

FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION

Minutes of January 6, 2016

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, January 6, 2016 in the media center at the school at 6:00 PM. Ms. Rita Jones, Board Secretary called the meeting to order and read aloud the following statement.

PLEASE LET THE MINUTES SHOW THAT THE FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION HAS COMPLIED WITH THE OPEN PUBLIC MEETINGS ACT WHICH REQUIRES THAT ADVANCE NOTICE OF THIS MEETING BE GIVEN AND THAT THE PUBLIC HAS THE RIGHT TO ATTEND SUCH MEETINGS. THIS ADVANCE NOTICE WAS PUBLISHED IN THE EXPRESS-TIMES AND THE NEW JERSEY HERALD. ALL DISCUSSIONS AND OFFICIAL ACTIONS OF THIS MEETING, UNLESS SPECIFICALLY EXEMPTED, WILL TAKE PLACE IN PUBLIC.

The pledge of allegiance was recited.

Official Election Results

Lowell Forbes	265 votes	three year term
Benny Perez	269 votes	three year term
Lori Swistak	281 votes	three year term

Swearing in of Board Members

Rita Jones, Board Secretary conducted the swearing in of Lowell Forbes and Benny Perez as new Board members.

Roll Call

A roll call by the Board Secretary indicated:

Present: Grace Acosta, Tricia Cowell, Lowell Forbes, Janet DeFilippis, David Hocking, Sheryl Hannam, Kimberly Neuffer & Benny Perez;

Absent: Lori Swistak; **Also Present:** Nicholas Diaz, CSA and Rita Jones, Board Secretary; **Audience Present:** None

Acknowledge Receipt and Review of Code of Ethics

Grace Acosta, Tricia Cowell, Janet DeFilippis, Lowell Forbes, Sheryl Hannam, David Hocking, Kimberly Neuffer & Benny Perez acknowledge receipt and review of the Code of Ethics as per N.J.S.A. 18A:12-21 et seq.

Election of the President

David Hocking moved the Board to open nominations for president.

Second: Tricia Cowell; all in favor, motion carried.

Janet DeFilippis moved the Board to nominate Kimberly Neuffer for president of the Board of Education. **Second: Benny Perez; Roll Call: Yes:** Hocking, DeFilippis, Cowell, Perez, Forbes, Hannam, Neuffer & Acosta; **No:** None; **Abstain:** None; **Absent:** Swistak; motion carried.

Lowell Forbes moved the Board to close nominations for president. **Second: Sheryl Hannam;** all in favor, motion carried.

The Board Secretary turned the meeting over to Kimberly Neuffer, newly elected president.

Election of the Vice President

Tricia Cowell moved the Board to open nominations for vice president. **Second: David Hocking;** all in favor, motion carried.

Janet DeFilippis moved the Board to nominate Lori Swistak for vice president. **Second: Tricia Cowell; Roll Call: Yes:** DeFilippis, Perez, Hannam, Cowell, Forbes, Hocking, Acosta, Neuffer & **No:** None; **Abstain:** None; **Absent:** Swistak; motion carried.

Lowell Forbes moved the Board to close nominations for vice president. **Second: Tricia Cowell;** all in favor, motion carried.

Committee Appointments

Kimberly Neuffer moved the Board to table the committee appointments until next meeting, January 27, 2016. **Second: Tricia Cowell,** all in favor, motion carried.

Set Official Meeting Time & Dates

Lowell Forbes moved the Board to set the official meeting time @ 7 pm and the dates of board meetings for the 2015/2016 & part of the 2016/2017 school year as listed below: January 27, 2016 board meeting; Feb. 10, 2016 work session; Feb. 24, 2016 board meeting; March 09, 2016 work session; March 23, 2016 board meeting; April 13, 2016 board meeting; May 04, 2016 work session; May 18, 2016 board meeting; June 08, 2016 board meeting; July 06, 2016 board meeting; August 03, 2016 board meeting; September 07, 2016 work session; September 21, 2016 board meeting; October 05, 2016 work session; October 19, 2016 board meeting; November 09, 2016 board meeting; December 14, 2016 board meeting and January 04, 2017 reorganization meeting @ 6 pm. **Second: David Hocking;** all in favor, motion carried.

Request for Executive Session

Tricia Cowell moved the Board to enter into executive session @ 6:10 pm to discuss a legal matter with no action anticipated. **Second: Janet DeFilippis;** all in favor, motion carried.

Request to Return to Regular Session

Janet DeFilippis moved the Board to return to regular session @ 6:20 pm.

Second: Grace Acosta; all in favor, motion carried.

Strategic Planning Presentation by Robynn Meehan, NJSBA Field Rep.

Robynn Meehan distributed her handout, "Strategic Planning 3D" to the board members. Strategic planning is creating a vision of the future and managing toward that expectancy. It's operating under a mission statement umbrella that focuses the organization's effort. It's an effective process for aligning your short-term decisions with your long-term goals.

Lori Swistak arrived at the meeting @ 6:26 pm.

Lori Swistak was sworn in as a new Board member for a three year term.

Lori Swistak acknowledges receipt and review of the Code of Ethics as per N.J.S.A. 18A:12-21 etseq.

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

CSA Recommendations/Action Items

Nicholas Diaz, CSA informed the Board on possibility of a full day Pre K program for 2016-2017 school year and interest in applying for School Choice program.

A. Approval of Frelinghuysen Township School District's Written Hazard Communication Program

David Hocking moved the Board to approve the Frelinghuysen Township School District's Written Hazard Communication Program for the 2015-2016 school year. **Second: Tricia Cowell**; all in favor, motion carried.

B. Approve & submit the NJQSAC Statement of Assurance

Tricia Cowell moved the Board to approve and submit the NJQSAC Statement of Assurance for the 2015-2016 school year to the Warren County Department of Education. **Second: Lori Swistak**; all in favor, motion carried.

C. Change Wednesday, January 27, 2016 to an Early Dismissal Day

Lori Swistak moved the Board to change Wednesday, January 27, 2016 to an early dismissal day (12:40 PM) for the teacher's professional development in the afternoon. **Second: David Hocking**; all in favor, motion carried.

D. Approve PTO Facility Use Requests

Janet DeFilippis moved the Board to approve PTO facility use requests for Science Club starting January 15, 2016 to May 20, 2016; the third Friday of each month; 3-5:30 pm; use of Science room, all purpose room and outside of school; Art Club starting Tuesday, February 2, 2106 to May 10, 2016; the 1st & 2nd Tuesday of each month; 3-4:30 pm; use of art room; all purpose room and outside of school; which are in accordance with Board Policy #1330 and recommended by the Chief School Administrator;
Second: Lowell Forbes; all in favor, motion carried.

REPORT OF THE BOARD SECRETARY-N/A

CORRESPONDENCE

- 1) Mustang Messenger - Dec. 11-17, 2015
Mustang Messenger - Dec. 18-January 7, 2016

HEARING OF PETITION OF CITIZENS-N/A

REQUEST FOR EXECUTIVE SESSION-N/A

Sheryl Hannam exit the meeting @ 7:24 pm.

ADJOURNMENT

Lowell Forbes moved the Frelinghuysen Township Board of Education to adjourn. **Second: Janet DeFilippis**; all in favor, motion carried.
At 7:25 PM, hearing no further business, this meeting was adjourned.

Respectfully submitted,
Rita Jones, Board Secretary