

## **FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION Minutes of February 24, 2016**

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, February 24, 2016 in the all purpose room at the school at 7:04 PM. Mrs. Kim Neuffer, President called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in The Express Times and The New Jersey Herald. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The pledge of allegiance was recited.

### **ROLL CALL**

A roll call by the Board Secretary indicated:

**Present:** Kim Neuffer, President, Tricia Cowell, Janet DeFilippis, Benny Perez, Lori Swistak, Vice President; David Hocking; Karen Kellaheer & Lowell Forbes; **Absent:** Sheryl Hannam;

**Also Present:** Nicholas Diaz, CSA & Rita

Jones, Board Secretary; **Audience Present:** 35 people including award recipients and their family: Victoria Maza, Fox Sassaman, William Hasselmann, Anikah Bonner, Ava McCabe, Mason Forbes, Kyle Hannam and Stacy Galante. Marc H. Zitomer, Esquire and FTS teachers: Tracy Smolen, Kate Lorenzo & Lisa Leal.

### **HEARING & PETITIONS OF CITIZENS-N/A**

#### **REQUEST FOR EXECUTIVE SESSION**

**Tricia Cowell moved** the Board to enter into executive session @ 7:25 pm to discuss matters of attorney/client privilege with no action anticipated. **Second: Janet DeFilippis;** all in favor, motion carried.

Tricia Cowell, Janet DeFilippis, Lowell Forbes, Kimberly Neuffer, Benny Perez, Lori Swistak, Karen Kellaheer, Nicholas Diaz, CSA; Rita Jones, SBA/Board Secretary & Marc H. Zitomer, Esquire held the executive session meeting in room #108.

Rita Jones, SBA/Board Secretary & Nicholas Diaz, CSA exited the executive session meeting @ 7:55 pm. David Hocking, Board member entered the executive session meeting @ 8:00 pm.

### **RETURN TO REGULAR SESSION**

**Lowell Forbes** moved the Board to return to regular session @ 8:40 pm. **Second: Benny Perez**; all in favor, motion carried.

### **COMMITTEE REPORTS-N/A**

### **REPORT OF THE CHIEF SCHOOL ADMINISTRATOR**

#### **SUPERINTENDENT REPORT**

Congratulations to Dorian Perez, Peyton Schreiber, and Mariana Hickey for proudly representing FTS at the Warren County Consortium's Spelling Bee. Special congratulations to Peyton for winning first place.

Mrs. Mai coordinated a Google Hangout Session between Mrs. Hackelberg's and Ms. Stevenson's (former FTS teacher) kindergarten class. Students played "Huckle Buckle Beanstalk" using our Smart Board Technology.

Mrs. Leal and Mrs. Mai conducted a professional development session for staff based on their attendance at the Techspo technology conference. They both did an outstanding job.

Kindergarten registration was successful. We currently have 15 students enrolled for the 2016-17 school year.

An interest survey was shared with the community regarding expanding our preschool to full day. Thus far ten families have indicated interest in a full day preschool.

The Tricky Tray even will be held on February 26<sup>th</sup>. Proceeds will benefit our Chrome Book initiative.

Frelinghuysen Township School District was represented at the Montclair State University. Mr. Diaz was asked to present to prospective teachers on the job interview process and demo lesson. It was well received and Montclair State requested the Mr. Diaz return to make the presentation at their education conference sponsored by ASCD.

Frelinghuysen Township School District's PARCC score were among the Highest in the county. The article indicating our scores can be viewed at: [http://www.nj.com/warren/index.ssf/2016/02/see\\_the\\_top\\_parcc\\_scores\\_in-warren-county.html](http://www.nj.com/warren/index.ssf/2016/02/see_the_top_parcc_scores_in-warren-county.html)

Attached is the Health Office report.

### **CSA Recommendations/Action Items**

- A. Add Stewart Quinn, Newton, NJ to the Substitute List**  
**David Hocking moved** the Board to add Stewart Quinn, Newton, NJ to the substitute list for the remainder of the 2015-2016 school year. **Second: Tricia Cowell;** all in favor, motion carried.
- B. Approve 6<sup>TH</sup> Grade Booster Club Dance Facility Use**  
**Janet DeFilippis moved** the Board to approve the 6<sup>th</sup> grade booster club dance facility use for Friday, April 15, 2016; 5:30 pm to 10 pm; use of all purpose room; which is in accordance with Board Policy #1330 and recommended by the Chief School Administrator.  
**Second: Lowell Forbes;** all in favor, motion carried.
- C. Approve the Job Description of Supervisor of 21<sup>st</sup> Century Education**  
**Tricia Cowell moved** the Board to approve the job description of supervisor of 21<sup>st</sup> century education. **Second: Janet DeFilippis;** all in favor, motion carried.
- D. Accept Jill Incalcaterra's Retirement Letter**  
**Lori Swistak moved** the Board to accept Jill Incalcaterra's retirement letter effective July 1, 2016. **Second: Lowell Forbes;** all in favor, motion carried.
- E. Approve Board Resolution to Retain the Services of Dr. Louis Centolanza**  
**David Hocking moved** the Board to approve the following resolution. Resolved, that the Board retains the services of Dr. Louis Centolanza to conduct an affirmative action investigation for the district at the hourly rate of \$100.00; and

Be it further resolved, that the Board President is authorized to execute a contract for services with Dr. Centolanza, subject to Board counsel approval.

