

FRELINGHUYSEN TOWNSHIP BOARD OF EDUCATION Minutes of December 09, 2015

The Frelinghuysen Township Board of Education held a regular business meeting on Wednesday, December 09, 2015 in the media center at the school at 7:00 PM. Mrs. Karen Kellaheer, President called the meeting to order.

Please let the minutes show that the Frelinghuysen Township Board of Education has complied with the Open Public Meetings Act which requires that advance notice of this meeting be given and that the public has the right to attend such meetings. This advanced notice was published in The Express Times and The New Jersey Herald. All discussions and official actions of this meeting, unless specifically exempted, will take place in public.

The pledge of allegiance was recited.

ROLL CALL

A roll call by the Board Secretary indicated:

Present: Kim Neuffer, Vice President, Sheryl Hannam, Janet DeFilippis, Tricia Cowell, Benny Perez, Lori Swistak & Karen Kellaheer, President; **Absent:** Grace Acosta & David Hocking; **Also Present:** Nicholas Diaz, CSA & Rita Jones, Board Secretary; **Audience Present:** Early Act Officers: Mia Stillerman, Katie Bevacqua, Clare Saalfeld, Vanessa Gernant, Michael Lubrecht, Peyton Schreiber and Bobby Maza. Twenty four family members and, parents of the Early Act officers. Karen Kellaheer's family and staff members-Mr. Peter Arena, Early Act advisor & Mr. Peter Norell, music teacher.

Early Act Presentation-Mia Stillerman, Katie Bevacqua, Clare Saalfeld, Vanessa Gernant, Michael Lubrecht, Peyton Schreiber and Bobby Maza presented an Smart board presentation on the Early Act Club and what they accomplish each and every school year.

Janet De Filippis moved the Board to approve the Board resolution for Karen Kellaheer's dedication and service to the board of education and students of the Frelinghuysen Township School District.

Second: Lori Swistak; all in favor, motion carried.

Board Resolution Presentation to Karen Kellahe

Mr. Nicholas Diaz, CSA read and presented Karen Kellahe, President a Board resolution for her six years of service to the Board of Education and students of the Frelinghuysen Township School District.

Mrs. Kimberly Neuffer, Vice President thanked Mrs. Kellahe for all her guidance and dedication to the school.

Lori Swistak moved the Board to adjourn the meeting @ 7:21 pm for a time of fellowship and refreshments with the Early Act members and Karen Kellahe's family. **Second: Sheryl Hannam;** all in favor, motion carried.

Tricia Cowell moved the Board to reconvene the Board meeting @ 7:39 pm. **Second: Lori Swistak,** all in favor, motion carried.

HEARING & PETITIONS OF CITIZENS-N/A

REQUEST FOR EXECUTIVE SESSION

Lori Swistak moved the Board to enter into executive session @ 7:40 pm to discuss legal matter with no action anticipated. **Second: Janet DeFilippis;** all in favor, motion carried.

RETURN TO REGULAR SESSION

Sheryl Hannam moved the Board to return to regular session @ 8:00 pm. **Second: Benny Perez;** all in favor, motion carried.

COMMITTEE REPORTS-N/A

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

SUPERINTENDENT'S REPORT

Mr. Nicholas Diaz, CSA would like to commend our School Business Administrator, Mrs. Rita Jones, for all her hard work and her dedication in ensuring the financial stability of our district. The 2015 Comprehensive Annual Financial Report (based on our audit) found no matters of noncompliance or questioned costs noted. There were also no prior year findings. Mr. Diaz thanks Ms. Jones for her continued commitment to our school community.

The first phase of teacher observations is complete. All phase one observations were announced and included a preconference. Phase two and phase three will all be unannounced and will not include a preconference.

Teachers received iPad training on November 19th. Every homeroom now contains five iPads that students can use in a center format.

The 28th Annual Tree Lighting Ceremony was a great success. Mayor Christopher Kuhn gave the address at the ceremony. The entire event was a testament to the pride and commitment of the Frelinghuysen community.

There was an HIB investigation conducted during the month of November. The district did not find evidence that an act of harassment, intimidation, or bullying was committed.

The 2015 PARCC data presentation will be available on our website as part of the third episode of our district vodcast, Our School. Our Pride.

Attached is the Health Office report.

CSA Recommendations/Action Items

A. Acknowledge and Accept the Report of Administrative Findings & Financial Compliance & the Performance Report

Janet DeFilippis moved the Board to acknowledge and accept the report of administrative findings & financial compliance & the performance report submitted by Ardito & Company, LLP for the 2014-2015 school year with no recommendations as recommended by the Chief School Administrator and the School Business Administrator. **Second: Kim Neuffer**; all in favor, motion carried.

B. Accept \$2,500 Donation

Tricia Cowell moved the Board to accept \$2,500 generous donation for technology from Keith & Cynthia Ramos. **Second: Lori Swistak**; **Roll Call: Yes:** Cowell, Swistak, Hannam, Perez, DeFilippis, Neuffer & Kellaher; **No:** None; **Abstain:** None; **Absent:** Acosta & Hocking; motion carried.

