

FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION Minutes of June 8, 2016

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, June 8, 2016 in the media center at the school at 7:02 PM. Mrs. Kim Neuffer, President called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in The Express Times and The New Jersey Herald. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The pledge of allegiance was recited.

ROLL CALL

A roll call by the Board Secretary indicated:

Present: Kim Neuffer, President, Tricia Cowell, Janet DeFilippis, Lori Swistak, Vice President; David Hocking, Sheryl Hannam, Karen Kellaheer, Lowell Forbes & Benny Perez; **Absent:** None; **Also Present:** Nicholas Diaz, CSA & Rita Jones, Board Secretary; **Audience Present:** Sixty-two students, parents, grandparents and retirees: Susan Hocking, Jill Incalcaterra, Susan Zeeck, Vivienne Lacken and Rita Jones.

HEARING & PETITIONS OF CITIZENS-N/A

REQUEST FOR EXECUTIVE SESSION

COMMITTEE REPORTS

Facilities-David Hocking updated the Board on the facility meeting which was held prior to this board meeting. The discussion was held with Mr. Acosta on security cameras inside and outside of the school building.

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR **SUPERINTENDENT REPORT**

Frelinghuysen was once again recognized as the first Digital Citizenship School in Warren County in the NJ Herald.

We are currently working on a \$15,000 grant via ASCD to create a Medical Academy. The College of New Jersey has agreed to partner with us in providing students with an innovative approach to medicine at the elementary level.

A letter was sent home to all sixth grade parents inviting them to be part of the graduation ceremony. Two parents/guardians will be invited up towards the stage to assist in pinning their child with a citizenship award.

Field day was a great success. The students enjoyed themselves and benefited from the beautiful weather. Team “white shirts” was victorious for the first time in many years. Mr. Diaz would like to commend Mr. Newman, Mrs. Kronen, the staff, the PTO, and all of our parent volunteers for a job well done.

We recently enjoyed another outstanding Immigration Day. Students researched countries and produced their own informational posters that were displayed in the media center. We had a large turnout and many volunteers that assisted in recreating an Ellis Island “experience”. The day was culminated with various foods from around the world. Mr. Diaz would like to commend Mrs. Mai, the 4th grade students, and all of our volunteers that assisted in making this a special day.

Congratulations to Sarina K. for winning first place for vocal performance and Overall best performance at the 2016 Community Talent Show.

Attached is the Health Office report.

CSA Recommendations/Action Items

A. Approve the Following Retirement Resolutions

Janet DeFilippis moved the Board to approve the following retirement resolutions-Susan Hocking, Jill Incalcaterra, Rita Jones, Vivienne Lacken and Susan Zeeck. **Second: Lori Swistak**; all in favor, motion carried.

B. Approve Five Year Lease Agreement with Konica Minolta

Janet DeFilippis moved the Board to approve five year lease agreement for two copiers at a monthly cost of \$498.00 with Konica Minolta Business Solutions. **Second: Karen Kellaheer; Roll Call: Yes:** DeFilippis, Hocking, Perez, Hannam, Forbes, Kellaheer, Swistak, Cowell & Neuffer; **No:** None; **Abstain:** None; **Absent:** None; motion carried.

C. Appoint New York Life Insurance Company

Lori Swistak moved the Board to appoint New York Life Insurance Company with Robert Hammer, agent to offer life insurance to the staff. **Second: Tricia Cowell**; all in favor, motion carried.

D. Accept the Paint Donation From the Ramos Family

Lowell Forbes moved the Board to accept the donation from the Ramos Family to paint the all purpose room. **Second: David Hocking;** all in favor, motion carried.

E. Approve Susan Hamel as a Substitute Secretary

Lori Swistak moved the Board to approve Susan Hamel as a substitute secretary. **Second: Karen Kellaheer;** all in favor; motion carried.

F. Transfer \$80,000 into the Three Reserve Accounts

David Hocking moved the Board to transfer \$49,500 from general account to capital reserve account, \$ 25,500 from general account to maintenance reserve account to create a legal reserve account and transfer \$5,000 from general account. **Second: Tricia Cowell; Roll Call: Yes:** Swistak, Cowell, DeFilippis, Hocking, Perez, Hannam, Forbes, Kellaheer & Neuffer; **No:** None; **Abstain:** None; **Absent:** None; motion carried.

G. Approve the Following Two Facility Use Requests

Lori Swistak moved to approve the following two facility use requests: Sandra Smith piano teacher to give private lessons starting June 23, 2016 to Sept. 2, 2016; Monday-Friday; 8 am to 12 pm. Sussex Warren Soccer Club for soccer practice and games on the large field; starting August 1, 2016 to July 31, 2017 and soccer camp from July 25-29, 2016; both events are scheduled for Monday-Fridays 4 pm to 8:30 pm and Saturday and Sunday 9 am to 8 pm, which are in accordance with Board Policy #1330 and recommended by the Chief School Administrator. **Second: Sheryl Hannam; Abstain:** Tricia Cowell; all in favor, motion carried.

