our Pride*. This episode's topic is focused on the district And board goals. The episode will be posted by the end of the month. **Technology**-Walkthroughs have begun. Data is being collected on Google Sheets. **I&RS**-We had our first meeting on November 3<sup>rd</sup>. Staff will have a min-workshop on I&RS by Mr. Steve Parigi during our December staff meeting.

The goal to release our new district app is Monday, November 30<sup>th</sup>. It will be available for download on Android and Apple devices.

iPad training is set for November 19<sup>th</sup>. This is also an early dismissal day for all students.

On October 21<sup>st</sup>, Frelinghuysen was featured in the Hopatcong-Sparta Patch For our students' generous donation to Project Self Sufficiency. The link is <http://patch.com/new-jersey-hopatcong-sparta/frelinghuysen-school.makes-donation-project-self-sufficiency-0>

The EarlyAct officers will have a presentation on the work they do at the December 9<sup>th</sup> BOE meeting.

Attached are the bus evacuation results and our Health Office report.

### **CSA Recommendations/Action Items**

#### **A. Add Kristine Thatcher to the Substitute List**

**Tricia Cowell moved** the Board to add Kristine Thatcher, Blairstown, NJ to the substitute list for the remainder of the 2015-2016 school year. **Second: Kim Neuffer**; all in favor, motion carried.

## **B. Approve of the Four Facility Use Requests**

**Lori Swistak moved** the Board to approve four facility use requests

- 1) Girl Scouts Thinking Day, Friday, February 19, 2016 from 5 pm to 7:30 pm; use of gym.
- 2) PTO Tricky Tray, Friday, February 26, 2016 from 3 pm to 11 pm; use of all purpose room, hallways, library and café.
- 3) Sussex Warren Soccer Club Indoor Soccer Training; Tuesday, November 3, 2015 to November 17, 2015 from 5:30 pm to 7:00 pm; use of all purpose room.
- 4) Sussex Warren Soccer Club Indoor Soccer Training; January 4, 2016 to April 4, 2016; use of all purpose room. Looking for one day a week-day to be determined after basketball practice schedule is set, which are in accordance with Board Policy #1330 and recommended by the Chief School Administrator. **Second: Grace Acosta;** all in favor, motion carried.

## **C. Approve the Comprehensive Maintenance Plan.**

**Lori Swistak moved** the Board to approve the comprehensive maintenance plan. (The M-1 form is part of the comprehensive maintenance plan.) **Second: Tricia Cowell; Roll Call: Yes;** Swistak, Cowell, Acosta, Hannam, Perez, DeFilippis, Neuffer, Hocking & Kellahe; **No: None; Abstain: None; Absent: None;** motion carried.

## **REPORT THE BOARD SECRETARY**

### **APPROVAL OF MINUTES-OCTOBER 21, 2015**

**Lori Swistak moved** the Board to approve the October 21, 2015 minutes. **Second: Kim Neuffer;**

**Roll Call: Yes:** Hocking, Acosta, DeFilippis, Cowell, Swistak, Hannam, Kellahe & Neuffer; **No: None; Abstain: Perez;**

**Absent: None;** motion carried.

### **APPROVAL OF EXECUTIVE SESSION MINUTES-10/21/15**

**Lori Swistak moved** the Board to approve and release the October 21, 2015 executive session minutes. **Second: Kim Neuffer; Roll Call: Yes:** Swistak, Neuffer, Acosta, DeFilippis, Cowell, Hannam & Kellahe; **No: None; Abstain: Hocking & Perez; Absent: None;** motion carried.

**APPROVAL OF BILLS & CLAIMS-OCTOBER 2015**

**Tricia Cowell moved** the Board to approve the bill list for October 2015 including payrolls in the amount of \$ 354,679.86 check # 14860-14918. **Second: Lori Swistak; Roll Call: Yes:** Cowell, Neuffer, Swistak, Perez, Hannam, Acosta, DeFilippis & Kellahe; **No:** None; **Abstain:** Hocking; **Absent:** None; motion carried.

**APPROVAL OF CAFÉ BILL LIST-OCTOBER 2015**

**Tricia Cowell moved** the board to approve the café bill list for October 2015 in the amount of \$ 6,360.66, check # 1384 & 1385. **Second: Lori Swistak; Roll Call: Yes:** Cowell, Neuffer, Perez, DeFilippis, Hocking, Hannam, Swistak, Acosta & Keller; **No:** None; **Abstain:** None; **Absent:** Perez; motion carried.

**APPROVAL OF TRANSFERS-OCTOBER 2015**

**Janet DeFilippis moved** the Board to approve the budget transfers for October 2015 as follows:

Account To:	Account From:	\$
11190100610Inst. Supplies	11190100640 Textbooks	6,000.00
11000262590Misc. Purch.	11000262624Energy-Oil	2,100.00
11000230331Legal Services	11000230100Salaries	970.00
11000261610Supplies	11000262622Electricity	1,200.00
11100100280Tuition Reimb.	11100100250Unemploy.	1,665.00
11000230590Purch. Svcs.	11000230100Salaries	280.00
12000100730Inst. Technology	11000260270Health	10,485.65

**Second: David Hocking; Roll Call: Yes:** Hocking, Cowell, Hannam, DeFilippis, Acosta, Perez, Swistak, Neuffer & Kellahe; **No:** None; **Abstain:** None; **Absent:** None; motion carried.

**ACCEPT, CERTIFY & FILE THE TREASURER’S & BD. SEC. REPORTS**

**Lori Swistak moved** the Board to accept, certify & file the treasurer’s and board secretary’s reports for October 2015 and note that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10. **Second: Janet DeFilippis, Roll Call: Yes:** DeFilippis, Hannam, Hocking, Acosta, Cowell, Swistak, Perez, Neuffer & Kellahe; **No:** None; **Abstain:** None; **Absent:** None; motion carried.

**CORRESPONDENCE**

1)Mustang Messenger-Nov. 5-12, 2015

## **HEARING OF PETITION OF CITIZENS-N/A**

### **REQUEST FOR EXECUTIVE SESSION**

**Kim Neuffer moved** the Board to enter into an executive session to discuss negotiations with no action anticipated @ 8:12 PM. **Second: Janet DeFilippis;** all in favor, motion carried.

### **REQUEST TO ENTER REGULAR SESSION**

**Benny Perez moved** the Board to enter regular session @ 8:35 pm. **Second: Lori Swistak;** all in favor, motion carried.

### **ADJOURNMENT**

**Benny Perez moved** the Frelinghuysen Township Board of Education to adjourn. **Second: Sheryl Hannam;** all in favor, motion carried. at 8:36 PM, hearing no further business, this meeting was adjourned.

Respectfully submitted,  
Rita Jones, Board Secretary