

FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION Minutes of March 09, 2016

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, March 9, 2016 in the all purpose room at the school at 7:04 PM. Mrs. Kim Neuffer, President called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in The Express Times and The New Jersey Herald. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The pledge of allegiance was recited.

ROLL CALL

A roll call by the Board Secretary indicated:

Present: Kim Neuffer, President, Tricia Cowell, Janet DeFilippis, Benny Perez, Lori Swistak, Vice President; David Hocking; Karen Kellaheer & Lowell Forbes; **Absent:** Sheryl Hannam; **Also Present:** Nicholas Diaz, CSA & Rita Jones, Board Secretary; **Audience Present:** 21 people including award recipients for Spelling Bee and Chess Club and their families: Peyton Schreiber, Dorian Perez, Mariana Hickey, Mikayla Caruso, Erin Fowles, Kyle Hannam & Grace Reduzzi.

HEARING & PETITIONS OF CITIZENS-N/A

REQUEST FOR EXECUTIVE SESSION

COMMITTEE REPORTS-N/A

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

SUPERINTENDENT REPORT

Mr. Diaz informed the Board that in April the Board packet will be distributed via email, professional development ethics training for all staff members on general ethics in the workplace has begun. Mr. Diaz is completing the first part of the CSA evaluation, then the Board members will complete their part.

CSA Recommendations/Action Items

A. Adopt and Submit the FTS 2016-2017 Tentative School Budget

Tricia Cowell moved the Board to adopt and submit the Frelinghuysen Township School District's 2016-17 tentative school budget to the Warren County Department of Education office for approval.

Capital reserve withdrawal for technology-chrome books, chrome carts, Smart boards and I Pads in the amount of \$48,220.

Maintenance reserve withdrawal in the amount of \$25,265 to repair the water pipes in the boiler room, replace the telephone system & security cameras. As per N.J.A.C. 6A-7.3, the budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2016-2017 budget includes a maximum travel appropriation of \$1000. The school business administrator shall track and record these costs to insure that the maximum amount is not exceeded. **Second: Lowell Forbes; Roll Call: Yes:** Cowell, Forbes, Kellaher, DeFilippis, Hocking, Perez, Swistak & Neuffer; **No:** None; **Abstain:** None; **Absent:** Hannam; motion carried.

B. Approve Bill List Prior to Printing of Checks

Janet DeFilippis moved the Board to approve the bill list prior to printing of checks. **Second: Tricia Cowell;** all in favor, motion carried.

C. Approve For First Reading the Following Six Board Policies

Karen Kellaher moved the Board to approve for first reading the following six Board policies: Policy #4112.8 Nepotism, Policy #4212.8 Nepotism, Policy #5120 Assessment of Individual Needs, Policy # 5134 Married/Pregnant Pupils, Policy #5141.22 Medical Marijuana and Policy #6142.2 English as a Second Language: Bilingual Programs.

Second: David Hocking; all in favor, motion carried.

REPORT THE BOARD SECRETARY

APPROVAL OF MINUTES-FEBRUARY 10, 2016

Janet DeFilippis moved the Board to approve the February 10, 2016 minutes. **Second: Karen Kellaher; Roll Call: Yes:** DeFilippis, Forbes, Hocking, Cowell, Perez & Kellaher; **No:** None; **Abstain:** Swistak; **Absent:** Hannam; motion carried.

APPROVAL OF EXECUTIVE SESSION MINUTES 2/10/16

Janet DeFilippis moved the Board to approve and release the February 10, 2016 executive session minutes. **Second: Karen Kellaher; Roll Call: Yes:** Neuffer, DeFilippis, Cowell, Perez, Hocking, Kellaher & Forbes; **No:** None; **Abstain:** Swistak; **Absent:** Hannam, motion carried.

APPROVAL OF MINUTES-FEB. 24, 2016

Janet DeFilippis moved the Board to approve the February 2016 minutes. **Second: Karen Kellaheer;**
Roll Call: Yes: DeFilippis, Neuffer, Forbes, Kellaheer, Cowell, Hocking, Swistak & Perez; **No:** None;
Abstain: None; **Absent:** Hannam; motion carried.

APPROVAL OF EXECUTIVE SESSION MINUTES 2/24/16

Janet DeFilippis moved the board to approve and release the February 24, 2016 executive session minutes.
Second: Karen Kellaheer; Roll Call: Yes: Kellaheer, Forbes, Perez, Hocking, Cowell, DeFilippis, Swistak & Neuffer;
No: None; **Abstain:** None; **Absent:** Hannam; motion carried.

CORRESPONDENCE

- 1) Mustang Messenger-March 3-10, 2016
- 2) Staff Appreciation Breakfast
- 3) Update Letter on our Water Situation
- 4) Frelinghuysen Township School NJASK/PARCC Testing Security Plan for the 2015-2016 school year

HEARING OF PETITION OF CITIZENS-N/A

David Hocking, Lowell Forbes and Benny Perez exited the regular session meeting @ 8:14 pm.

REQUEST FOR EXECUTIVE SESSION

Tricia Cowell moved the Board to enter into executive session @ 8:14 pm to discuss negotiations with no action anticipated.
Second: Lori Swistak, all in favor, motion carried.

RETURN TO REGULAR SESSION

Karen Kellaheer moved the Board to return to regular session @ 8:37 pm. **Second: Tricia Cowell**, all in favor, motion carried.

ADJOURNMENT

Lori Swistak moved the Frelinghuysen Township Board of Education. to adjourn. **Second: Karen Kellaheer;** all in favor, motion carried.
At 8:38 PM, hearing no further business, this meeting was adjourned.

Respectfully submitted,
Rita Jones, Board Secretary