H. Dispose of Nine Everyday Math Student Reference Books Grade 2

Janet DeFilippis moved the Board to dispose of nine Everyday Math student reference books Grade 2. **Second: Karen Kellaheer; Roll Call: Yes:** DeFilippis, Kellaheer, Swistak, Hannam, Hocking, Perez, Cowell, Forbes & Neuffer; **No:** None; **Abstain:** None; **Absent:** None; motion carried.

REPORT OF THE BOARD SECRETARY

APPROVAL OF MINUTES-MAY 4, 2016

Lowell Forbes moved the Board to approve the May 4, 2016 minutes. **Second: Janet DeFilippis;** all in favor, motion carried.

APPROVAL OF EXECUTIVE SESSION MINUTES-MAY 4, 2016

Lowell Forbes moved the Board to approve and release the May 4, 2016 minutes. **Second: Janet DeFilippis;** all in favor, motion carried.

APPROVAL OF MINUTES-MAY 18, 2016

Lowell Forbes moved the Board to approve the May 18, 2016 minutes.
Second: Janet DeFilippis; all in favor, motion carried.

APPROVAL OF EXECUTIVE SESSION MINUTES-MAY 18, 2016

Lowell Forbes moved the Board to approve and release the May 18, 2016 minutes. **Second: Janet DeFilippis**; all in favor, motion carried.

Approval of Bills & Claims-May Payrolls

Tricia Cowell moved the Board to approve the May 13, 2016 payroll list in the amount of \$ 76,044.92, EFT#0513 and the May 27, 2016 payroll list in the amount of \$ 75,356.36, EFT#0527. **Second: Karen Kellaher**;
Roll Call: Yes: Cowell, Kellaher, Hocking, Hannam, Forbes, Swistak, Perez, DeFilippis & Neuffer; **No:** None; **Abstain:** None; **Absent:** None; motion carried.

Approval of Bills & Claims-April & May Café Bill List

Tricia Cowell moved the Board to approve the April 2016 Café bill list in the amount of \$ 5,332.91, check#1393 and May 2016 Café bill list in the amount of \$6,546.66, check#1394-1496. **Second: Karen Kellaher**;
Roll Call: Yes: Cowell, Kellaher, DeFilippis, Forbes, Hannam, Hocking, Perez, Swistak & Neuffer; **No:** None; **Abstain:** None, **Absent:** None; motion carried.

Approval of Transfers-May 2016

Karen Kellaher moved the Board to approve the May 2016 transfers
As follows:

Account To	Account From	Amount
1100027503Aid in Lieu	11000270512Contr Service	\$ 2,880.63
11190100610Supplies	11000270503Aid in Lieu	536.99
11000230590Purchase Svcs	11000270503Aid in Lieu	1,797.05
11000262300Tech Svcs.	11000262624Oil	1,056.00
11000262590Misc. Purch.	11000262624Oil	1,044.72
11000262610Supplies	11000262624Oil	259.60
11000217320Ed Svcs	11000270503Aid In Lieu	2,343.64
11000217320Ed Svcs.	11000270513JTS Contr. Svcs.	2,336.36
11000230331Legal Services	11000218220Social Security	500.00
11000230331Legal Services	11000213220Social Security	1,200.00
11000230331Legal Services	11000251220Social Security	232.35
1100024800Other Objects	11000270511H/S Vendors	863.41
11000240800Other Objects	11100100260Workmen's Comp.	265.00
11000240800Other Objects	11100100290Employee Benefits	630.00
11000240800Other Objects	11000221800Other Objects	245.00
11000240800Other Objects	11000270503Aid In Lieu	546.59
11190100500Purchased Svcs	11100100249DCRP Benefits	728.88

Second: David Hocking; **Roll Call: Yes:** Kellaher, Hocking, Hannam,

Perez, DeFilippis, Swistak, Cowell, Forbes & Neuffer; **No:** None;
Abstain: None; **Absent:** None; motion carried.

Accept, Certify, and File Treasurer's and Board Secretary's Reports

Tricia Cowell moved the Board to accept, certify and file the treasurer's and Board secretary's reports for May 2016 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

Second: Lowell Forbes; Roll Call: Yes: Neuffer, DeFilippis, Forbes, Hannam, Perez, Cowell, Swistak, Hocking & Kellahe; **No:** None;
Absent: None; **Abstain:** None; motion carried.

CORRESPONDENCE

- 1) Mustang Messenger-May 20-27, 2016
Mustang Messenger-May 27-June 03, 2016
Mustang Messenger-June 03-10, 2016
- 2) Special Meeting Notice

HEARING OF PETITION OF CITIZENS

REQUEST FOR EXECUTIVE SESSION

David Hocking moved the Board to enter into executive session @ 8:51 pm to discuss CSA evaluation with no action anticipated.

Second: David Hocking, all in favor, motion carried.

RETURN TO REGULAR SESSION

Tricia Cowell moved the Board to return to regular session @ 9:29 pm. **Second: Lori Swistak**, all in favor, motion carried.

ADJOURNMENT

Sheryl Hannam moved the Frelinghuysen Township Board of Education to adjourn. **Second: Lori Swistak**; all in favor, motion carried.
at 9:30 PM, hearing no further business, this meeting was adjourned.

Respectfully submitted,
Rita Jones, Board Secretary