

FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION Minutes of March 23, 2016

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, March 23, 2016 in the all purpose room at the school at 7:04 PM. Mrs. Kim Neuffer, President called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in The Express Times and The New Jersey Herald. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The pledge of allegiance was recited.

ROLL CALL

A roll call by the Board Secretary indicated:

Present: Kim Neuffer, President, Tricia Cowell, Janet DeFilippis, Lori Swistak, Vice President; David Hocking & Karen Kellahe;

Absent: Lowell Forbes, Sheryl Hannam, Benny Perez & Nicholas Diaz, Chief School Administrator; **Also Present:** Rita Jones,

Board Secretary; **Audience Present:** 47 people including award recipients for All Star Band & 2nd Grade Bloggers and their families:

Philip Baguley, Sharon Bevacqua, Audrey Bonner, Anikah Bonner, Wyatt Drum, Katelyn Galante, Barbara Gavin, Evan George, Riley Grand in, Anna Hotelman, Diamond Jones, Sarnia Kordzikowski, Madison Kovach, Brody Mantz, Isabella Marchese, Madeline McConnell, Michael Naomi, Brielle Perez, Nathaniel Singh, Mia Stiller man, Elisa Stefankiewicz, Clare Saalfield and Erin Fowles. Mrs. Kate Lorenzo and Mr. Peter Norell, teachers were also in attendance.

HEARING & PETITIONS OF CITIZENS

Mr. Charles Peterson addressed the Board in regard to his son, Chase receiving additional instruction time.

REQUEST FOR EXECUTIVE SESSION

COMMITTEE REPORTS-N/A

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

SUPERINTENDENT REPORT

FTSD was recognized in the New Jersey Herald for our technology initiatives. Mrs. Lorenzo and Mrs. Mai were quoted in the article. The article can be viewed at <http://www.njherald.com/article/20160311/ARTICLE/303119992/1427>

The 4th episode of *Out School. Our Pride*. Has been posted on our website. This episode focuses on our work with #innovateNJ.

Mrs. Mai's 4th graders debated another 4th grade class from Great Meadows School District. The debate topic was on school uniforms and was coordinated via Google Hangouts. Mr. Mark Saalfield, Mrs. Sarah Bilotti, and Mr. Michael Mai served as judges.

Staff received PARCC training from our testing coordinator, Mr. Kevin Newman. The PARCC assessment will occur over the month of April.

During the past month, two letters updating the community on our water situation were sent home and posted on our social media outlets.

Round one interviews for the *Supervisor of Curriculum and Instruction* position are complete. We had many applicants and narrowed round one to eight candidates. Round two will have four candidates interviewed by the personnel committee. Round three will have two finalists presenting to the entire Board on April 13th. One candidate will be offered the position and will be recommended for BOE approval on May 4th.

The *Elementary School Teacher* position was also posted and has had many applicants. A candidate will be recommended for BOE approval on May 4th.

Initial discussions on our Artist-in-Residence project has begun. This project is sponsored by the PTO and will include student created murals under the supervision of Mrs. Abbi Gurba. The project is scheduled to begin the second week of May.

Attached is the Health Office report.

CSA Recommendations/Action Items

A. Accept With Regret Vivienne Lacken's Retirement Letter

David Hocking moved the Board to accept with regret Vivienne Lacken's retirement letter effective July 1, 2016. **Second: Tricia Cowell;** all in favor, motion carried.

- B. Approve Sandra Smith, Piano Teacher Facility Request Form**
Janet DeFilippis moved the Board to approve Sandra Smith, piano teacher's facility use request for a piano recital on Friday, May 13, 2016 @ 6:15 pm to 7:30 pm; use of all purpose room, which is in accordance with Board Policy #1330 and recommended by the Chief School Administrator. **Second: Tricia Cowell;** all in favor, motion carried.
- C. Approve For Second Reading the Following Six Board Policies**
Tricia Cowell moved the Board to approve for second reading the following six Board policies: Policy #4112.8 Nepotism, Policy #4212.8 Nepotism, Policy #5120 Assessment of Individual Needs, Policy #5134 Married/Pregnant Pupils, Policy #5141.22 Medical Marijuana and Policy #6142.2 English as a Second Language: Bilingual Programs. **Second: Karen Kellahe;** all in favor, motion carried.
- D. Approve FTS Comprehensive Equity Plan**
Lori Swistak moved the Board to approve FTS Comprehensive Equity Plan. **Second: Tricia Cowell,** all in favor, motion carried.
- E. Change Job Title from Supervisor of 21st Century Education to Supervisor of Curriculum and Instruction**
Lori Swistak moved the Board to change the job title of Supervisor of 21st Century Education to Supervisor of Curriculum and Instruction. **Second: Dave Hocking;** all in favor, motion carried.
- F. Approve Kindergarten & 1st Grades Field Trip**
Tricia Cowell moved the Board to approve Kindergarten & 1st grades field trip to Barnyard Day @ North Warren Regional School District on May 6, 2016. Registration cost is free. **Second: Karen Kellahe;** all in favor, motion carried.
- G. Approve Keep, Inc. Facility Use Request**
Tricia Cowell moved the Board to approve Keep, Inc. facility use request for before and after school care program starting September 2016 to June 30, 2017; use of room #108, outdoor playground area and all purpose room; which is in accordance with Board Policy #1330 and recommended by the Chief School Administrator. **Second: Karen Kellahe;** all in favor, motion carried.

