

Frelinghuysen Township PTO Meeting
MINUTES
January 10, 2019

- **CALL TO ORDER**
- The meeting was called to order at 7:01pm.
- **PLEDGE OF ALLEGIANCE**
- **MOMENT OF SILENCE**
- **QUORUM CHECK OF THE EXECUTIVE BOARD**
- President: Shannon Maza- present (arrived at 7:24pm)
- Vice President: Lisa Naomi- present
- Vice President: Deanna Soldano- present
- Secretary: Lori Naomi- present
- Treasurer: Barbara Butrymowicz- present

- **APPROVAL OF MINUTES**
- 1st motion: Deanna Soldano 2nd motion: Barbara Butrymowicz
- **APPROVAL OF TREASURER'S REPORT**
- 1st motion: Lori Naomi 2nd motion: Deanna Soldano

- **FUNDRAISER/COMMITTEE EVENTS UPDATE**
- **Candy Cane Gram Profits:** Candy cane grams profited \$270.84.
- **Beef Steak:** Chef's is sending a menu with catering prices. Location is at the Frelinghuysen Rec Center from 5pm-11pm. Lori Swistak has filled out and submitted the rental form and we will need to submit a \$150 check for rental to town hall. Event is BYOB and looking into purchasing an extra alcohol insurance clause as per Frank. Lisa will try and get contact info for company to provide this clause. Dave Hicok is available to DJ event for \$350. In 2017, he was paid \$250 and was given 2 free tickets. Shannon will reach out to Lenore to see if he will accept the same payment for our upcoming Beefsteak. Lori Swistak has advertised on Facebook and the price of admission has been decided as \$40/ticket. Barbara has filled out and submitted the raffle license for the tricky tray and 50/50. Purchases prior to event will include decorations, cups, tablecloths, water, soda, & ice. Volunteers will be needed for set up and clean up.
- **Beef Steak Tricky Tray:** A list of class baskets has been determined and classes are starting to collect donations. Class baskets are as follows: PK:

Buckhill gift card, K: Family date night, 1st: movie night, 2nd: TBD, 3rd: Coffee Lovers, 4th: Miners ballgame tickets, 5th: Irish themed, 6th: toys.

Valentine Grams: Lisa and Lori to chair Valentine grams. Will not do anything edible due to multiple food allergies. Would like to do a multi-colored shuttle pen. Will decide on specific item after comparing prices and start with an order of 300 items.

Gertrude Hawk Fundraiser: This will possibly be last year depending on profits. Dana Paseler to chair. Dana to email Gertrude Hawk rep. Orders will be due 3/18 with a delivery most likely 4/11. Dana advised of use form policy during candy delivery and distribution.

- **UPCOMING EVENTS**

Book Fair/Book Bingo: Set up for the Book Fair will take place on Monday, March 4th. Sale 3/5, 3/6, & 3/7. March 7th will also have extended hours and will be Book Bingo (Deanna running this). Breakdown will be Friday 3/8 and Stacy will be submitting a use for next week.

- **BUSINESS**

After School Clubs: Mrs. Puzio and Mrs. Guida to start and run the gardening club as per their proposed outline. Would like to utilize school greenhouse and possibly hydroponic garden and construction of raised beds. Mrs. Puzio and Mrs. Guida will speak with Mrs. Bonaparte regarding use of school property and supplies and will also create flyer for sign up. Looking to start in February with a duration of 1.5 hours for grades 3-6. They will decide on which day of the week and which week of the month. Supply budget is \$200 (\$50/grade) and may ask for donations of supplies from local farmers/businesses. Club will be 5 sessions and each teacher will be paid \$87.50 per session. The 2nd club offered will be a Culture Club proposed by Mrs. Puzio. Club to educate students on various cultures and traditions. Food tastings from different countries will be included. Mrs. Puzio to create flyers for enrollment and will have a food allergy disclaimer included on sign up flyer. Supply budget is \$50 per session and sign up will be open to grades 3-6. Mrs. Puzio to pick a date to start club. Pay will be \$175 per session.

- **CORRESPONDENCE**

None

- **CSA REPORT**

None

- **OPEN PUBLIC DISCUSSION**

Kid Guru Fundraiser: Online database that reviews activities and events for kids. Sign up is no cost and we would ask parents to anonymously review local events during a 2 week window. Each review earns \$2 and we must have a minimum of 25 reviews making \$50 in order to be paid. Will try for last 2 weeks of March. Deanna to look into enrolling.

Display my Art: School contacted by Display My Art Company. Mrs. Smith interested in participating & will move forward.

- **ADJOURNMENT**

The meeting was adjourned at 8:25pm.

IN ATTENDANCE: Jennifer Guida, Diana Puzio, Dana Paseler.

Respectfully submitted by: Lori Naomi, Secretary