**Second: Lowell Forbes; Roll Call: Yes:** Hocking, Forbes, Cowell, DeFilippis, Kellaheer, Perez, Swistak & Neuffer; **No:** None; **Abstain:** None; **Absent:** Hannam; motion carried.

### **REPORT THE BOARD SECRETARY**

#### **APPROVAL OF MINUTES-JANUARY 25, 2016**

**Tricia Cowell moved** the Board to approve the January 25, 2016 minutes. **Second: David Hocking; Roll Call: Yes:** DeFilippis, Swistak, Forbes, Hocking & Neuffer; **No:** None; **Abstain:** Cowell & Kellaheer; **Absent:** Perez &, Hannam; motion carried.

**APPROVAL OF EXECUTIVE SESSION MINUTES-1/25/16**

**Tricia Cowell moved** the Board to approve and release the January 25, 2016 executive session minutes. **Second: David Hocking; Roll Call: Yes:** Swistak, Neuffer, DeFilippis & Forbes; **No:** None; **Abstain:** Cowell, Hocking & Kellahe; **Absent:** Perez & Hannam; motion carried.

**APPROVAL OF BILLS & CLAIMS-JANUARY 2016**

**Karen Kellahe moved** the Board to approve the bill list for January 2016 including payrolls in the amount of \$ 240,811.82 check # 15021-15052. **Second: David Hocking; Roll Call: Yes:** DeFilippis, Neuffer, Forbes, Kellahe, Cowell, Swistak & Perez; **No:** None; **Abstain:** Hocking; **Absent:** Hannam; motion carried.

**APPROVAL OF CAFÉ BILL LIST-JANUARY 2016**

**Karen Kellahe moved** the board to approve the café bill list for January 2016 in the amount of \$ 5,131.98, checks # 1389 & 1390. **Second: David Hocking; Roll Call: Yes:** Kellahe, Forbes, Neuffer, Perez, DeFilippis, Hocking, Cowell & Swistak; **No:** None; **Abstain:** None; **Absent:** Hannam; motion carried.

**APPROVAL OF TRANSFERS-JANUARY 2016**

**Tricia Cowell moved** the Board to approve the budget transfers for January 2016 as follows:

Account From:	Account To:	Dollar Amt.
11000230331Legal Services	11000230590 Purch.Svcs.	\$ 21.03
11000262624Oil	11000262590 Purch.Svcs.	4,418.50
11000262624Oil	11000262800Other Objects	40.51

**Second: Lowell Forbes; Roll Call: Yes:** Cowell, DeFilippis, Perez, Forbes, Kellahe, Swistak, Neuffer & Hocking; **No:** None; **Abstain:** None; **Absent:** Hannam; motion carried.

**ACCEPT, CERTIFY & FILE THE TREASURER'S & BD. SEC. REPORTS**

**Tricia Cowell moved** the Board to accept, certify & file the treasurer's and board secretary's reports for January 2016 and note that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10. **Second: Janet DeFilippis, Roll Call: Yes:** Cowell, Hocking, DeFilippis, Kellahe, Swistak, Perez, Forbes & Neuffer; **No:** None; **Abstain:** None; **Absent:** Hannam; motion carried.

## **CORRESPONDENCE**

- 1) Mustang Messenger-Feb. 11-18, 2016  
Mustang Messenger-Feb. 18-25, 2016  
Mustang Messenger-Feb. 25-March 03, 2016
- 2) FTS Board Committee Members
- 3) FTS School Board Members Roster
- 4) Thank you card from John Neely
- 5) Warren County DOE Special Education Medicaid Initiative waiver letter
- 6) Drinking Water Notification

## **HEARING OF PETITION OF CITIZENS-N/A**

## **REQUEST FOR EXECUTIVE SESSION-N/A**

## **ADJOURNMENT**

**David Hocking moved** the Frelinghuysen Township Board of Education to adjourn. **Second: Tricia Cowell**; all in favor, motion carried. at 9:51 PM, hearing no further business, this meeting was adjourned.

Respectfully submitted,  
Rita Jones, Board Secretary