REPORT THE BOARD SECRETARY

APPROVAL OF MINUTES-MARCH 09, 2016

Tricia Cowell moved the Board to approve the March 09, 2016 minutes. **Second: Karen Kellaheer; Roll Call: Yes:** DeFilippis, Hocking, Cowell, Neuffer, Swistak & Kellaheer; **No:** None; **Abstain:** None; **Absent:** Forbes, Hannam & Perez; motion carried.

APPROVAL OF EXECUTIVE SESSION MINUTES 3/09/16

Tricia Cowell moved the Board to approve and release the March 09, 2016 executive session minutes. **Second: Karen Kellaheer; Roll Call: Yes:** Neuffer, DeFilippis, Cowell, Swistak, Hocking & Kellaheer; **No:** None; **Abstain:** None; **Absent:** Forbes, Hannam & Perez, motion carried.

APPROVAL OF BILLS & CLAIMS-FEBRUARY 2016

Tricia Cowell moved the Board to approve the bill list for February 2016 including payrolls in the amount of \$ 246,182.85 check # 15056-15103. **Second: Karen Kellaheer; Roll Call: Yes:** Cowell, Kellaheer, Neuffer, DeFillipis, Swistak; **No:** None; **Abstain:** Hocking; **Absent:** Forbes, Hannam & Perez, motion carried.

APPROVAL OF CAFÉ BILL LIST-FEBRUARY 2016

Tricia Cowell moved the Board to approve the café bill list for February 2016 in the amount of \$ 5,552.49, check # 1391. **Second: Karen Kellaheer; Roll Call: Yes:** Cowell, Kellaheer, Hocking, DeFilippis, Neuffer & Swistak; **No:** None; **Absent:** Forbes, Hannam & Perez; **Abstain:** None, motion carried.

APPROVAL OF TRANSFERS-FEBRUARY 2016

Karen Kellaheer moved the Board to approve the budget transfers for February 2016 as follows:

Account To:	Account From:	Dollar Amt.
11000230590Other Purch. Svcs.	11000251592Misc. Purch. Svcs.	\$ 548.52
11000230331Legal Services	11000251592Misc. Purch. Svcs.	500.00
1100026230Purch. Tech. Svcs.	11000262624Energy-Oil	603.00

Second: David Hocking; Roll Call: Yes: Kellaheer, Hocking, DeFilippis, Swistak, Neuffer, Cowell; **No:** None; **Abstain:** None; **Absent:** Forbes, Hannam & Perez, motion carried.

ACCEPT, CERTIFY & FILE THE TREASURER'S AND BD. SEC. REPORTS

Tricia Cowell moved the Board to accept, certify & file the treasurer's and board secretary's reports for February 2016 and note that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10. **Second: Janet DeFilippis; Roll Call: Yes:** Cowell, DeFilippis, Hocking, Neuffer, Swistak & Kellahe; **No:** None; **Abstain:** None; **Absent:** Forbes, Hannam & Perez. motion carried.

CORRESPONDENCE

- 1) Mustang Messenger-March 10-17, 2016
Mustang Messenger-March 17-24, 2016
Mustang Messenger-March 24-April 7, 2016
- 2) PTO letter from Mr. Diaz, Superintendent

HEARING OF PETITION OF CITIZENS-N/A

REGENERATED FRELINGHUYSEN STRATEGIC PLAN-TABLED

REQUEST FOR EXECUTIVE SESSION

David Hocking moved the Board to enter into executive session @ 9:40 pm to discuss legal updates, personnel changes and negotiations with no action anticipated.

Second: Tricia Cowell, all in favor, motion carried.

David Hocking exited the Board meeting @ 10:20 pm.

RETURN TO REGULAR SESSION

Tricia Cowell moved the Board to return to regular session @ 10:24 pm. **Second: Janet DeFilippis**, all in favor, motion carried.

ADJOURNMENT

Lori Swistak moved the Frelinghuysen Township Board of Education. to adjourn. **Second: Karen Kellahe**; all in favor, motion carried.
At 10:25 PM, hearing no further business, this meeting was adjourned.

Respectfully submitted,
Rita Jones, Board Secretary