C. Approve Girl Scout Troop#94214 Facility Use Request

Lori Swistak moved the Board to approve the Girl Scout Troop #94214 facility use request for a painting party for Thursday, December 10, 2015 from 3:05 pm to 5:45 pm; use of art room, which is in accordance with Board Policy #1330 and recommended by the Chief School Administrator. **Second: Kim Neuffer**; all in favor, motion carried.

D. Approve Joint Transportation Contract with North Warren Regional
Tricia Cowell moved the Board to approve joint non-public transportation contract with North Warren Regional School District for (7) seven students to attend St. Joseph, rev. Brown and Pope John in the amount of \$5,862.36 for the 2015-2016 school year. **Second: Sheryl Hannam; Roll Call: Yes:** Cowell, Hannam, Perez, Swistak, DeFilippis, Neuffer & Kellaheer; **No:** None; **Abstain:** None; **Absent:** Acosta & Hocking; motion carried.

REPORT THE BOARD SECRETARY

APPROVAL OF MINUTES-NOVEMBER 11, 2015

Tricia Cowell moved the Board to approve the November 11, 2015 minutes. **Second: Sheryl Hannam; Roll Call: Yes:** DeFilippis, Cowell, Swistak, Hannam, Perez, Kellaheer & Neuffer; **No:** None; **Abstain:** None; **Absent:** Acosta & Hocking; motion carried.

APPROVAL OF EXECUTIVE SESSION MINUTES-11/11/15

Tricia Cowell moved the Board to approve and release the November 11, 2015 executive session minutes. **Second: Sheryl Hannam; Roll Call: Yes:** Swistak, Neuffer, DeFilippis, Cowell, Hannam, Perez & Kellaheer; **No:** None; **Abstain:** None; **Absent:** Acosta & Hocking; motion carried.

APPROVAL OF BILLS & CLAIMS-NOVEMBER 2015

Janet DeFilippis moved the Board to approve the bill list for November 2015 including payrolls in the amount of \$ 253,892.93 check # 14919-14965. **Second: Tricia Cowell; Roll Call: Yes:** Cowell, Neuffer, Swistak, Perez, Hannam, DeFilippis & Kellaheer; **No:** None; **Abstain:** None; **Absent:** Acosta & Hocking; motion carried.

APPROVAL OF CAFÉ BILL LIST-NOVEMBER 2015

Janet DeFilippis moved the board to approve the café bill list for November 2015 in the amount of \$ 6,158.85, check # 1386. **Second: Tricia Cowell; Roll Call: Yes:** Cowell, Neuffer, Perez, DeFilippis, Hannam, Swistak & Kellaheer; **No:** None; **Abstain:** None; **Absent:** Acosta & Hocking; motion carried.

APPROVAL OF TRANSFERS-NOVEMBER 2015

Lori Swistak moved the Board to approve the budget transfers for November 2015 as follows:

Account To:	Account From:	\$
11111230331Legal	11000240103Princ. Salary	1,250.00
11000262490Property Svcs.	11000262622Energy	1,282.50

11000262590Misc Purch.	11000262622Energy	79.50
11000262800Other Objects	11000262622Energy	90.92
11213100101Res. Rm. Sal.	11000219320CST Svcs.	15,250.00
11213100101Res. Rm. Sal.	11100100250Unemploy.	9,165.00
11213100101Res. Rm. Sal.	11100100260Workers.Ins.	2,235.00

Second: Janet DeFilippis: Roll Call: Yes: Cowell, Hannam, DeFilippis, Perez, Swistak, Neuffer & Kellahe; **No:** None; **Abstain:** None; **Absent:** Acosta & Hocking; motion carried.

ACCEPT, CERTIFY & FILE THE TREASURER'S & BD. SEC. REPORTS

Janet DeFilippis moved the Board to accept, certify & file the treasurer's and board secretary's reports for November 2015 and note that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10. **Second: Tricia Cowell, Roll Call: Yes:** DeFilippis, Hannam, Cowell, Swistak, Perez, Neuffer & Kellahe; **No:** None; **Abstain:** None; **Absent:** Acosta & Hocking; motion carried.

Benny Perez exited the Board meeting @ 8:45 pm.

CORRESPONDENCE

- 1) Mustang Messenger-Nov. 13-19, 2015
Mustang Messenger-Nov. 19-30, 2015
Mustang Messenger-Dec. 03-10, 2015

HEARING OF PETITION OF CITIZENS-N/A

REQUEST FOR EXECUTIVE SESSION-N/A

ADJOURNMENT

Lori Swistak moved the Frelinghuysen Township Board of Education to adjourn. **Second: Kim Neuffer;** all in favor, motion carried. at 8:52 PM, hearing no further business, this meeting was adjourned.

Respectfully submitted,
Rita Jones, Board Secretary